

BAMPTON PARISH COUNCIL
MINUTES OF VIRTUAL COUNCIL MEETING ON 21st APRIL 2021 AT 7PM

PRESENT: Cllrs J Allinson (Chair), R Smith, D Clarke, H Rainey, R McBrien, S Homer, P Foster, G Lennon, P Smith, H Rainey, P Foster.
 IN ATTENDANCE: Mrs C Street (Clerk).

- 68/2021 Apologies for absence: Cllr McLaren, County & District Councillor Ted Fenton
- 69/2021 Variation of order of business: None.
- 70/2021 Declarations of interest: None.
- 71/2021 District & County Councillors' Reports and questions: No reports.
- 72/2021 Confirmation of minutes: The minutes of the meeting held on 10th March 2021 were signed as a true record.
- 73/2021 Actions update: See attached list.
- 74/2021 Public participation: None.
- 75/2021 Planning applications: Planning Decisions were emailed to all councillors but not reported at this meeting.

21/00420/HHD Deadline 6/4	Erection of a front porch. 9 Pcocks Close. No objections.
21/00595/HHD Deadline 13/4	Erection of single storey rear extension. 16 Woodley Drive No objections
21/00418/HHD	Erection of a two storey rear extension and replacement outbuilding. 20 Chandler Close. No objections (by a vote of 9-1)
21/00646/HHD Deadline 20/4	Alterations to include the erection of front and rear extensions along with the provision of a turning circle on the driveway. Cotswold Lodge Aston Road. No objections.
21/00647/HHD Deadline 28/4	Erection of a single storey rear extension. The Coach House College Farm Weald. No objections
21/00793/HHD Deadline 6/5	Erection of single storey rear extension and conversion of existing outbuilding to create additional living space. 11 New Road. No objections

Finance and Accounts for Payment:

- The following payments were approved in accordance with the budget:

Jacky Allinson	Reimbursement for black armbands	£14.72
Rec Ground	Reimbursement for ACS Bower Market Square barrel	£327.35
Peter Oakey	Allotment clearing	£100
Alden	Service agreement 1/3/21-28/2/22 TOSCC	£1412.40
Fraser Evans & Sons	Car tyres collected from allotment	£69.60

- The following were approved & PAID on the 14th April (because the parish council meeting was postponed in respect of the national period of mourning):

Community First Oxon	Membership	£70
Pauline Smith	Mileage claim – dump	£9
HMRC	PAYE Q4	£1242.38
Chris Smith	Cemetery upkeep Feb	£61
Chris Smith	Cemetery and village upkeep March	£121
Ubico	Dog bin emptying	£251.32
WODC	Dog bin emptying	£200.23
WODC	Cemetery waste collection – 6 month	£264.42
Securipol	TOSCC intruder alarm	£330
AK Timms	Various for securing parks	£50.87
Liz Howlett	Legal costs re. Calais Dene	£132
Margaret Johnson's	Cemetery map copies and scan	£22.92
Pauline Smith	Reimburse for allotment skip from Coxwell Garden Machinery	£200
Swindon Asbestos Surveying Ltd	Asbestos removal of shed roof at cemetery	£538.80
Peter Oakey	Allotment clearance	£125
Helen Rainey	Underpaid postage on letter received	£1.50
Diocese of Oxford	Allotment land rent	£32.50
WODC	Rates Cemetery	£195.26
WODC	Rates Town Hall	£3692.60
Aidas Murauskas	Allotment groundworks	£250
Louise Williams	Reimbursement for eye test and glasses contribution	£90 PAID

- The following Pre-paid debit card transactions were approved:

Start Traffic	Barriers for Market Square	£314.88
Curry's	Laptop for Lengthsman	£552.99
Land Registry	Plans – Ampney Orchard x 3 @ £6 per property	£18
123Connect	SSL certificate renewal	£92.40

Allotment report: Agreed to write to adjoining land owner to request that we join path from the rear of the Oakwood gate estate to the allotments.

Town Hall report: A report was sent prior to the meeting and no resolutions were made.

Old School Community Centre (TOSCC) report: A report was sent prior to the meeting and the following resolutions were made. One quote for decorating external woodwork was obtained. We need a second quote before making a decision. Agreed to put request on Facebook for a decorator. The quote for roof repairs from Oxford Roofing was agreed.

Cemetery report: A report was sent out prior to the meeting and no resolutions were made.

- 81/2021 Highways, footpaths and tree report: A report was sent out prior to the meeting and the following resolutions were made:
- It was agreed to remove tree on corner of Chetwynd Mead and Aston Road and replace it with something else. Ask Cllr McLaren to ask tree contractor what they would recommend as a replacement that is small and easy to manage.
 - It was not agreed to accept the quote for pollarding trees along the footpath between Chetwynd Mead and Ampney Orchard that are causing light issues. Cllr McLaren to write to WODC tree officer asking for professional advice first so we can produce an official priority list.
 - Request for planting new trees: Cllrs Allinson and Smith to attend meeting with Cllr McLaren and the resident to discuss further.
- 82/2021 Mercury Play Park: Nothing to report.
- 83/2021 Lengthsman report: A report was sent out prior to the meeting and no resolutions were made.
- Emails received from resident at Ampney Orchard with regard the overgrown hedge along the County Council footpath no. 1 were noted and no further action was required at this time.
- 84/2021 Committee meeting updates:
- HR committee: It was noted that the town hall risk assessment shows that the meeting room is not currently suitable for any face to face Council meetings, but it would be compliant for small face to face meetings. Christmas shut down from 24/12 to 3/1 inclusive was agreed.
- IT Committee: A demo was given of a potential new transparency-compliant, off-the-shelf website and councillor feedback was requested.
- 85/2021 Parish council communications:
- Request for decorating services for Old School Community Centre.
 - Notification about the upcoming District and County council elections.
 - The Old School Community Centre is operational but will not be taking bookings before 17th May and restrictions will apply.
- 86/2021 Correspondence:
- Thank you letter from Mark McArthur Christie regarding our help with tourism management.
- 87/2021 Report on village matters (received after agenda was set):
- It was noted that names of roads at new Taylor Wimpey Estate are being advertised. Clerk to check that the parish council are being consulted on naming.
- 88/2021 Restarting the Bampton Beam publication: It was agreed to not pursue this as we do not wish to compete with the Lowdown.
- 89/2021 Website transparency: This was covered in item 84/2021
- 90/2021 Unity Bank signatories: The paperwork to update the signatories was agreed and signed.
- 91/2021 Private and Confidential matter. All members of the public and press to be excluded. The confidential policy under discussion was adopted.

With no further business to discuss the meeting finished at 8.40pm.

Signed.....

Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Tourism management	Waiting to hear which languages we need to translate the protocols outlining expected tourist behaviour to give out to tourists to.	RM	On going
Memorial cross	Remove and store	JA	On going
Chetwynd Mead tree	Ask tree contractor what they would recommend as a replacement that is small and easy to manage.	SM	May
Decorator	Put request on Facebook	SH	May
Website	All councillors to give feedback	All	May
Taylor Wimpey street naming	Check we are being consulted.	Clerk	May