

BAMPTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

ON 11TH JUNE 2025 AT 7PM

PRESENT: Cllrs J Allinson (in the chair), R Smith, D Clarke, A Ogg, G Sone, A Cutler, S McLaren, G Attar, S Radband.

IN ATTENDANCE: C Street (Clerk), District Cllr A Smith.

93/2025	<u>Apologies for absence:</u> The following apologies were accepted: District Cllr A Wray, County Cllr T Fenton.	
94/2025	<u>Variation of order of business:</u> None	
95/2025	<u>Declarations of interest:</u> None	
96/2025	<u>County and District Councillors' reports & questions:</u> <u>County Council:</u> None given. <u>District Council:</u> <ul style="list-style-type: none"> • Unitary Council proposal meeting being held Tue 8th July 3-7pm at the village hall in Bampton. • Local Plan consultation to be launched shortly. Draft vision and objectives including infrastructure delivery plan for 10+ dwellings. Bampton is in tier 2 - local service centre. • Botley West Solar Farm local impact report. • Cllr A Smith Met with Chief Constable and Chief Crime Commissioner – suggestion that local Speed Watch groups might be empowered to use new equipment that results in speeding enforcement. • The Paddocks update – site licences have been drafted, land registry checks have been done, then any further enforcements can be made if required. • It was noted that traffic surveys are taking place in the area, with a view to future development. • Local solar farm proposal was discussed. 	
97/2025	<u>Confirmation of minutes:</u> The minutes of the meeting held on 7 th May 2025 were signed as a true record.	
98/2025	<u>Actions Update:</u> See appended list for outstanding actions from previous meeting/s.	
99/2025	<u>Public participation:</u> No questions.	
100/2025	<u>Planning applications:</u>	
	EN2025/1 - 20/00053/PENF	Planning Enforcement Appeal received: Clearwater, Aston Road, Bampton. No comments
	APP/D3125/C/25/33634 27	Appeal against Enforcement Notice 2025/1 - Material Change of Use Clearwater Aston Road Bampton. No comments.
	25/01247/OUT (adjacent parish)	Outline application for development of up to 40 dwellings including affordable housing with associated highway and landscaping works (with all matters reserved except means of access) at Land Parcel South Of Kingsway Cottages Bampton Road Aston . OBJECTION to the application on the basis that there is not sufficient capacity at Bampton Sewage Works to cope with the development. This is recorded at already 27% over capacity with no confirmed programme for its upgrade by Thames Water. Any application of a Grampian Condition on this issue should be related to COMMENCEMENT of construction and not to occupation as there is no guarantee of the latter being enforced.

101/2025

Finance and Accounts for Payments:

The following payments were approved in accordance with the budget:

OALC	Talking Tables Training Day for Cllr Allinson	£36
OALC	Talking Tables Training Day for Cathy Street	£36
Bampton Rec Ground	1 st half of grant for 25-26 (£15k of £30k)	£15,000
Gartec	Annual lift servicing agreement	£593.40
Ann Setch	Reclaim for cleaning products for TOSCC	£45.37
SW Grounds Gardens Ltd	Village mowing	£2054.76
AK Timms	Various – ant powder, key cut & padlock, barrier tape	£66.54
Chris Smith	Cemetery upkeep for May	£65
George Murray	Repairs to TOSCC gate & paving	£495
SW Grounds & Gardens	Allotment hedge cutting	£240

The following payments for the Recreation Ground Development were approved:

S Jones Containers	Storage containers for Rec Ground (from Section 106 payment)	£9,218.40 PAID
GS Ecology	Construction Environmental Management Plan & Landscape & Biodiversity Enhancement Plan	£3540

The following pre-paid debit card transactions were approved: None

Amazon	Shredder & copy paper	£32.98 & £2.95
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The following direct debits and standing orders were noted:

CASTLE WATER 21.20 , CASTLE WATER 137.47 , CASTLE WATER 21.05 , EDF Energy 928.24 , GoCardless Ltd 12.00 , HMRC SDDS 1,729.48 , ICO 47.00 , LLOYDS BANK 302.30 , OCC AP 750.00 , SSE ENERGY SUPPLY 415.13 , VODAFONE LTD 52.86 , VODAFONE LTD 44.77 , YU Energy 214.32

102/2025

Annual Internal Audit report 24/25: Receipt of this was noted and Finance and General Purposes Committee’s review of recommended actions was agreed.

103/2025

Section 1 Annual Governance Statement 24/25: this was agreed and signed.

104/2025

Section 2 Accounting Statements 24/25: this was agreed and signed.

105/2025

Exercise of Public Rights: the notice dates are 13th June – 24th July.

106/2025

Allotments: Hedges have been cut back to improve visibility when exiting the carpark.

107/2025

Town Hall: Quote from Gartec for list repairs was accepted prior to the meeting as is essential repairs. £1330.84 + VAT. Agreed.

108/2025

The Old School Community Centre:

- Alarm system keeps going off and needs review.
- Facilities manager to gather in key fobs and reissue.
- Pipe leaking in boiler room – quote for repairs is needed
- Broken gate and fencing has been completed.

