

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 11th MARCH 2020 AT 7.55PM IN THE TOWN HALL

PRESENT: Cllrs J Allinson (Chair), D Clarke, P Smith, S Homer, R Smith, S McLaren. R McBrien H Rainey
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills.

47/2020 Apologies for absence: Cllrs D Bamber, S Taylor, P Foster, County & District Cllr. Ted Fenton.

48/2020 Variation of order of business: None.

49/2020 Declarations of interest: None.

50/2020 District & County Councillors' Reports:

COUNTY COUNCIL: LCTP5 transport consultation.

DISTRICT COUNCIL: New WODC website; Cllr Mills has chased Ubico re. filling of sand bunker; Section 106 & Community Infrastructure Levy (CIL) updates; OXIS Oxfordshire Infrastructure Strategy.

51/2020 Confirmation of minutes: The minutes of the meeting held on 12th February 2020 were signed as a true record.

52/2020 Actions update: See attached list.

53/2020 Public participation: None.

54/2020 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

55/2020 Planning applications:

20/00612/LBC Deadline 31/3	External alterations to remove shutters from front of dwelling. Planning (Listed Building and Conservation Areas) Act. Lesta House High Street. No objection.
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56/2020 Finance and Accounts for Payment:

The following payments were approved in accordance with the budget:

Chris Smith	January cemetery mowing & upkeep	£146
Chris Smith	February cemetery upkeep	£61
123Connect	Website CMS renewal	£118.80
OALC	Annual subscription	£565.39
OPFA	Annual membership	£53
Alden	Community centre maintenance agreement	£1412.40
Turtle Engineering	Repair door on defibrillator box on Town Hall	£120
Windrush Group	Business cards	£114
Cathy Street	Stamps & broadband contribution	£57.32

57/2020 Mercury Court Playing Field Report: No issues to report. It was resolved to purchase play bark for £400.

58/2020 The Old School Community Centre (TOSCC) Report: A report was sent prior to meeting and the following resolutions were made:

- Emergency lighting system repairs were agreed prior to the meeting, following the receipt of a second quote.

59/2020 Cemetery report: A report was sent out prior to the meeting and no resolutions were made.

- 60/2020 Allotment report: A report was sent out prior to the meeting and no resolutions were made.
- 61/2020 Town Hall report: A report was sent out prior to the meeting and the following resolutions were made:
Parish Council chamber:
- Cotswold construction sand blasting of the wall is going ahead week commencing 6th April.
 - The room needs to be emptied. Cllr R Smith to ask G Pursey to remove blinds etc.
 - Thu 2nd electrician will strip out the electrics.
 - Phone may have to be disconnected during the renovations, this needs to be investigated.
 - Shelf for projector is needed.
 - Cancel any meeting bookings from 1st April for several weeks.
 - Move April parish council meeting to Old School Community Centre.
 - Overall expenditure of approx. £10k was agreed and has been included in the budget for 2019-20 and 20-21.
- Post Office WC:
- Technical drawings needed for listed building consent. Quote of £5125+VAT was agreed, also approved to go ahead with up to £1000 to cover administration fees.
- 62/2020 Highways, Flooding & Trees update: A report was sent out prior to the meeting no resolutions were made.
- A request to put bollards to stop parking on patch of grass on at the end of footpath to Sandford's Field from Bridge street will be discussed in meeting with county council highways department.
- 63/2020 Correspondence:
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| <ul style="list-style-type: none"> • Rosebank Carehome 'Turning Bampton Blue' dementia awareness week. The parish council are happy to support this. |
| <ul style="list-style-type: none"> • Request to update the Church noticeboard was approved. |
| <ul style="list-style-type: none"> • New route for Shirt Race Saturday 23rd May was approved |
| <ul style="list-style-type: none"> • Bampton Opera request to set up temporary toilet facilities. No objections. |
- 64/2020 Report on village matters (received after agenda was set):
- Society for the Protection of Bampton have requested whether the parish council should have a plan to assist the elderly in the village should they have to self-isolate for Corona virus. Parish Council Emergency Response Plan does not cover procedures for the Corona Virus at it is a medical/government matter, unless we are specifically instructed by government to help.
 - Taylor Wimpey would like to support community groups in Bampton and have asked the parish council to suggest a cause. Councillors asked to come back with ideas to the next parish council meeting.
 - Footpath in Calais Dene needs clearing following a police incident. This has been forwarded to Cllrs Mills and Fenton. District Council have agreed they are responsible for clearing this.
- 65/2020 Old School Community Centre lease: Initially agreed to approach the county council to find out if we have the option to extend the lease or change the terms of a new lease. Once we know this we can look into our options.
- 66/2020 HR committee update: Agreed that employees get full pay if they have to self-isolate or are taken ill with corona virus.
- 67/2020 Public Arts meeting update: Art projects have been shortlisted and quotes are being looked into.
- 68/2020 Emergency Response Plan: An update given and no resolutions were made.

With no further business to discuss the meeting finished at 9.50pm.

Signed.....

Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Post Office WC	Apply for listed building consent. Moving forward.	JA/RS	On going
Speeding data	No statistics were available from the PCSO. PCSO's sergeant has been copied into our correspondence outlining the areas of concern in Bampton.	JA	On going
S 106 funding	Find out where this has been spent.	SH	On going
Beam	Make contact	PF, JA	On going
Oakwood Gate bins	Send map of bin locations	SH	On going
Taylor Wimpey bin provision	Look at section 106	J Mills	On going
Tourism management	Agreed to investigate producing a handout outlining expected tourist behaviour to give out to tourists. Cllr Smith to forward the email re. Oxford Tourism to all councillors.	RM PS	April
FOI request	TO WODC for section 106 information	SH	April
Field on Landells	Look into community asset options	RM	On going
Sharepoint	Arrange joint meeting with HR and IT committees	IT c'ttee. Clerk	April
ERP	Generator hook up options	RS	On going
Blue Cedar homes	Request update on funding	JA	On going
Town Hall chamber	Organise clearing room/take blinds down	RS	April 5th
Town Hall chamber	Cancel any meeting room bookings	Clerk	April 1st
TOSCC lease	Approach county council to make enquiries	JA	April
Taylor Wimpey	Ideas for community project	All	April