

# BAMPTON PARISH COUNCIL

## MINUTES OF PARISH COUNCIL MEETING

### ON 9<sup>TH</sup> APRIL 2025 AT 7PM

PRESENT: Cllrs J Allinson (in the chair), R Smith, D Clarke, A Ogg, G Sone, A Cutler, S McLaren, G Attar.

IN ATTENDANCE: C Street (Clerk), District Cllr A Smith.

69/2025	<u>Apologies for absence:</u> The following apologies were accepted: District Cllr A Wray <u>Co-option:</u> Steve Radband was co-opted back onto the parish council.					
70/2025	<u>Variation of order of business:</u> None					
71/2025	<u>Declarations of interest:</u> None					
72/2025	<u>County and District Councillors' reports &amp; questions:</u> <u>County Council:</u> None given. <u>District Council:</u> <ul style="list-style-type: none"><li>Public meeting with Charlie Maynard follow up – there was a request to publicise flood defence group meetings minutes.</li><li>The Local Plan is in the process of being produced; 2 main consultations have taken place already; the preferred strategy to be consulted on in June; focused along the A40 corridor.</li><li>The Paddocks update: There is now a principal officer in post looking at current and outstanding licences, whether renting is occurring and if any contraventions are taking place. It was requested that checks are made to confirm that all residents have the required gypsy status. Sewage issue along the road has been reported. District Cllr A Smith to contact Thames Water.</li><li>Query on funding for proposed railway line – it was noted that this is a County Council, not District Council remit. County has now negotiated funding for the extra work for the access to the park and ride so the carpark can be brought into use, although funding for a bus lane has been withdrawn.</li><li>Potential unitary council options have been proposed of a 2 unitary local government or 3 unitary option.</li><li>Abandoned car on Bridge Street was reported again. Cllr Allinson to follow this up again with Bill Oddy of WODC.</li></ul>					
73/2025	<u>Confirmation of minutes:</u> The minutes of the meeting held on 12 <sup>th</sup> March 2025 were signed as a true record.					
74/2025	<u>Actions Update:</u> See appended list for outstanding actions from previous meeting/s.					
75/2025	<u>Public participation:</u> <ul style="list-style-type: none"><li>See item 90/2025 on flooding grant.</li></ul>					
76/2025	<u>Planning applications:</u> <table><tr><td>25/00438/FUL Deadline 28 Mar - extension granted</td><td>Erection of rear extension to existing dwelling. Construction of attached new dwelling (self build) with associated works at 14 Pembroke Place.  No objection in principal but draw your attention to the fact there is culvert on the boundary of that site.</td></tr><tr><td>25/00746/CLP Deadline 15/4</td><td>Certificate of lawfulness (loft conversion) at 26 Woodley Drive No comment.</td></tr></table>		25/00438/FUL Deadline 28 Mar - extension granted	Erection of rear extension to existing dwelling. Construction of attached new dwelling (self build) with associated works at 14 Pembroke Place.  No objection in principal but draw your attention to the fact there is culvert on the boundary of that site.	25/00746/CLP Deadline 15/4	Certificate of lawfulness (loft conversion) at 26 Woodley Drive No comment.
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77/2025

Finance and Accounts for Payments:

The following payments were approved in accordance with the budget:

Jacky Allinson	Meeting refreshments reimbursements	£13.95
OPFA	Annual membership	£61
WODC	Town Hall rates to be paid in monthly standing orders of 1 x £304 & 11 x £308	£3692.60
WODC	Old School Community Centre rates to be paid monthly standing order of 1 x £244 & 11 x £250	£2994
WODC	Cemetery rates to be paid monthly direct debit of 1 x £70 & 11 x £65	£785.93
123Connect	Minibuilder CMS Domain 2yr	£139.20 (corrected amount)
123Connect	SSL Standard Cert & IP	£92.40
Alden	Mechanical services Maintenance agreement 1 March 25 – 28 Feb 26 at Old School Community Centre	£1600.80
WODC	Cemetery bin collection 1.4.25-30.9.25	£364
David Williams	Documentation of Bampton Obelisk project	£522 (from S106 funds)
Oxford diocese	Rent for allotment land – half year	£32.50
SW Grounds and Gardens	Village grass cutting	£595.38
SW Grounds and Gardens	Grass cutting Pembroke verge	£36
SW Grounds and Gardens	Grass cutting Mercury Play Park	£72
SW Grounds and Gardens	Cemetery grass cutting	£360
Securipol	Intruder alarm annual retainer for TOSCC keys	£364.20
Christopher Townsend	Tree of Life Section 106 Public Arts project 50% deposit	£6000
Jacky Allinson	Green bin licence reimbursement	£52.50
Hayden Boot	Shingle spreading in alleyways	£125
Chris Smith	Cemetery gate and bins	£65

