

BAMPTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
ON 11 OCTOBER 2023 at 7.00pm

PRESENT: Cllrs R Smith (in the chair), C Foley, A Wray, S Radband
 IN ATTENDANCE: C Street (Clerk), County Cllr T Fenton,

172/2023	<u>Apologies for absence:</u> Cllrs J Allinson, P Foster, S McLaren, District Cllr A Smith	
173/2023	<u>Variation of order of business:</u> None	
174/2023	<u>Declarations of interest:</u> Cllr Wray on item 180/2023 planning permission 23/02415/HHD	
175/2023	<u>Resignation:</u> The resignation of Cllr Stuart Homer was noted.	
176/2023	<u>County and District Councillors' reports & questions:</u> Reports were given at the meeting with the main points being: <u>County Council</u> <ul style="list-style-type: none"> • Split in the "Fair Deal Alliance" (Liberal Democrat, Green and Labour groups) which had formed the administration of the County Council. • Botley Road to now remain closed until the work is finished which is planned for October next year. • £1.55 million has been released for the expansion of the ZEZ (Zero Emissions Zone) in the centre of Oxford. • Applications for secondary school places are now open via the OCC website. The deadline is 31st of this month. • No OCC controlled schools have been found to contain RAAC (Reinforced Aeriated Autoclaved Concrete). • OUFC (Oxford United Football Club) has moved a step closer to getting a new stadium. • The Boundary Commission has largely accepted OCC's proposed changes to the boundaries of County Council Divisions. See OCC website. <u>District Council</u> <ul style="list-style-type: none"> • Local district plan ending on 25th Oct; consultation document will be out in late autumn. • WODC looking to improve broadband coverage over West Oxfordshire. • Civil Crowd Funding Scheme. Parish Councils are encouraged to promote project ideas meeting either environmental, community resilience or housing criteria. • Thames water update: 23 November is Waterways Day. 'Report a problem' website has gone live. • Planning action plan on the Paddocks has yet to be received, but is in progress. 	
177/2023	<u>Confirmation of minutes:</u> The minutes of the meeting held on 13 th September 2023 were signed as a true record.	
178/2023	<u>Actions Update:</u> See attached list for outstanding actions from previous meeting/s.	
179/2023	<u>Public participation:</u> None	
180/2023	<u>Planning applications:</u>	
	23/02410/HHD	Erection of a single storey extension 16 Shergold Road Bampton NO OBJECTIONS

23/02415/HHD & LBC	Alterations to include rebuild of walls and increase width and raised roof height of Workshop/Garage (re-submission of 22/02567/HHD) (Retrospective) Sandford House Church View NO OBJECTIONS
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181/2023

Finance and Accounts for Payments:
The following payments were approved in accordance with the budget:

Moore	External Auditors review	£756
James Wildman	Photography (ON HOLD from Sept PC meeting)	£300
HMRC	Quarter 2 PAYE	£1159.49
Executive Safety Solutions	Fire extinguisher service Town Hall	£53.52
Executive Safety Solutions	Fire extinguisher service TOSCC	£174
WODC	Cemetery waste collection 1/10/23-31/03/24	£312
Wiring Solutions	Replace light at Old School Community Ctre	£48
Alex Booty	Clearing footpaths	£335
Simon Jenkin	Refund of cemetery plot reservation	£308
Oxford Diocesan Trust	Allotments rent	£32.50
Playground Works	50% deposit for surface works at Mercury playpark as quoted (total cost £18,440.00)	£11,064
Timms	Lengthsman equipment	£30.47
Play Safety	Annual playpark inspections	£375.60
Rupert Gooddy Plants	Plants for town hall	£103.90
Rupert Gooddy Plants	Plants for war memorial	£60
Chris Smith	Sept mowing	£1736

The following pre-paid debit card transactions were approved: None

Amazon (JA card)	Kettle for Rec Ground	£35.62
Amazon (clerk card)	Printer ink	£86.12
Amazon (clerk card)	Printer ink	£14.50

182/2023

External audit:
The External Auditor Report Audit Report and Certificate 2022/2023 was received and noted.