109/2025

Cemetery:

	<ul style="list-style-type: none"> • Bark has been tidied up and the mound has been levelled. • There are currently 24 benches - new ones have been added without permission. Cllr Radband, Allinson & clerk to meet to review benches.
110/2025	<u>Highways, Trees, Footpaths and Floods:</u> <ul style="list-style-type: none"> • White road lining has been done; awaiting parking yellow line marking. • Hedge needs re-laying on footpath alongside cemetery from Landells to field. • Kerb stones need re-laying along High Street.
111/2025	<u>Mercury Play Park:</u> The monthly parks inspection was reviewed and the following points were noted: <ul style="list-style-type: none"> • Agreed to raise a complaint with WODC about bin that remains uncollected.
112/2025	<u>Lengthsman update:</u> <ul style="list-style-type: none"> • Various paths have been identified as needing cutting back. Agreed to get quote from A Booty. • War Memorial weed killing needs doing.
113/2025	<u>Committee meeting updates:</u> HR Committee was held.
114/2025	<u>Correspondence:</u> <ul style="list-style-type: none"> • Request for seating fixing in Community Orchard at Rec Ground - the parish council have not budgeted for this, as it is the plan to put seats in the other field. • Anonymous request from a Black Bourton resident for zebra crossing with traffic lights. We are not able to reply directly because we don't know who asked however this would be an OCC highways issue. • Public engagement as part of the two unitary proposal for Oxfordshire and West Berkshire. Date for meeting in village hall on 8th July.
115/2025	<u>Essential village matters (received after agenda was set):</u> <ul style="list-style-type: none"> • "Have Your Say" meeting Sat 14th June at noon at Carterton police station. Cllr Allinson will attend. • GP surgery patient participation group - Cllr Allinson has applied to join but heard nothing back. • Public Art – the carving of the stone obelisk has commenced. • It was agreed to promote the recreation development plans, the public arts commissions and Emergency Response Plan update in the Bampton Beam. • Grass spraying in-between curb stones is needed along certain roads – it was agreed to ask our grass cutting contractor for a quote, even though this is technically OCC's responsibility. • Co-option of Sherryl Cutler agreed for July meeting.
116/2025	<u>Recreation Ground Development Project update:</u> <ul style="list-style-type: none"> • EARLY WORKS The 'kissing' gates are now all installed and the containers are also delivered and will shortly be occupied. The electrics and apron need to be completed and are in hand. We are in the process of allocating the storage space with the clubs. • SKATEPARK Start date on site to be delayed until 1 September so that the existing skatepark can be used for the summer and for a proposed summer training school which we have agreed to book in July/August.. The planning update (NMA) has been approved and the S106 funds released. We cannot commence construction until all the planning conditions receive approval from WODC. • MUGA AND PADEL COURT As noted above, the Non Material Amendment application to include the Padel Court and the updated detail design of the skatepark has been approved, and the approval for the reports to clear the planning conditions for surface water drainage,

	<p>night time light spill, biodiversity improvement, biodiversity management and archaeology are awaited. The scheme is out to tender to a list of five shortlisted contractors. Two have subsequently withdrawn due to success on other tenders but we have had meetings with the remaining three who are progressing their submissions which are due back for opening on 18th June at midday. We will then negotiate with the preferred contractor to balance the best price and team with the funding secured. Our contractors are carrying out the correct tender procedure and Cllr Ogg is attending the opening of the tenders.</p> <ul style="list-style-type: none"> • GRANT AND LOAN APPLICATIONS Possible funding opportunities are being investigated along with information required for registration and applications and the LTA Loan facility.
117/2025	<u>To adopt NALC standing orders changes:</u> This will be on next agenda.
118/2025	<u>To adopt NALC financial regulations changes:</u> This will be on next agenda.
119/2025	<p><u>Carterton and surrounding area Local Cycling and Walking Infrastructure Plan (LCWIP) consultation:</u></p> <ul style="list-style-type: none"> • Information on a 10 year vision for improving cycling and walking in Carterton area. Consultation closes on 16th June. The parish council are supportive of this.
120/2025	<p><u>Consultation on proposal for a solar farm and energy storage system on around 70 hectares of land between Bampton, Aston and Lew (NB consultation ends on 15th June):</u></p> <p>Agreed to wait for planning application to be submitted before commenting, and to liaise with Curbridge, Lew & Aston Parish Councils.</p>

The meeting closed at 9.53pm. The next meeting is Wednesday 9th July 2025.

Signed..... Dated.....

ACTIONS FROM PREVIOUS MEETING/S:

Village entrance planters - Taylor Wimpey still sourcing a contractors. On going.	Clerk
Online cemetery map to be checked. ON GOING as is weather dependant.	JA Clerk
FB post re town twinning. ON GOING	JA
Unauthorised gate access from a back garden into Mercury Play Park - write to the resident clarifying that there is no permission for a gate. On going.	GS
Request OCC/WODC light for sand bunker. On going.	JA
Chase red safety barrier removal/repair at Ampney Orchard. OCC will not take responsibility. Cllr Allinson to check the boundary on the deed plan to see if the PC do own this land.	SM/JA
OCC Flood project funding – on going. UPDATE: Project funding for a consultant to investigate flooding causes has been agreed. We need to find a consultant. Ask Institute of Hydrology in Wallingford for a recommendation.	AC
Weekly market request for further information from vendors. On going.	JA
Contact café owner re. evening trading before considering food truck application at June PC meeting. On going (as owner has been unavailable each time of checking).	JA

NEW ACTIONS FROM THIS MEETING:

Submit AGAR year end accounts before 30 th June.	Clerk
Reply to Orchard seating funding request.	Clerk
Meeting to review cemetery benches	JA, SR, Clerk
Bampton Beam articles on ERP, Arts and Rec Devt	AC, AO
Quote for kerbstone grass spraying	DC
Quote for footpath cutting back from A Booty	DC