The following payments for the Recreation Ground Development were approved:

McVeigh Parker	Additional kissing gate for new field	£511.63 PAID
ASA	Landscape Architectural Services Phase 1 - Project co-ordination and administration, managing of quotes liaison with consultants. Feb invoice.	£13,170

ASA	Landscape Architectural Services Bampton Recreation Ground Phase 1 Project coordination and administration, landscape support to discharge planning conditions, production of detailed design drawings for tender and specifications, and preparation of Pre-Construction information pack. Include for SKR Lighting Stage 4 Technical to Tender £3750. March invoice.	£13,170
Gleeds	Quantity Surveying Services - March 2025	£2,160.00
Glanville	Civil Engineering - Design Stage	£3,012.00
Glanville	Underground Utility Mapping	£3000

The following pre-paid debit card transactions were approved: None

The following direct debits and standing orders were noted:

CASTLE WATER 13.95 & 21.05; EDF Energy 1,773.16; GoCardless Ltd 12.00; HMRC SDDS 1,548.88; ICO 35.00; LLOYDS BANK 45.71; OCC 750.00; SSE ENERGY 409.73; VODAFONE LTD 51.14 & 42.08; YU Energy 237.35; Bampton Rec Ground 35.88

78/2025	<u>Allotments</u> : All plots are now occupied.
79/2025	<u>Town Hall</u> : Nothing to report.
80/2025	<u>The Old School Community Centre</u> : Nothing to report.
81/2025	<u>Cemetery</u> : <ul style="list-style-type: none"> <li>Wood chippings have been left after cutting back hedge and van has caused ruts in the ground; it was agreed to ask the contractor to take away the excess chippings as it looks untidy and request they go back and fill in the ruts.</li> </ul>
82/2025	<u>Highways, Trees, Footpaths and Floods</u> : <ul style="list-style-type: none"> <li>Cleaning gulleys and road sweeping has not been done in some time. Cllr McLaren to chase this.</li> <li>Highways - A request has been made to OCC to re-mark all the lines in the Market Square area.</li> <li>Trees - A large beech tree on the boundary of Mercury Play Park and No. 9 Mercury Close is to be felled on 17th April. The cost of £800 + VAT was agreed, as the resident at no. 9 has contributed £400. It was agreed to put up signs closing the park for the day and to request that contractor puts up further safety signage.</li> <li>Footpaths - The "temporary" red safety barrier next to the ditch between Ampney Orchard and Chetwynd Mead is still in place after several years despite having been reported on FixmyStreet. County Cllr Ted Fenton is investigating. It was agreed to go to the press over lack of County Council action on this safety issue if nothing is done soon.</li> <li>Cllr McLaren is no longer County Council's Parish Footpath Warden for Bampton Parish. All footpath issues should now be reported via FixmyStreet.</li> </ul>
83/2025	<u>Mercury Play Park</u> : The monthly parks inspection was reviewed and the following points were noted: <ul style="list-style-type: none"> <li>The routine quarterly Mercury Court RoSPA Inspection was completed.</li> <li>Quote is being obtained for Agility Trail repairs.</li> <li>Agreed to £395 to reinstate the horse/rocker.</li> <li>One black residential bin left on the park is to be collected by WODC within 30 days.</li> </ul>

