

BAMPTON PARISH COUNCIL
MINUTES OF VIRTUAL COUNCIL MEETING ON 10th MARCH 2021 AT 7PM

PRESENT: Cllrs J Allinson (Chair), R Smith, D Clarke, H Rainey, R McBrien, S Homer, S McLaren, G Lennon, P Smith.

IN ATTENDANCE: Mrs C Street (Clerk), County & District Councillor Ted Fenton

41/2021 Apologies for absence: Cllrs H Rainey, P Foster, District Councillor James Mills.

42/2021 Variation of order of business: None.

43/2021 Declarations of interest: None.

44/2021 District & County Councillors' Reports and questions:

COUNTY COUNCIL: Covid briefing; vaccination programme; Eynsham park & ride; Sandford path fencing

DISTRICT COUNCIL: District Councillor James Mills will be leaving at the end of the week; recycling signs on the side of bin lorries; Cala estate dog bins are due to be installed this week; bin lorry driving speed.

45/2021 Confirmation of minutes: The minutes of the meeting held on 10th February 2021 were signed as a true record.

46/2021 Actions update: See attached list.

47/2021 Public participation: None.

48/2021 Planning applications: Planning Decisions were emailed to all councillors but not reported at this meeting.

21/00180/HHD Deadline 11/3	Erection of two storey side and single storey rear extensions. 52 Calais Dene Bampton No objections
21/00327/LBC Deadline 22/3	Alteration to front door (south elevation) to reinstate glazed panels Planning (Listed Building and Conservation Areas) Act. Manor House Station Road. No objections

49/2021 Finance and Accounts for Payment:

- The following payments were approved in accordance with the budget:

Rec Ground	2 nd half of grant	£11,000
New Leaf Tree Surgery	Pollard lime trees at war memorial	£1080
New Leaf Tree Surgery	Cutting back trees and brambles on Pieces footpath	£2,760.00
OALC	Annual membership	£586.66
John Welch & Stammers	Solicitor fees re. post office lease	£510
Munro Supplies	Work clothes	£262.13
Wychwood Gardener	Town hall gardening	£38.50
OPFA	Annual membership	£53
Gareth Pursey	Mercury park repairs & Xmas light removal	£493.65
Wileman & Sons	Window cleaning Town Hall &	£60
123Connect	Domain name renewal	£231.60 PAID

- The following Pre-paid debit card transactions were approved:

John Lewis	Condolences book	£22
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50/2021 Allotment report: The waiting list has grown. £500 expenditure was agreed to create and fill compost heaps, hire and fill skips, clear sheds from plots.

- 51/2021 Town Hall report: A report was sent prior to the meeting and no resolutions were made. Planning permission for WC has been received. Post Office lease has been agreed.
- 52/2021 Old School Community Centre report: A report was sent prior to the meeting and no resolutions were made. The lease is being looked at in the long term.
- 53/2021 Cemetery report: A report was sent out prior to the meeting and the following resolutions were made:
- Removal of asbestos shed roof to take place next week. Cllrs McBrien, Lennon & R Smith will assist with relocating bags of salt.
- 54/2021 Highways, footpaths and tree report: A report was sent out prior to the meeting and the following resolutions were made:
- Agreed to order temporary barriers to stop parking on the corner by the market square where the bus needs to turn.
 - Chetwynd Mead and Ampney Orchard footbridge needs ramps to improve access. Quote for £485.06 + VAT was agreed.
 - 5 x Broad Street posts need replacing. £100 per post was agreed.
 - Grass verge along Landells has been churned up by lorries. Letter to be sent to The Manor owners. Grass verge section outside the telephone exchange to be reported to Fix My Street. Edges to cemetery parking have also been damaged – to be reported to fix my street.
 - Calais Dene footpath needs clearing of the litter that has been exposed by the cutting back of trees, then hedge replanting is needed. Agreed to ask Chris Smith.
- 55/2021 Mercury Play Park: The Risk Assessment has been updated and approved. It was agreed to re-open the park on Friday using the volunteers to lock and open up.
- 56/2021 Lengthsman report: A report was sent out prior to the meeting and the following resolutions were made:
- Ampney Orchard ditch is too wet and inaccessible to litter pick. Agreed to ask Chris Smith.
 - A resident is clipping hedges along footpaths and not clearing up. Agreed for Lengthsman to sweep up and report to county council footpaths so they are aware.
- 57/2021 Committee meeting updates:
HR committee: Councillors were asked to consider shutting down over Christmas as this will be on a later agenda. Non-disclosure agreement is being created. All councillors were reminded that for any staff work requests to consult the Responsible Parish Councillor first.
Finance and General Purpose committee: Minutes were circulated to all and not discussed further.
- 58/2021 Parish council communications:
- An update was given on our recent positive news Facebook posts.
 - Agreed social media posts for this month: land purchase at Recreation Ground; bins at Oakwood Gate and New Road; Pieces path improvements; Mercury Play Park re-opening.
 - Bampton Aid Network are seeking publicity for a litter pick.
- 59/2021 Correspondence: None other than matters on the agenda.
- 60/2021 Report on village matters (received after agenda was set):
- Cllrs Allinson & Clarke met with resident of Calais Dene, who had planted and put a path on parish council land, to discuss a resolution. Agreed to ask them to remove the concrete path, then agreed to seek further legal advice.
- 61/2021 Future plans for parish council meetings: After the law allowing virtual parish council meetings ceases on 7th May it was agreed that we will comply with government advice at the time.

- 62/2021 Restarting the Bampton Beam publication: This was not discussed at this meeting.
- 63/2021 Naming the development at Lavender Place: We would prefer the name Lavender Place remains.
- 64/2021 Private and Confidential matter. All members of the public and press to be excluded. This was discussed but not minuted here.
- 65/2021 Tourism: A discussion took place regarding the return of tourist coaches after the lockdown.
- It was agreed to write a letter to the District Council in support of a legal approach for them to implement a PSPO or CPO. Agreed to liaise with Bampton Archive who have details of visiting coach tours. Agreed to publicise suggested visitor protocol on social media.
- 66/2021 Website transparency documentation: This was not discussed at this meeting.
- 67/2021 Emergency Response Plan: Updates to the contact details were confirmed.

With no further business to discuss the meeting finished at 9.57pm.

Signed..... Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Tourism management	Agreed to investigate producing a list of protocols outlining expected tourist behaviour to give out to tourists.	RM	On going
Taylor Wimpey	Charity contribution – pass on memorial plaque quotes for consideration	HR PS	On going
31 Calais Dene	write to solicitor re path	DC, JA	On hold
Cemetery shed	Apply to community shop for funding	PF	ASAP
Memorial cross	Remove and store	JA	March
Village Entrances	Look into funding	SM	March
Landells grass verge	Letter to be sent to Manor owners. Section outside the telephone exchange to be reported to Fix My Street. Cemetery parking edges to be reported to Fix my street.	SM	April
Calais Dene land	Consult solicitor for advice	JA	April
Lavender Place	Suggested name.	Clerk	April
Tourism	Letter to WODC	PS/RM	April
Footpaths	report extra footpath sweeping to county council footpaths.	SM	April