

BAMPTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
ON 13TH NOVEMBER 2024 AT 7PM

PRESENT: Cllrs J Allinson (in the chair), D Clarke, A Cutler, G Attar,
 IN ATTENDANCE: C Street (Clerk), District Cllr A Smith, County Cllr T Fenton.

235/2024	<u>Apologies for absence:</u> The following apologies were accepted : P Foster, S McLaren, A Ogg, R Smith, District Cllr A Wray																					
236/2024	<u>Variation of order of business:</u> None																					
237/2024	<u>Declarations of interest:</u> None																					
238/2024	<u>County and District Councillors' reports & questions:</u> <u>County Council:</u> <ul style="list-style-type: none"> • Resident satisfaction survey results are on the county council website. • Budget planning is starting. • Initiative to switch off street lights at 11pm had bypassed the consultation process so this will need consultation before a decision can be made. • Request for Cllr Fenton to get an update regarding the safety barrier next to the ditch between Ampney Orchard and Chetwynd Mead. This area of land is not owned by the parish council. • Follow up invitation from Chris Grain to come do a walkaround Bampton highways issues. • Electric vehicles potential charging locations are being investigated. <u>District Council:</u> <ul style="list-style-type: none"> • Budget process is starting. • From 1 Nov certain staff that were outsourced have been brought back into the employment of the district council. • New fleet of waste collection vehicles. • Surgery was held in the library. This will be repeated as long as there is demand. 																					
239/2024	<u>Confirmation of minutes:</u> The minutes of the meeting held on 9 th October 2024 were signed as a true record.																					
240/2024	<u>Actions Update:</u> See attached list for outstanding actions from previous meeting/s.																					
241/2024	<u>Public participation:</u> None																					
242/2024	<u>Planning applications:</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">24/02732/LBC</td> <td>Replacement windows at Bridge House, Bridge Street. NO OBJECTION</td> </tr> <tr> <td>24/02574/FUL</td> <td>Erection of single storey extension to main school building together with removal of existing modular building to create play area with associated landscaping works at Bampton Church Of England Primary School, Bowling Green Close. NO OBJECTION</td> </tr> </table>	24/02732/LBC	Replacement windows at Bridge House, Bridge Street. NO OBJECTION	24/02574/FUL	Erection of single storey extension to main school building together with removal of existing modular building to create play area with associated landscaping works at Bampton Church Of England Primary School, Bowling Green Close. NO OBJECTION																	
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243/2024	<u>Finance and Accounts for Payments:</u> The following payments were approved in accordance with the budget: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 30%;">Rawle Plumbing</td> <td style="width: 40%;">Water butts at cemetery</td> <td style="width: 30%;">£100 PAID 10/10</td> </tr> <tr> <td>Jacky Allinson</td> <td>Meeting refreshments</td> <td>£7.95</td> </tr> <tr> <td>Bampton Garden Plants</td> <td>Plants for market square pots</td> <td>£158.90</td> </tr> <tr> <td>Bampton Garden Plants</td> <td>Plants for war memorial</td> <td>£90.50</td> </tr> <tr> <td>RBL</td> <td>Remembrance wreath</td> <td>£100 PAID</td> </tr> <tr> <td>Margaret L Johnson</td> <td>AO cemetery plan printing x 4</td> <td>£12.96</td> </tr> <tr> <td>AK Timms</td> <td>Compost</td> <td>£7.99</td> </tr> </table>	Rawle Plumbing	Water butts at cemetery	£100 PAID 10/10	Jacky Allinson	Meeting refreshments	£7.95	Bampton Garden Plants	Plants for market square pots	£158.90	Bampton Garden Plants	Plants for war memorial	£90.50	RBL	Remembrance wreath	£100 PAID	Margaret L Johnson	AO cemetery plan printing x 4	£12.96	AK Timms	Compost	£7.99
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Chris Smith	October mowing	£1792
Ann Setch	Reclaim – products for TOSCC	£22.31
Netwise	Hosting, Support and Maintenance - bamptonoxon-parishcouncil.gov.uk (08/12/2024 - 07/12/2025)	£528

The following pre-paid debit card transactions were approved:

Amazon	Staples, pins, laminating pouches	£16.97 & £4.71
Amazon	Cleaning products for TOSCC £24.99, £19.94, £15.50, £19.47	£79.90

The following direct debits and standing orders were noted:

CASTLE WATER 18.16 ; 541.57 ; EDF Energy Customer 306.01 ; GoCardless Ltd 12.00
LLOYDS BANK CORPOR 38.71 ; OCC AP 750.00 ; SSE ENERGY SUPPLY 258.08 ; VODAFONE LTD 51.14 ;
VODAFONE LTD 42.08 ; YU Energy Retail L 242.47 ; Bampton Rec Ground 35.88 ; West Oxon DC
308.00 ; 96.00 ; 62.00

