

BAMPTON PARISH COUNCIL MEETING

C/O Town Hall, Market Square, Bampton, OX18 2JH

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To members of the Council:

You are hereby summoned to attend the ANNUAL meeting of Bampton Parish Council on Wednesday 8th May 2024 at 7.00pm at the Old School Community Centre, for the purpose of transacting the following business:



Mrs. Cathy Street, Clerk to the Parish Council

Public and Press are welcome to attend.

AGENDA

1. To elect a chairperson for the ensuing year.
2. To elect a vice chairperson for the ensuing year.
3. The chairperson & vice chairperson to sign the Declaration of Acceptance.
4. Newly elected councillors sign declarations of acceptance of office.
5. To agree for any absent councillors to sign the declaration of acceptance of office after this meeting.
6. To note apologies for absence (including reasons).
7. Variation of order of business.
8. Declaration of interest in items on the agenda (if any)*.
9. Report from County/ District Councillors (if in attendance).

MINUTES

10. To confirm meeting minutes of 10th April 2024 and sign as a true record.
11. To consider any actions from last minutes.

PUBLIC PARTICIPATION

12. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

COMMITTEES

13. To consider the appointment of Committees/Working Parties for the ensuing year.

CALENDAR OF MEETINGS

14. To agree meeting days of the second Wednesday of the month at 7pm for the ensuing year.

PLANNING

15. To note planning application comments/consider new planning applications (list below).

FINANCE

16. To agree payments in accordance with the budget (list attached).
17. To agree annual insurance renewal (due 1 June 2024)
18. To agree the appointment of an internal auditor for the forthcoming year.
19. To agree banking signatories.
20. To review direct debits for the forthcoming year (see list below)

REGULAR ITEMS/REPORTS

21. To receive allotment report and consider resolution requests, if any.
22. To receive town hall report and consider resolution requests, if any.
23. To receive Old School Community Centre report and consider resolution requests, if any.
24. To receive cemetery report and consider resolution requests, if any.
25. To receive highways, footpaths and tree report and consider resolution requests, if any.
26. To receive Mercury play park report and consider resolution requests, if any.
 - a. To consider re-quote for parks maintenance package
27. To receive lengthsman update and consider resolution requests, if any.
28. To receive committee meeting updates, and consider resolution requests, if any.
29. To consider any correspondence received and consider resolution requests, if any (list attached).
30. To report on essential village matters (received after agenda was set).
31. To receive update for Recreation Ground Development Project.

NEW ITEMS

32. To consider twinning Bampton with Lassay-les-Châteaux in France.

PLANNING APPLICATIONS:

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| 24/00712/S73 (requested deadline extension) | Removal of condition 7 (landscaping scheme) of Planning Permission 15/02720/FUL due to works already completed (retrospective) at Evelyn Cottage Landells Bampton |
| 24/00860/HHD | Erection of a single storey rear extension (retrospective) at 2 Valence Court Aston Road |
| 24/00752/HHD | Detached double garage with habitable accommodation in roof space at Rickford House Hayway Lane Weald |
| APP/D3125/W/24/3339317 | PLANNING APPEAL Land west of Colt House Aston Road Bampton |
| 24/00935/HHD | Construction of detached summerhouse at 1 Victoria Cottages Broad Street Bampton |

PAYMENTS:

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|-----------------------------|--|----------|
| Diocese of Oxford | Allotment rent - half year | £32.50 |
| Scribe | Allotments package set up fee | £90 PAID |
| Alden | TOSCC gas repair | £216 |
| Alden | TOSCC remedial works to closed system | £619.42 |
| Scribe | To sign direct debit mandate for Allotments module | £12 pcm |
| AK Timms | Canes and weed sprayer | £59.46 |
| AK Timms | Padlock for cemetery | £55.99 |
| Community First Oxfordshire | Annual subscription | £70 |

Pre-paid debit card transactions:

| | | |
|-----------------------|--|---------|
| Network | Football nets for Rec Ground (to be reimbursed by Rec) | £948.89 |
| Systems and Solutions | Laptop mouse | £20 |

Direct debits and standing orders:

| | | |
|---------------|--------------------------------------|----------------|
| SSE/Yu Energy | Town Hall/TOSCC electricity | £16; £463.79 |
| Vodafone | Mobiles/Broadband at TOSCC | £51.14; £39 |
| Castle Water | Water | £28.87; £48.22 |
| Rec Ground | Reimbursement for BT broadband | £35.88 |
| Staff costs | Including Nest pension contributions | £4,044.28 |
| WODC | Buildings Rates | £62; £96; £308 |
| ICO | Data protection | £35 |
| OCC | Quarterly Rent for TOSCC | £750 |

**If Members declare a Disclosable Pecuniary Interest they must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).*

Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items, before leaving the meeting, shall do prior to the item in question.