

BAMPTON PARISH COUNCIL

Ordinary meeting of the council held on 12th March 2014 at 7.30 pm in the Town Hall

PRESENT:	Cllr J Allinson, in the Chair, Cllr R McBrien, Cllr P Smith, Cllr G Pursey, Cllr J Downing, Cllr D Clarke, Cllr H Rainey, Cllr S Betty, Cllr R Wilkins, Cllr M Dowding, Cllr B Slater
APOLOGIES:	County Cllr Simon Hoare
IN ATTENDANCE:	Mrs C Street, Clerk to the Parish Council. District Cllrs M Booty & M Barrett (both left at 8.40pm)
PUBLIC:	1

14/29 Presentation about a Community Led Plan by Douglas Clare

A presentation about a Community Led Plan for Bampton (appended to these minutes) was given by Douglas Clare. The Parish Council voted unanimously in favour of supporting production of a Community Led Plan and agreed that the steering group of 12 people should be a diverse representation of the whole community and that the Parish Council would like to have representation in the core group. This would need to be decided after the Parish Council elections on 22nd of May in case the members of the Parish Council changes. The Parish Council would like to see the questionnaire before it is sent out to residents and would like to be involved and consulted as the plan develops.

14/30 To approve the agenda

The agenda was approved.

14/31 Declarations of interest

There were none made

14/32 Confirmation of minutes

The minutes of the meeting held on 12th February 2014 were signed as a true record.

14/33 Matters arising

- **Town Hall Siren** – The clerk has written to Mr S Radband asking him to return the siren.
- **Upkeep of notice boards** – Lengthsman has been instructed to clean and renovate. Cllr Wilkins to get progress report from lengthsman. Ongoing.
- **West Oxfordshire Arts (WOA)** – Cllr Pursey is awaiting quote from electrician to look at heaters. On going.
- **Sand Bunker** - WODC asked the Parish Council to consider making a contribution towards the cost of the bunker. Clerk has written back asking for it to be funded by WODC and District and County Councillors have agreed to look into this. District Councillors to chase Louise Chapman at Oxfordshire County Council. We would like to request more sand bags. On going.
- **Replacement Union Flag** - As volunteer in charge of raising the flag, clerk has advised Mr Radband that the Town Hall lock has been changed and a replacement flag is to be purchased and will be passed directly to him for storage, rather than keeping it at the Town Hall. On going.
- **Wooden sign at the entrance to Sandford's field** - It has come down due to weathering of the wood. Cllr Pursey to get quotes for replacement. On going.
- **Dog bins** – it was agreed to go ahead and order dog bins for the area outside Mercury Court Play Park and at the entrance to the footpath across the fields off Church Close. Cllr Smith to

investigate possibility of getting the Mercury Court bin free of charge due to its proximity to a children's play park. On going.

- **Christmas tree star** - is to be bought from profits from the Christmas Market. On going.
- **Electric sockets** under the manhole cover for the Christmas tree need repairing. On going.
- **The cemetery map** has now been photographed and printed. Cllr Rainey to take old map to the County Archives and to ask if the old minutes could be stored there as well. On going.

14/34 District & County Councillors' Reports

- West Oxfordshire's ambulance response times have fallen by 17% for 2013/14. This is thought to be due to a change in reporting methods and the fact that Chipping Norton PCT unit patients appear to have been input from two different sources, thus distorting the data.
- The Strategic Housing Market Assessment (SHMA) has been published. The housing need per year for West Oxfordshire has increased from 306 to 660 houses.
- We do not have a 5 year land supply.
- Flood relief grants have been agreed for local businesses affected.
- The budget has now been passed by West Oxfordshire District Council.

14/35 Finance and Accounts for Payment

- The following cheques were signed:

Help for Heroes	Donation for filing cabinets and cupboard	£25
Royal British Legion	Donation for filing cabinets and cupboard	£25
Cathy Street	Chair mat for office	£18.70
ORCC	Annual membership	£65
One stop promotions	New Union Flag	£97.74
ID Direct	ID badges	£126
AOLC	Annual subscription	£474.25
Pauline Smith	Cllr reimbursements	£11.10
R&J Environmental Services	Boiler repairs at The Old School Community Centre	£547.20
Margaret Johnson	Stationery & office supplies	£30.43
Post Office	On account supplies for Old School Community Ctre	£11
AK Timms	New lock and keys for Town Hall	£67.68
AK Timms	DIY for fixing screens at The Old School Comm. Ctre	£21.98
AK Timms	Wooden stakes for allotment fence	35.92
Chris Smith	Cemetery upkeep	£60
Thames Water	The Old School Community Centre	£43.42
Thames Water	Town Hall	£19.56
5A's	Fan heaters hire for Old School Community Centre	£15.60
Gordon Wheldon	Expenses	£33.47
P A Collacott	Heating control user instruction	£276
Oxfordshire County Council	Rent for Old School Community Centre 1 Mar – 31 May 2014	£500

14/36 HSBC Bank Account "Parish Council Disbursements"

The paperwork was signed to open a new Disbursements bank account with HSBC. Clerk to take to bank to open account.

14/37 HSBC Bank Account – online banking

The paperwork was signed to set up online banking with a value of £0 so no transactions may be done, but so that bank statements can be downloaded when needed. Clerk to take to bank to open account.

14/38 Planning applications

Variation application for Biztro, Wheelgate House, Bampton Licensing	Following further clarification, the Parish Council comments on the minutes of 12 th February 2014 were change to NO OBJECTION.
14/0249/P/FP	2 Deanery Court, Broad Street, Bampton. Conversion of garage to study & storage. NO OBJECTIONS

14/39 Mercury Court Playing field Report.

Broken concrete stanchions and wire fence to be removed - ongoing. Cllrs Wilkins and Pursey to inspect.

14/40 The Old School Community Centre report.

The report appended to the minutes was read and it was resolved to go ahead with the Securipol alarm response service for a trial year period, after which it will be reviewed.

14/41 To discuss purchase of mobile phone for caretaker

It was resolved to purchase a mobile phone contract for the caretaker of the Old School Community Centre.

14/42 To sign ERP issue form

Cllr Betty has now received her ERP folder.

14/43 Correspondence

- a. Email regarding creation of a bluebell wood.

The idea to improve the appearance of the land in question by the creation of a bluebell wood was well received by the Council, however, it was resolved to decline the offer of taking over the ownership of the land due to the cost and responsibility required.

- b. Email seeking approval of placement of memorial bench.

The terms and conditions attached to the placement of a memorial bench on County Council Highways land were discussed and it was resolved that these terms were not acceptable and that the clerk would ask that an alternative location be put forward that is not on County Council Highways land.

- c. Email regarding plot numbering at allotments following storm damage.

Cllrs Dowding and Pursey to speak to allotment committee regarding the numbering of the plots.

- d. Email from Spajers asking to change the route of the shirt race and seeking permission to use Sandfords Field for the annual Donkey Derby.

The proposed route and the use of the field was agreed.

14/44 Any other matters for consideration

- Grass Cutting Grant. Information about the grass cutting grant for next year was read out for information only.
- The defibrillator is due to be installed this week.
- The New Road planning application decision meeting will take place on 17th March at West Oxfordshire District Council.
- The purchase of additional land for the cemetery is priced at £12,000 per acre. Cllr Allinson to consult Ordinance Survey map to ascertain how much land we require.
- Cllr Wilkins attended the Transport Representative Committee meeting and reported there was to be a 50% cut to the bus subsidy budget.

With no further business to discuss the meeting finished at 9.50pm.

Signed.....

Dated.....