183/2023

Banking:
Updates to banking signatories were signed. Clerk to action at bank.

184/2023

Allotments:
Annual rents are due.

185/2023

Town Hall:
Listed building consent for West Ox Arts sign was approved.

186/2023

The Old School Community Centre:
Broadband is being installed this week; we are advertising for a gardener.

187/2023

Cemetery:

	2 bags of flint stone at £186 for cemetery parking and 5 bags of 10m gravel for War Memorial ahead of Remembrance Day at £250 was agreed.		
188/2023	<u>Highways, Trees, Footpaths and Floods:</u> It was agreed that we should put forward a proposal of what should go round the tree in the market square. Quote for Cemetery and Chetwynd Mead trees at £2832 was agreed. Cherry tree at war memorial needs cutting back before remembrance service – agreed.		
189/2023	<u>Mercury Play Park:</u> Agreed to go ahead with quote for play park resurfacing. Expenditure of £11,064 (50% of full quote) was agreed. This will be covered by s106 money received from Cala Homes.		
190/2023	<u>Lengthsman update:</u> Dog bins not being emptied regularly and have been reported to WODC.		
191/2023	<u>Correspondence:</u> <table border="1" style="width: 100%;"> <tr> <td>Thank you from the Bush Club for the grant.</td> </tr> <tr> <td>Changes to Schedule 1 of S101 Grass Cutting Agreement with OCC to be considered at next meeting.</td> </tr> </table>	Thank you from the Bush Club for the grant.	Changes to Schedule 1 of S101 Grass Cutting Agreement with OCC to be considered at next meeting.
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192/2023	<u>Essential village matters (received after agenda was set):</u> It was noted that tourist coaches parking in market square are still causing problems for the regular bus service.		
193/2023	<u>Grant Strategy:</u> Cllr Wray to produce a simpler policy for review at the next meeting.		
194/2023	<u>Recruitment:</u> Adverts for parish councillors have been posted around the village on social media.		

The meeting closed at 8.20pm. The next meeting is Wednesday 8th November 2023.

Signed..... Dated.....

ACTIONS FROM PREVIOUS MEETING/S:

116/2022	S106 form to be completed for Arts Committee. Chair will call a meeting of the Arts Committee to progress this.	JA
137/2022	SR to get quote from AK Timms for noticeboard for cemetery. Wording needed as price is per letter.	SR JA
123/2022	Following request for triangular sign warning of people crossing the road, the response from James Wright to trim vegetation was unsatisfactory. To be followed up via email with request for a meeting	SM
252/2022	Taylor Wimpey village entrance planters - request update regarding planning permission for planters.	SM
256/2022	Emergency Response Plan requires urgent update to all procedures. Cllr Radband and Cllr Foley to see what updates are required.	SR CF
039/2023	Bampton Exhibition Foundation – Post to go on social media to advise that funding is available, copy from Cllr P Foster.	PF
034/2023	Speak to stonemason regarding error on cemetery plaque. Online cemetery mapping finished. Names to be checked on site.	JA SR Clerk

040/2023	BZN Airspace Chance Proposal (ACP) – Face to face meeting with RAF requested. No response.	JA
156/2023	Put request on Facebook and website for new gardener for TOSCC	PF
157/2023	Get quote for tap from water main at cemetery.	SR
158/2023	Chetwynd Mead and Cemetery trees are to dealt with in November Tree at war memorial needs cutting back. Cherry Tree needs cutting back before remembrance service – agreed.	SM
169/2023	Transfer minutes and burial records prior to August 2012 to the County Archives.	JA Clerk

NEW ACTIONS FROM THIS MEETING:

183/2023	Banking signatory updates	Clerk
184/2023	Collect allotment rents	Clerk/JA
186/2023	Advert for gardener at TOSCC on social media	PF
187/2023	Cemetery parking area and war memorial gravel resurfacing	SR
188/2023	Proposal for market square tree Cut back war memorial tree	SM/all SR
193/2023	Produce grant strategy policy	AW