

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 11th SEPTEMBER 2019 AT 7PM IN THE
TOWN HALL

PRESENT: Cllrs J Allinson (Chair), H Rainey, D Clarke, P Smith, S Homer, S Taylor, S McLaren, R Smith, P Foster, R McBrien.
IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills.

175/2019 Apologies for absence: Cllr D Bamber, County & District Councillor Ted Fenton.

176/2019 Variation of order of business:

177/2019 Declarations of interest: None.

178/2019 District & County Councillors' Reports:

COUNTY COUNCIL: Housing Infrastructure Fund is at risk; improvements to Oxford Station will have a knock on effect to the Cotswold line.

DISTRICT COUNCIL: Electric charging point funding update; tourist destination management meeting looking at steps to manage tourism; climate measures policy; single use plastics reduction; resetting up a local nature partnership; Mt Owen Rd development marketing name suggestions and planning changes.

179/2019 Confirmation of minutes: The minutes of the meeting held on 10th July 2019 were signed as a true record.

180/2019 Actions update: See attached list.

181/2019 Public participation: None.

182/2019 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

183/2019 Planning applications:

19/01684/HHD 2/8 deadline – comments sent in July.	Alterations and erection of two storey rear and single storey side extensions. Priory Cottage New Road. We have NO OBJECTIONS to the 2 storey extension, however it was noted that by increasing the size of the porch it would limit their ability to park two cars on the site.
19/01915/HHD 8/8 deadline – comments sent in July.	PROPOSAL: Alterations and two storey side and rear extension. Widen dropped kerb. Castle Brooks 5 Aston Road. NO OBJECTIONS, however, we note that the side extension prevents tandem parking.
19/02047/CND 18/03152/FUL 19/8 deadline	Discharge of Conditions 3 (Materials) and 7 (Bat Boxes) for planning permission. NO OBJECTIONS Erection of new detached dwelling and outbuildings to include garage, store and garden shed. Formation of two openings in boundary walls, erection of new 2.40m high stone wall to match existing. Little Place Lavender Square. NO OBJECTIONS
19/02222/HHD 27/8 deadline	Alterations and erection of single storey side extension. Shillbrook Barn Landells. NO OBJECTIONS
19/02309/HHD 11/9 deadline	Erection of single and two storey rear extensions. 21 New Road. NO COMMENTS
19/02341/HHD 12/9 deadline	Erection of single storey rear extension and front porch. 10 Pcocks Close. NO OBJECTIONS.
19/02260/HHD 17/9 deadline	Erection of single and two storey rear extension and detached outbuilding to rear. 23 Chandler Close. NO OBJECTIONS.

19/02287/HHD 23/9 deadline	Erection of two storey rear extension. 13 Wheatsheaf Crescent Bampton. NO OBJECTIONS.
19/02371/FUL 24/9 deadline	Erection of eighteen independent living units for the elderly and associated works. Lavender Place Queen Street. It was agreed to OBJECT, however, as the comments were considerable Cllr Allinson will compile them and send round via email for agreement before passing them onto the Planning department. These will be available to view at the district council attached to the relevant planning application.

184/2019 Finance and Accounts for Payment:

The following payments made in August (when no meeting was held) were retrospectively approved:

123connect	Change of bank account details online confirmation needed.	no payment
Cathy Street	Stamps	£7.32
Executive Fire	Fire extinguisher servicing Old School Community Ctre (£150.84) + Town hall (£44.76)	195.60
Goodwood Tree Care	42 Chetwynd Mead tree	£240
J Wright Plumbing	Replace cemetery taps	£170
Pyrotec	Call out to old school community centre	£156
Chris Smith	July maintenance	£1611
Cathy Street	Amendment to wages standing order	
The Wychwood Gardener	Town hall gardening	£109
RoSPA Playsafety	Annual inspection	£284.40
AK Timms	Allotments padlock	£31.59

The following payments were approved:

Association for the Blind	Donation (agreed at July meeting)	£50 CHQ
Peter Oakey	Allotment works	£90 CHQ
AK Timms	Key safe & keys	£42.20
Goodwood Tree Care	Trees in cemetery	£2910
Bampton Beam	Delivery costs	£600
Sutcliffe Play	Swing seat & chains	£425.28
Chris Smith	August maintenance	£1641
Dee Clarke	Reimbursement for Office 365 £38.42	£38.42
Wiring solutions	Replace light	£84
Wileman and sons	Window cleaning	£60
National allotment society	Membership (previously authorised, this payment was not processed by Unity bank so needs setting up again.)	£67

185/2019 Mercury Court Playing Field Report: Report sent prior to meeting, and no resolutions were made.

