

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 13th April 2016
at 7.30pm in the Town Hall

PRESENT: Cllrs J Allinson & R Wilkins, in the Chair, D Clarke, H Rainey, P Smith, S McLaren.
 IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllr T Fenton, M Barrett,
 County Cllr J Mills.

63/2016 Apologies for absence
 Cllrs S. Taylor, N Thorpe, R McBrien.
 Cllr Allinson could not attend the beginning of the meeting therefore Cllr Wilkins chaired the beginning of the meeting.

64/2016 Variation of order of business
 None.

65/2016 Declarations of interest
 None given.

66/2016 District & County Councillors' Reports
Oxfordshire County Council (OCC):
 A report was emailed to the clerk prior to the meeting for later circulation and updates were given about the following:

- There was no further news from Stagecoach regarding the 18 & 19 bus routes.
- Pothole repairs
- Recycling centres
- Street lighting contract is up for renewal
- The question was asked to find out who is responsible for the upkeep of the roads at the Cala Homes building site.

West Oxfordshire District Council (WODC)
 Although the district councillors attended the meeting there was no update to give this month.

67/2016 Confirmation of minutes
 The minutes of the meeting held on 9th March 2016 were signed as a true record.

CLLR J ALLINSON ARRIVED AND TOOK OVER CHAIRING THE MEETING FROM CLLR R WILKINS

68/2016 Actions update
 See attached list.

69/2016 Notices of planning decisions

16/00383/HHD	Erection of single storey extension. Wealhay, Lavender Square. Approved.
16/00347/FUL	Alterations and erection of single and two storey extension. Rosebank Care Home , High Street, Bampton. Approved.

70/2016 Planning applications

16/00854/HHD	Erection of two storey side and rear extensions and single storey rear extension. Karibu Cottage, High St. NO OBJECTIONS
16/00771/FUL	Amendment to the siting of plot 35 and its associated garaging under planning permission 15/03505/RES (Construction of 160 dwellings with associated works and landscaping) Land North Of New Road Bampton NO OBJECTIONS

71/2016 Finance and Accounts for Payment

The following cheques were approved and signed:

WODC	Rates for cemetery	£108.90
WODC	Rates for Old School Comm Ctre	£3872
WODC	Rates for Town Hall	£2710.40
WODC	Cemetery waste collection Apr 16 – Sept 16	£209.82
WODC	Dog bin emptying Apr 15 – Mar 16	£175.49
OALC	Training course	£78
Cathy Street	Broadband, stamps, mileage	£53.57
Diocese of Oxford	Allotment land rent (half year)	£32.50
Louise Williams	Lengthsman's expenses x 2	£34.01
Securipol	Annual retainer charge for Old School Community Centre intruder alarm	£330
Chris Smith	Cemetery upkeep - March	£60
AK Timms	Window bolts	£3.58
Aon	Parish Council annual insurance	£4581.64
Peter Oakey	Rotivating & clearing allotment plots	£160
The following payments were made prior to the meeting due to HMRC & financial year end deadlines		
<i>HMRC</i>	<i>PAYE Q4</i>	<i>£1249.41</i>
<i>HMRC</i>	<i>PAYE payment owing from March 2013</i>	<i>£221.36</i>
<i>Rec Ground Trust</i>	<i>Tree thinning grant</i>	<i>£2000</i>
<i>Rec Ground Trust</i>	<i>Reimbursement of archery fees paid to parish council in error</i>	<i>£1625</i>

72/2016 Mercury Court Playing field Report

No report was available at this meeting.

73/2016 TOSCC Report

A report was sent out prior to the meeting. There were no resolutions made.

74/2016 Cemetery report

Nothing to report this month.

75/2016 Allotment report

Report sent out prior to meeting and no resolutions were made.

76/2016 Report on village matters (received after agenda was set)

- A complaint was made to District Council about the location of the bin in the road on Rosemary Lane.
- The Environmental Health Officer has requested Mark's Kitchen clean the front greasy window.
- Black Bourton Parish Council have requested that Bampton Parish Council support their concerns about a planning application from Elmwood Farm (ref 16/01048) to increase the amount of wood chipping waste, which will increase traffic. Cllr Allinson to collate all councillor comments via email and respond to the planning application.
- Following parishioner comments it was agreed that Cllr Wilkins would instruct Lengthsman to purchase pea gravel to re-surface some of the muddy footpaths throughout the village.
- The Manor House wall has been removed leaving the backing wall. Planning permission is being sought.
- Following parishioner complaints, Cllr Wilkins has contacted the District Planning dept. to ask them to investigate the non-compliance of planning permission at Kilmore House, Church Close.

77/2016 Correspondence

Volunteer Link Up	Thank you letter for the grant we gave
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78/2016 Aston Rd/Buckland Rd junction

County Cllr James Mills has agreed to meet Cllr McLaren at this location to discuss safety options. This will be discussed further at the next parish council meeting.

79/2016 Purchase of land for cemetery

More information is needed to be able to progress this further.

80/2016 Oxfordshire Together update

No further discussion was required.

81/2016 Pension contributions

The contributions of 3% from the parish council and the suggestion that employees are encouraged to pay 3%, however may still pay the statutory minimum of 1% was ratified.

82/2016 Co-option

The co-option of Douglas Bamber was approved. All paperwork to be signed at or before the next meeting as Mr Bamber was unavailable to attend today.

83/2016 Verge damage by tourist coaches

Following damage to grass verges by vehicles parking on them, a suggestion was made to install wooden posts in the worse affected areas. Cllr McLaren to ask County Cllr James Mills for costs.

84/2016 County Council Grass Cutting

No further discussion was required.

85/2016 Upkeep of village entrances
 Due to Cllr absence this was postponed until the next meeting

86/2016 Public participation
 No public attended

With no further business to discuss the meeting finished at 9.35pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Town Hall	Get quotes to insulate the roof. Installation of Post Office WC to be funded by New Road 106 agreement.	JA	On going
Draw up plan of newer part of cemetery	Cllr Allinson to draw up the section of the plan that was agreed with the clerk.	JA	On going
Purchase of additional land for the cemetery	Cllr Rainey to ask John Welch and Stammers solicitors to do the conveyance, following investigation as to the exact location of the open well in the field.	HR	On going
Weightlifters signed rental agreement for TOSCC	Cllr Thorpe to send weightlifters a new rental agreement reflecting the agreed two stage rental increase.	NT	April
Market Square bench	Call received from OCC via fix my street said they would not repair this. Clerk to chase Seb Wilsker for quote/advice.	Clerk	On going
Cemetery water/parking	Write a second follow up letter to Prestige Builders about parking, as no response from last request.	Clerk	Apr
Flooding at Landells	Write to Bampton Manor	SM	On going
Cala Homes site	Following many complaints, clerk asked to pass on contact details for Cala Homes site manager, West Oxon Planning Department and County Highways if we receive any more complaints about the building site access. Write to Lawrence King (cc. county and district cllrs) requesting he investigate the drainage issues on the building site.	Clerk	On going
Allotment tap	Source a push tap	PS	Apr
ERP/sandbags	Organise an ERP review	RW	ASAP