

**BAMPTON PARISH COUNCIL**  
**Ordinary meeting of the council held on 11<sup>th</sup> January 2017**  
**at 7.30pm in the Town Hall**

PRESENT: Cllrs Allinson, in the Chair, R Wilkins, S McLaren, D Bamber, P Foster, D Clarke, S Taylor, P Smith, R McBrien.

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllrs T Fenton, M Barrett, County Councillor J Mills.

- 1/2017 Apologies for absence  
Cllrs N Thorpe, H Rainey
- 2/2017 Variation of order of business  
None
- 3/2017 Declarations of interest  
None
- 4/2017 District & County Councillors' Reports  
An update was given on the following topics:  
**West Oxfordshire District Council (WODC)**
- Sustainability & Transformation Plan
  - Devolution of a combined authority
  - Garden Village
  - Station Road planning application was approved, the parish council requested feedback on their Section 106 requests.
  - Community Infrastructure Levy
- Oxfordshire County Council (OCC)**
- Devolution of a combined authority
  - Dependent Carers Allowance consultation has closed
- 5/2017 Public participation  
None.
- 6/2017 Confirmation of minutes  
The minutes of the meeting held on 14<sup>th</sup> December 2016 were signed as a true record.
- 7/2017 Actions update  
See attached list.
- 8/2017 Notices of planning decisions  
These were circulated to all councillors prior to the meeting, but were not discussed.

9/2017

Planning applications

16/04267/HHD	Construction of detached garage (revised position). <b>The Old Gasworks, Aston Road. NO OBJECTIONS.</b>
16/03826/HHD	Alterations and erection of extensions to Deanery Cottage and Shilbrook Barn. <b>The Deanery, Church Close</b> We have no objections to the alterations to Shilbrook Barn or the erection of an extension at Deanery Cottage, however we do <b>OBJECT</b> to the following: <ol style="list-style-type: none"><li>1. There is insufficient parking for the size of the property, and the road is particularly narrow so there is no potential for on-street parking.</li><li>2. We would prefer to see the listed wall retained apart from a small pedestrian access that matches the size of the Deanery single pedestrian gate.</li></ol>
16/03756/HHD	Change of exterior finish of main property from pebbledash to a flat coloured render. <b>Lansleigh Bridge Street Bampton. NO OBJECTIONS</b>
16/03912/FUL	Change of use of outbuilding to physiotherapy practice. (Retrospective) <b>22 Calais Dene. NO OBJECTIONS</b>

10/2017

Finance and Accounts for Payment

The following payments were approved and cheques signed:

HMRC	<b>Online</b> payment of PAYE for quarter 3 (pay by 19 <sup>th</sup> )	£1400.12
Pauline Smith	PATS testing course extra payment	£80.40
Goodwood Tree Care	Tree works	£1638
Jacky Allinson	Tea and biscuits for meeting x 2	£14.56
Rupert Goody Plants	Plants for market square	£81.83
Chris Smith	Cemetery upkeep	£80

11/2017

Monthly Wages

It was agreed to set up an electronic payment for the next 3 months (Jan, Feb & Mar 17) monthly wages.

12/2017

Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted.

13/2017

Old School Community Centre Report

A report was sent out prior to the meeting and its contents were noted. It was RESOLVED to approve the purchase of a new heating pump to replace the broken one.

14/2017

Cemetery report

No report this month.

15/2017

Allotment report

A report was given and its contents were noted.

16/2017

Town Hall report

A report was sent out prior to the meeting and its contents were noted. The following resolutions were agreed for works in this financial year:

- a. Increase the hatch size at a cost of £800.00 + VAT
- b. Insulation at a cost of £3,263 + VAT.

Cllr Bamber to do a priority list and investigate if there is a possibility of applying for a District Council grant to help fund the essential works to the Town Hall.

17/2017 Highways update  
Nothing further to report.

- 18/2017 Report on village matters (received after agenda was set)
- The Bampton Beam is coming back into print, and finances were discussed but no decisions were made at this meeting.
  - Damage was reported to car wheels from the loose curb stones on the road outside the Town Hall. It was advised that this is a County Highways matter.
  - The Exhibition Foundation have asked for the Parish Council to relocate the bench currently in the entrance to the library building. Cllr Taylor to enquire further before any action is taken.
  - Lengthsman to be instructed to clean the benches outside the Town Hall.

19/2017 Correspondence

Help for Heroes	Donation request. It was agreed that, although we support their work, unfortunately we are not able to donate to all charities that ask unless they have a specific connection to Bampton.
Volunteer Link Up	Donation request was agreed at £50
Robert Courts MP	Letter of introduction and request to meet the parish council was accepted.

20/2017 Curb side of Broad Street  
Following a request to tidy up the curb appeal of Broad Street, it was agreed to get a quote for repairing the bollards at the church close end and for the Lengthsman to tidy up the grass/curb edges.

- 21/2017 Church Green
- It was RESOLVED to accept the quote from Goodwood Tree Care to cut back the deadwood of the London Plane tree (£150 + VAT) and to raise the canopy (up to £175 + VAT), following further clarification from Goodwood Tree Care of their recommendations.
  - The issue of the grass being eroded by parked cars was raised, however, as this is not parish council land we are unable to make changes, such as placing boulders, to specify parking areas.

22/2017 Flag and pole  
Not discussed at this meeting.

With no further business to discuss the meeting finished at 10pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Draw up plan of newer part of cemetery	Cllr Allinson to give to clerk to review.	JA	On going
Traffic order	Cllr McLaren to chase items from traffic order and to request signs "Not Suitable for Coaches".	SM	On going
Cigarette bin	Allinson to request that the coffee shop provide a cigarette bin. Waiting for owner to be onsite.	JA	On going
Draft local plan	Collate responses & send to WODC	RM	On going
Flagpole	Find supplier details for original pole. Clerk to check minutes from 2009/10	Clerk	On going
Library bench	Enquire about bench fixings etc	ST	Feb
Letter from MP	respond to suggestion of a meeting	Clerk	Feb
Town Hall	Priority list of works needed & grant information	DB	Mar