186/2019 The Old School Community Centre (TOSCC) Report: Report sent prior to meeting, the following resolutions were made: to purchase inhibitor to treat the heating system as this has been diluted over the years, price £469.00 +VAT.

187/2019 Cemetery report: A report was sent prior to meeting and the following resolutions were made: agreed to order 25 new 'reserved' stones to mark plots.

188/2019 Allotment report: A report was sent out prior to the meeting and the following resolutions were made: Rent letters to be sent out by the clerk.

- 189/2019 Town Hall report: A report was sent out prior to the meeting and the following resolutions were made: Insurance company repairs to post office door have been chased.
- 190/2019 Highways, Flooding & Trees update: A report was sent out prior to the meeting and no resolutions were made: traffic order update; public transport meeting re. bus route and section 106 money from Cala Homes.
- 191/2019 Correspondence: Request to plant memorial tree between the brook and primrose cottages at the end of Cheyne lane: The parish council have no objections, however, do not own the land so are not in a position to be able to grant permission.
- 192/2019 Report on village matters (received after agenda was set):
- Taylor Wimpey marketing name discussion for Mt Owen road development. Bampton Meadow was the preferred name. Clerk to pass on this information to Taylor Wimpey.
 - Noticeboard at Cala homes estate requested again. All agreed we should have a noticeboard at Cala homes estate. We asked Cala Homes to provide a noticeboard in the past, but none was forthcoming, this will be chased again. If no joy, then it was agreed to make application to community shop in the spring.
 - Blue Cedar Homes project community fund. Clerk to arrange meeting with Blue Cedar and agenda this for next month to gather our ideas.
 - West Oxon Town and Parish Forum representative from Bampton Parish Council. Apologies but there is no one available to attend.
 - Comments regarding upkeep of footpaths on “next door Bampton” have been addressed.
- 193/2019 Risk Register review: Cllr Foster to send full risk register to all councillors and clerk via email for further comments, before it can be signed off. Ongoing reviews to take place quarterly.
- 194/2019 Tourist management meeting: An update was sent out to all councillors and we are still awaiting contact from Chris Jackson to arrange a walkaround to review the situation; a 4th “unsuitable for coaches” sign at end of church close was approved. Cllr McLaren to order and then fix this; District & County councillor had agreed to follow up on letters regarding fines for idling engines.
- 195/2019 Emergency Response Plan table top exercise: It was agreed to hold an ERP table top exercise with the agreed scenario being that of a power failure. Cllr R Smith to coordinate dates and organisation.
- 196/2019 Land by Landells which was refused planning permission by the Inspector: It was agreed to approach the Church Commissioners, who own this land, to ask if the land could be acquired by Recreation Ground Charity for them to maintain as field for the village, in perpetuity.

With no further business to discuss the meeting finished at 9pm.

Signed..... Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Post Office WC	Apply for listed building consent	JA	On going
Contact PCSO for latest speed data	Despite several applications for this data it has not been forthcoming.	JA	On going
Unity bank account	Open new account	Clerk	On going
S 106 funding	Find out where this has been spent	SH, SM	On going
Neighbourhood Action Plan	Further research	JA, RM	On going
Email migration plan	Set date – possible date Fri 4 Oct	SH	Aug

Allotment rent letters	Sent to all allotment holders	Clerk	Sept
Placement of reserved stones in cemetery	Arrange with Chris Smith	Clerk, HR JA	Sept
Lavender Place planning comments	Compile and email to all councillors prior to sending to Planning Dept	JA	24 Sept
Taylor Wimpey development	Contact them with PC naming requests	Clerk	Oct
Blue Cedar Homes project community fund	Arrange meeting after parish council meeting in Oct	Clerk	Oct
Risk register	Email to all for final comments before signing off in Oct meeting	PF	Oct
Tourist management	Chase Chris Jackson for walkaround	PS	Oct
ERP table top exercise	Arrange date	RS	Oct