244/2024	<u>HMRC Direct debit mandate for PAYE/NI</u> – was signed.
245/2024	<u>Local Government Services Pay 2024/25</u> increment was noted.
246/2024	<u>Allotments:</u> <ul style="list-style-type: none"> All contracts have been paid; 3 further plots have been allocated. We need to re-advertise 7 vacant quarter plots. Clerk to laminate posters.
247/2024	<u>Town Hall:</u> Quote for £105 to make alterations to water meter cupboard in PO. AGREED.
248/2024	<u>The Old School Community Centre:</u> Nothing to report.
249/2024	<u>Cemetery:</u> Nothing to report.
250/2024	<u>Highways, Trees, Footpaths and Floods:</u> <ul style="list-style-type: none"> 20MPH flashing signs to be installed end of Nov; 50% funding for a second smiley face sign has been applied from Councillor Fenton’s Priority Fund. Tree survey has been carried out.
251/2024	<u>Mercury Play Park:</u> <ul style="list-style-type: none"> Broken spring on play equipment needs replacing – the temporary taping off has been removed so this will be replaced while we are awaiting parts.
252/2024	<u>Lengthsman update:</u> <ul style="list-style-type: none"> Planters in Market square have now been planted with winter plants. There was a lot more litter and dog mess not picked up towards the end of October. Weed spraying has been carried out on war memorial. Big leaf clear up of war memorial and market square over memorial weekend - a total of 10 ton bags were filled. Grass was cut on war memorial by volunteer.
253/2024	<u>Committee meeting updates:</u> Xmas Lights Fair organisation is ongoing.
254/2024	<u>Correspondence:</u> None other than routine emails.
255/2024	<u>Essential village matters (received after agenda was set):</u> <ul style="list-style-type: none"> Report of overhanging trees, bramble cuttings and leaves along County Council footpath from The Pieces to Aston Road. These footpaths are the responsibility of the county council. Reported on Fix My Street. Request for staggered gate at end of Queen Street footpath to Lavender Place. Ask County Council highways for advice during next walk around.

	<ul style="list-style-type: none"> • Mill Green sign has been relocated and fixed to a house wall. The Parish council previously asked for it to be sited against wall (not fixed <u>on</u> the wall) therefore pass back to Diane Verran at WODC as this is not a parish council issue.
256/2024	<p><u>Recreation Ground Development Project update:</u></p> <ul style="list-style-type: none"> • We have signed the licence to cross the farm track between the Recreation Ground and the fields acquired in 2020 to be developed under the planning permission for development. We are now waiting for completion of this agreement. • We have to install gates at the licenced access crossing within one month of the granting of the licence. Prices for these gates and other kissing gates to access the fields have been obtained and there is a resolution for the cost of gates and their installation for £3626.78 +vat. AGREED. • We also have price of £7680.85 to construct a path from the car park to the new field for £7680.85 and there is a resolution for this. AGREED, subject to sending round the second quote for councillors as this was not available at the meeting. • The Council has until 6th December 2024 to apply for some of the funds under section 106 agreements and an application have been prepared for the cost of the gates and pathway for £10307.65. A further application has been made to cover costs arising from the additional work required meet planning conditions which were part of the granting of the planning application plus some of the costs of ASA; a total of £26267. These two applications make full use of the money available under planning application13/1465/P/OP S4Pt1.2 • Two members of the committee had a meeting with a representative of the LTA. Loans are available from the LTA for lighting the tennis courts and the provision of a new court. We also discussed the provision of a Padel court in place of the 3rd tennis court which has the support of the Tennis Club and would add to the range of activities we could offer at the Rec. A Padel Court would require an amendment to our planning permission. • Clerk to check all documents are saved in sharepoint.
257/2024	<u>Risk Register:</u> This was reviewed and adopted.
258/2024	<u>Internal auditor:</u> A new internal auditor, Theresa Goss, was appointed at £350. Clerk to check that our precept amount equates to this fee scale before going ahead.
259/2024	<u>PC Security Policy :</u> This was reviewed and adopted.
260/2024	<u>Sexual and General Harassment Policy & Procedure:</u> This was reviewed and adopted.
261/2024	<u>Year-end path clearance/tidy:</u> Quote received for £750. Agreed.
262/2024	<u>Emergency lighting and alarms inspections at all buildings:</u> 3 Quotes received. It was agreed to continue to use Pyrotec.
263/2024	<u>Model Financial regulations and standing orders:</u> Financial regulations were reviewed and adopted. Standing Orders to be delegated for review and adoption to Finance and General Purposes Committee.

The meeting closed at 9.38pm. The next meeting is Wednesday 11th December 2024.

Signed..... Dated.....

ACTIONS FROM PREVIOUS MEETING/S:

Arts Committee S106 request form & committee meeting. Quotes and designs to be sought. ON GOING	JA/AC
Taylor Wimpey re. village entrance planters. ON GOING.	SM
Online cemetery map to be checked. ON GOING as is weather dependant.	JA Clerk
Electric charging points enquiries. ON GOING	GA
FB post re town twinning. ON GOING	JA
Shingle to be laid on footpaths now.	Lengthsman
Taylor Wimpey noticeboard at Bampton Meadows. ON GOING	Clerk
Contact management company at Cala Homes to install noticeboard	PF
Grass Cutting tender. ON GOING	DC

NEW ACTIONS FROM THIS MEETING:

Dates for meeting with Matthew Barber (from Oct meeting)	
Follow up invitation from Chris Grain to come do a walkaround	Clerk
Laminate and put up allotment advertisements	Clerk
Arrange for alterations to water meter cupboard in PO	Clerk
Check internal audit fee scale and if price remains the same agree to conditions	Clerk