

BAMPTON PARISH COUNCIL
MINUTES OF VIRTUAL COUNCIL MEETING ON 9th SEPTEMBER 2020 AT 7PM

PRESENT: Cllrs J Allinson (Chair), D Clarke, S Taylor, H Rainey, R Smith, S McLaren, R McBrien.
IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills, County & District Councillor Ted Fenton

87/2020 Apologies for absence: D Bamber, P Smith, P Foster, S Homer.

88/2020 Variation of order of business: None.

89/2020 Declarations of interest: None.

90/2020 District & County Councillors' Reports:

COUNTY COUNCIL: Weald Street sewage leak has been repaired by Thames Water; The Paddocks, Weald Street planning application update.

DISTRICT COUNCIL: Cllr James Mills will be stepping down as council leader; planning system review; England's economic heartland transport plan; parish council planning subcommittee to write to MP Robert Courts with the Parish Council views on the planning system.

91/2020 Confirmation of minutes: The minutes of the meeting held on 8th July and extraordinary meeting on 5th August 2020 were signed as a true record.

92/2020 Actions update: See attached list.

93/2020 Public participation: None.

94/2020 Planning applications: planning decisions were emailed to councillors but not discussed at this meeting

20/01925/FUL	To create a horse exercise arena. Lower Haddon Farm Station Road Bampton NO OBJECTIONS.
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95/2020

Finance and Accounts for Payment:

- Agreed to cancel pre-paid debit card in Cllr Douglas Bamber's name.
- Agreed to purchase Scribe accounting software at £692.40 per annum.
- The following payments were approved in accordance with the budget:

Sally Taylor	Reimbursement for park cleaning equipment	£216.26
Executive safety solutions	Fire extinguisher services	£254.63
Bampton Garden Plants	Plants	£28.80
Gareth Pursey	Window sills in town hall	£145
Char's Cleaning	Deep clean of gallery	£180
National allotment Society	Membership renewal	£66
Helen Rainey	Reimbursement for cemetery trees & canes	£200
MCFP	Fire risk assessment – Town Hall chamber only	£240
MCFP	Fire risk assessment – Old School Community Centre	£240
Louise Williams	Lengthsman expenses	£43.96
ACS Bower	Community centre concreting	£519.85
ESPO	Covid cleaning products	£177.27
AK Timms	Key	£27
AK Timms	Wheelbarrow, oil, diesel	£75.80
Chris Smith	August mowing	£1611
McCracken & Son	Grass cut new land cemetery	£72
ACS Bower	Mercury Play Park gates	£562.48

- The following Pre-paid debit card transactions were approved:

5As	Strimmer	£143.21
B&Q	Lawnmower	£130

96/2020

Allotment report: A report was sent out prior to the meeting and the following resolutions were made:

- Agreed to give notice to those plot holders who have not adhered to their agreement.
- Agreed to repair shed.

97/2020

Town Hall report: A report was sent before the meeting and the following resolutions were made:

- Agreed that there may need to be conditions attached to the installation of WC following the plumber's investigations for the waste pipe.

98/2020

Old School Community Centre report: A report was sent prior to the meeting and the following resolutions were made:

- We are waiting for official government advice regarding the reopening of boxing clubs and yoga classes, and following which, all sports group risk assessments must reflect this current advice.

99/2020

Cemetery report: A report was sent out prior to the meeting and the following resolutions were made:

- Suggestion to dedicate trees in hedging round new area of cemetery; agreed that we need a clear plan before we advertise this; noted that trees will need to be planted in November.

100/2020

Highways report: A report was sent out prior to the meeting and the following resolutions were made:

- New bus is too large to turn right out of market square causing the bus route to miss out this stop. Agreed to block off the end parking space with a large planter so the bus has room to turn.
- Agreed to accept tree cutting quote for war memorial.
- £175 + VAT to pollard tree at 1 Chetwynd Mead agreed.

- £6000 quote received to manage overgrown trees and shrubs along Calais Dene section of The Pieces path. There is no budget for the full amount so it was agreed to break this down into several sections. Cllr McLaren to review with supplier and bring back to October meeting for decision.
- Posts on Broad Street have been knocked down. It was agreed to replace these.

101/2020 Mercury Play Park: A report was sent out prior to the meeting and the following resolutions were made:

- Park is now open after lockdown.

102/2020 Lengthsman report: A report was sent out prior to the meeting and the following resolutions were made:

- Agreed to give Lengthsman a one off payment for extra work done during lockdown.

203/2020 Correspondence:

- Concerns about trees along footpath from Bridge Street to Sandford's field. Cllr Allinson to forward to Cllr McLaren to respond.

104/2020 Report on village matters (received after agenda was set):

- 20 mph speed limit suggestion; speed checks; speed survey would be £300 + VAT per survey; VAS that indicate the speed a vehicle is doing. Cllr McLaren to investigate further.
- Christmas Fair decision to be made at the October meeting as the whether we will be able to go ahead or not.

105/2020 Bampton Beam: More information is needed before any decisions about parish council involvement are made.

106/2020 Neighbourhood Planning Training course: Feedback was given. It is possible to have a smaller design-only plan, instead of a full plan. It was advised to use the services of a consultant should we go ahead. It would need continual review each time the local plan changes. Agreed to form a committee at the October parish council meeting and investigate further.

107/2020 West Ox Arts: Noted but no action needed.

108/2020 Taylor Wimpey Charitable fund update:

- Our preferred suggestions for the funding are the village entrance flower beds (similar to Clanfield and Curbridge) with the community newsletter being second choice. Cllr McLaren to take photo to pass onto Taylor Wimpey.

109/2020 HR Committee report: An update was given, no resolutions were made.

110/2020 Grass cutting: The quote was agreed.

With no further business to discuss the meeting finished at 9.06pm.

Signed..... Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
S 106 funding	Find out where this has been spent. Make Freedom of Information request to WODC	SH	On going
Beam	Make contact again. Write small article for Lockdown Beam.	PF, JA	On going
Tourism management	Agreed to investigate producing a list of protocols outlining expected tourist behaviour to give out to tourists.	RM	On going

ERP	Generator hook up options	RS	On going
Blue Cedar homes	Request update on funding	JA	On going
Share Point	Produce a help guide	IT C'ttee	Next meeting
Trees on Pieces path	Discuss with supplier	SM	Oct meeting
Payroll	Make payment to lengthsman	Clerk	Oct
Speeding	Investigate 20mph,survey etc	SM	Oct meeting
Neighbourhood Plan	Form committee	All	At Oct meet
Taylor Wimpey	Photo flower beds	SM	Oct
Grass cutting	Accept quote	Clerk	Oct