

BAMPTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING ON 11th January 2023 at 7.00pm

PRESENT: Cllrs R Smith (Chair), S Homer, P Foster, D Lloyd, S McLaren, S Radband, P Smith,
A Wray
IN ATTENDANCE: District Cllr A Smith, PCSO Alex Griffith

001/2023	<u>Apologies for Absence:</u> Cllr J Allinson, District & County Councillor T Fenton, J Broughton (Clerk)	
002/2023	<u>Variation of Order of Business:</u> None	
003/2023	<u>Declarations of Interest:</u> None	
004/2023	<u>County and District Councillors reports & questions</u> No County Councillor was present District Council: A report was emailed from District Councillor A Smith with the main points being: <ul style="list-style-type: none"> • Thames Water meeting • Long Paddock site meeting • Imminent report on The Paddocks 	
005/2023	<u>New PCSO report</u> Alex Griffith introduced himself and confirmed the best way to reach him was by email. Little crime in Bampton at the moment but stay alert as burglary etc. often escalates at this time of year.	
006/2023	<u>Confirmation of minutes</u> - The minutes of the meeting held on 14 th December 2022 were signed as a true record.	
	<u>Actions Update:</u> All the following appear to be outstanding:	
	116/2022	S106 form to be completed for Arts Committee.
	109/2022	Obtaining quotes from builders to install a WC in Post Office.
	105/2022	Amendments to insurance policy to be agreed. Send dates out to see when people are available for another meeting. Obtain quotes from alternative brokers ready for end of January 2023.
	133/2022	Financial regulations to be reviewed and then ratified at January meeting.
	133/2022	Prepaid cards - Increase Clerk's limit on Parish Council card to £1,000. Request Recreation Ground card for Clerk with limit of £1,000.
	137/2022	Meet to consider noticeboard for cemetery to include litter and bench notices and advise Clerk.
	123/2022	Cllr T Fenton to chase James Wright again regarding request for triangular sign warning of people crossing the road.
	143/2022	Cllr S Homer suggested purchasing graphics for council responsibilities and will liaise with IT Committee. May no longer be needed
	159/2022	Two evicted tenants deposits to be transferred to allotment account. Clerk to look into what has been done historically.

160/2022	In process of re-applying for planning permission regarding new signs for West Ox Arts.
165/2022	Check if works to Ampney Orchard ditch are complete.
198/2022	Cllr J Allinson emailed with no response yet regarding lodging objection to Notice of Landowner Deposit.
180/2022	Increases in debit card limits approved. Chairman £2,000, Vice-Chairman £2,000 and F&GP Chairman £2,000. Cards to be ordered.
189/2022	Discussion report on 20mph Survey reviewed and to be published on our website asap.
190/2022	Consider email from Mr Parker regarding damage to buildings from lorries.
220/2022	IT to send out form for Councillors to complete about what equipment they use to access the PC system.
242/2022	Before end of the financial year (31 st March) Cllrs S Homer and A Wray to develop a grant strategy for the Parish Council – to be adopted at April meeting.
234/2022	Cllr T Fenton will find out where the buses are going to drop people off while Botley road is closed.
257/2022	Agreed to advertise Councillor vacancy on new website and Town Hall noticeboard but not Facebook. Now 2 vacancies and due to FB post questioning diversity of Members new adverts should clarify qualifications.
250/2022	Training and induction pack to be set up for all Councillors for new financial year.
252/2022	Email from Taylor Wimpey received 26/10/22 – Request for update regarding planning permission for planters at entrance to village. This has been addressed but TW change of staff and misunderstanding by them on the necessity for planning led to it being addressed again
252/2022	Email from Andrew Earnshaw received 18/10/22 – Enquiry regarding traffic in Bampton. Council have tried but cannot get pedestrian crossings. Cllr J Allinson will add to draft response and send off this week.
256/2022	Emergency Response Plan requires urgent update to all procedures.
234/2022	Follow up with senior officers to request more funding for dealing with serious issues at The Paddocks.

