

**BAMPTON PARISH COUNCIL**  
**MINUTES OF COUNCIL MEETING ON 8<sup>th</sup> AUG 2018 AT 7PM IN THE TOWN HALL**

PRESENT: Cllrs J Allinson (in the Chair), H Rainey, S Homer, S Taylor, P Foster, D Bamber.  
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills

174/2018 Apologies for absence: Cllrs R McBrien, P Smith, D Clarke, S McLaren, District & County Cllr T Fenton.

175/2018 Variation of order of business: None.

176/2018 Declarations of interest: None.

177/2018 District & County Councillors' Reports:

**District Council:** Are close to putting local plan into place; Promotion of recycling of food waste; Carterton Leisure centre extension plans; Publica are offering services to parish councils to help local communities; Discussion on traffic warden parking fines in market square.

**County Council:** We have not been given an update by County on the Bampton traffic changes consultation.

178/2018 Confirmation of minutes: The minutes of the meeting held on 16<sup>th</sup> July 2018 were signed as a true record.

179/2018 Actions update: See attached list.

180/2018 Public participation: None.

181/2018 Notices of planning decisions: None, but clerk to check we are still on mailing list to receive updates.

182/2018 Planning applications

- **18/02049/HHD: Single storey rear extension with conversion of outbuilding to utility/WC. 1 Landells Cottages, Landells.** No objections.
- **18/02156/HHD: Removal of existing rear conservatory and replace with new single storey extension. 6 Chetwynd Mead.** No objections.
- **18/01966/HHD: Erection of single storey side extension, single and two storey rear extension and insertion of two new windows. 31 Calais Dene.** No objections however, the marked boundary on the location plan and the proposed site plan are incorrect, as the parish council owns the title deed to the strip of land up to the public footpath (clerk to send copy of the plan on our parish council title deed to Planning department).

183/2018 Finance and Accounts for Payment: The following payments were approved:

Bampton Rec Ground	Grant for 2018-19	£22,000
RoSPA	Annual inspection	£277.20
Pyrotec	Replace door holder at Old School Comm Ctr	£396
Bampton Garden Plants	Plants for Market Square	£34.99
Chris Smith	Mowing for July	£805.50
AK Timms	Play bark	£109.54

184/2018 Mercury Court Playing Field Report: No report was given this month.

185/2018 The Old School Community Centre (TOSCC) Report: We have a spare pump, Cllr Homer is now taking over TOSCC responsibility fully from ex Cllr Thorpe and is liaising with the facilities manager regarding building management.

186/2018 Cemetery report: Waiting for the solicitors to finalise cemetery land sale. Old part of the cemetery and ashes plots have been tidied. Air Cadets have confirmed that they will clean and tidy the War graves again.

- 187/2018 Allotment report: Nothing to report.
- 188/2018 Town Hall report: We have no objection to the glass stickers WOA have put on the gallery door, but we do not know if planning permission is required.
- 189/2018 Highways update: Traffic Order consultation process closing date is 17<sup>th</sup> August. All of the epicormics on Broad Street trees have been cut back by OCC. The resident on Broad Street has been informed that it is OCC's responsibility to pollard the lime trees and not BPC.
- 190/2018 Correspondence:
- Pyrotec quotation for faulty luminaries at Town Hall. Agreed to go ahead with repairs/replacement.
  - County Council seeking residents' views on proposed parking restrictions & informal crossing point.
- 191/2018 Report on village matters (received after agenda was set): Report of overgrown footpath along Aston Road to be reported on Fix My Street. Noise from a party was reported to the police at the time and would be an environmental health issue, not a parish council one.
- 192/2018 Lengthsman & footpath matters: Proposal to top dress the footpaths with gravel was agreed £730+VAT. Request for a bin at the Shrewsbury Place entrance to Sandford's field was agreed at £409.45 installation plus £7.04 cost per emptying. Request to move the dog waste bin from Fishers Bridge to the opposite side of the road was agreed.
- 193/2018 Emergency response plan: Update of councillor contact names is needed on Emergency Response Plan. It was agreed a paper copy needs sending to all households. Agreed to ask for more volunteers in the next Bampton Beam article.
- 194/2018 Litter bin costs: It was decided that the emptying cost of £575 p/a is too expensive for litter bin outside Romany (bin & installation would be paid for by WODC) so we will not be going ahead with this.
- 195/2018 Clerk's annual leave: Appropriate holiday cover was agreed.
- 196/2018 Trees of remembrance project: It was agreed to accept the tree and to plant this in the cemetery.

With no further business to discuss the meeting finished at 9.15pm.

Signed..... Dated.....

**ACTION LIST**

<b>ITEM</b>	<b>ACTION TAKEN</b>	<b>NAME</b>	<b>BY DATE</b>
Internal auditor	Get quotes from recommended auditors for F&GP to consider.	Clerk	On going
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Mercury Play Park	Look into fencing costs	ST	On going
Post Office lease	Make changes/enquire with solicitor	JA	On going
ERP	Look into printing and distribution of leaflets	DB	Sept