	<ul style="list-style-type: none"> <li>Agreed to quote for £300 per annum (winter/spring to carry out works) for maintenance of Bampton Play areas including checking all moving parts/hinges and carry out annual lubrication service on all moving equipment.</li> </ul>
84/2025	<u>Lengthsman update:</u> <ul style="list-style-type: none"> <li>Paths around the lanes and leading to the main road have been gravelled; Cheney lane to be done next week.</li> <li>Pots in Market square- dead flowers removed from tubs by town hall, all to have summer flowers put in around the beginning of May.</li> <li>Agreed to get a quote to tidy and cut back the path leading from path 1 to Aston Road (running along Ampney Orchard) .</li> </ul>
85/2025	<u>Committee meeting updates:</u> HR meeting agreed a cost of living rise for employees.
86/2025	<u>Correspondence:</u> None other than items on the agenda.
87/2025	<u>Essential village matters (received after agenda was set):</u> <ul style="list-style-type: none"> <li>Part-night lighting (PNL) in Oxfordshire public consultation in May.</li> <li>A French market is being organised for the Sunday 25<sup>th</sup> May (Morris Dancing/Shirt Race weekend. The organiser has request assistance from the parish council to close off carpark. It was agreed to ask SPAJERS to leave out their cones from the previous evening's Shirt Race carpark closure.</li> <li>SPAJERS requested use of town hall on eve of the shirt race. Agreed.</li> </ul>
88/2025	<u>Recreation Ground Development Project update:</u> <ul style="list-style-type: none"> <li><b>EARLY WORKS:</b> The gates required to the farm track under our legal agreement are now installed and a further 'kissing' gate to the northern field has been ordered. Laying of the pathway link is underway and the container pad foundations will commence shortly. 30 trees have now been planted for the Community Orchard.</li> <li><b>SKATEPARK:</b> Start date on site is dependent on the updated planning consent being granted and it is possible WODC could take up to eight weeks to deliver this.</li> <li><b>MUGA AND PADEL COURT:</b> The submission of the planning information has been delayed by the Ecology Consultant being slow to complete the necessary report. It should be complete this week.</li> <li>WODC Planning have confirmed that the change to the plan can be submitted as a Non Material Amendment. The updated planning is required to be in place for the issue of the S106 funds. The tender documents are close to completion.</li> <li><b>GRANT AND LOAN APPLICATIONS:</b> Possible funding opportunities are being investigated.</li> </ul>
89/2025	<u>Carterton and surrounding area Local Cycling and Walking Infrastructure Plan (LCWIP):</u> <ul style="list-style-type: none"> <li>Information on a 10 year vision of improving cycling and walking in Carterton area.</li> </ul>
90/2025	<u>OCC Flood project funding expression of interest (deadline 18<sup>th</sup> April) :</u> <ul style="list-style-type: none"> <li>Further to discussions regarding local flooding, including attendance at this meeting by a resident who was recently flooded, it was agreed to challenge the unrealistic deadline for the County Council £25k grant application, as the amount of planning and detail requested requires expert advice which could not be attained before 18<sup>th</sup> April. Cllr Cutler to liaise with the resident and contact the grant organisers.</li> </ul>
91/2025	<u>BT disconnecting pay phone in box by town hall :</u> The Parish Council has formally objected in the strongest terms possible to the removal of this vital phone service.

92/2025	<u>Reinstatement of village newsletter:</u> <ul style="list-style-type: none"> <li>• A local resident has produced a new quarterly Bampton Beam newsletter.</li> <li>• It was agreed to pay for the printing costs of up to £300 per quarter for 1000 copies (to be left in village locations where people can pick them up).</li> <li>• It was noted that the views expressed in the Beam are not the views of the parish council.</li> </ul>
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The meeting closed at 9.50pm. The next meeting is Wednesday 14<sup>th</sup> May 2025.

Signed..... Dated.....

#### ACTIONS FROM PREVIOUS MEETING/S:

Village entrance planters - email Taylor Wimpey to express our disappointment & add to May agenda.	Clerk
Online cemetery map to be checked. ON GOING as is weather dependant.	JA Clerk
Electric charging points enquiries. ON GOING	GA
FB post re town twinning. ON GOING	JA
Abandoned vehicle on Bridge Street. ON GOING	GA
Unauthorised gate access from a back garden into Mercury Play Park - write to the resident.	GS
Request OCC/WODC light for sand bunker. On going.	AC

#### NEW ACTIONS FROM THIS MEETING:

Cemetery – ask contractor to remove excess chippings & fill in ruts.	SM
Chase cleaning gulleys and road sweeping	SM
Closed signs for Mercury Park	GS
Chase red safety barrier removal/repair at Ampney Orchard	SM
Ask SPAJERS for French Market cones for carpark	SR/JA
OCC Flood project funding – request extension to deadline/liase with resident	AC
Organise Bampton Beam printing	Clerk