	234/2022	Cllr T Fenton will write to MP Robert Courts and request help with issues at The Paddocks. Cllrs T Fenton and A Smith will work together to speak to the new person in charge of enforcement.	
	276/2022		
	IT:	<ul style="list-style-type: none"> Website to go live by end of next week. Send to councillors first. 	
	HR:	<ul style="list-style-type: none"> Look into PAT testing for Ann Send reminders to staff about remaining leave to take 	
007/2023	<u>Public participation:</u> Two members of the public participated.		
008/2023	<u>Planning applications:</u>		
	22/03370/FUL DEADLINE: 13/01/2023	PROPOSAL: Erection of six single storey age restricted dwellings (55 years) for older people with access, landscaping and associated infrastructure. Town and Country Planning Act. LOCATION: Land West Of Colt House, Aston Road, Bampton. OBJECT	
	22/03389/FUL DEADLINE: 12/01/2023	PROPOSAL: Demolition of existing outbuilding. Erection of an outbuilding comprising of stables with meeting room and home office above. Town and Country Planning Act. LOCATION: The Deanery, Church Close, Bampton. NO OBJECTION	
009/2023	<u>Finance and Accounts for Payments:</u>		
	Chris Smith	Cemetery upkeep	£65.00
	Wiring Solutions Group Limited	Replace current timer with fuse spur timer	£96.00
	J Wright Plumbing and Heating	Cemetery tap repair	£80.00
	A.C.S Bower Ltd	Broad Street Bollard	£60.00
	Oxfordshire County Council	Rent for The Old School Community Centre	£750.00
	ASA	Rec Development Planning Reports	£7,024.50
010/2023	<u>Allotment Report:</u> Report sent prior to the meeting by new incumbent Cllr S Homer. Allotment training details to be forwarded.		
011/2023	<u>Town Hall Report:</u> No report		
012/2023	<u>The Old School Community Centre Report:</u> A report was sent prior to the meeting and no resolutions were made.		
013/2023	<u>Cemetery Report:</u> Online mapping still under discussion. Plot not shown on map discussed but as management issue resolution to be by RPC & Clerk.		

014/2023	<u>Highways, Footpaths & Tree Report:</u> A report was sent prior to the meeting and no resolutions were made.	
015/2023	<u>Mercury Play Park Report:</u> New fence installed by householder. No resolutions were made.	
016/2023	<u>Lengthsman Report:</u> New RPC (Cllr A Wray) getting to know items on job schedule and addressing issues as they arise.	
017/2023	<u>Committee Meeting Updates:</u> <ul style="list-style-type: none"> • IT - Phone lines may be temporarily unavailable as swap to new systems imminent. 	
018/2023	<u>Parish Council Social Media Communications:</u> <ul style="list-style-type: none"> • Road Closure • Vacancies • What the PC does – drip feed • Bampton Exhibition Foundation? 	
<u>019/2023</u>	<u>Correspondence:</u> <ul style="list-style-type: none"> • Email from Sally Bailey – received 29/12/22. Water leak in Weald Street. Aware and reported but have no further power to assist. • Email from Alan Oliver – received 30/12/22. Freedom of Information request regarding 20mph speed limit. Being addressed under PC’s procedure. • Email from Mark McArthur-Christie – received 03/01/23. Concerns regarding side effects of new speed limit. No response requested but acknowledge and say comments noted. • Email from Christian Mauz at OCC – received 05/01/23. Consultation on proposed 40mph speed limit for part of Buckland Road. For information only. 	
<u>020/2023</u>	<u>Essential Village Matters:</u> <ol style="list-style-type: none"> 1. Town Hall Defibrillator used again and removed. Location unknown but believed to have been removed by Ambulance Service. Database to be updated and defibrillator to be found and replaced. 2. Hatch lines outside school faded so passed to FixMyStreet. 3. New Community Library system and hours to start in February. 4. Councillors queried recent leaflet about 20mph – information to be sought. 5. Recent FB post about competence and diversity of Councillors queried – advice to be sought. 	
<u>021/2023</u>	<u>Councillor Responsibilities:</u> It was confirmed that SH had taken over allotments but other vacancies exist so delegated to the HR Committee to suggest how to balance responsibilities.	

With no further business to discuss the meeting finished at 9.15pm.

Signed..... Dated.....

The next meeting is Wednesday 8th February 2023