

**BAMPTON PARISH COUNCIL**  
**MINUTES OF VIRTUAL COUNCIL MEETING ON 10<sup>th</sup> June 2020 AT 7PM**

PRESENT: Cllrs J Allinson (Chair until 8pm), P Smith (Chair 8pm onwards), D Clarke, S Homer, S Taylor, P Foster, H Rainey, R Smith, S McLaren, D Bamber, R McBrien.  
 IN ATTENDANCE: Mrs C Street (Clerk), District Cllr J Mills, County & District Councillor Ted Fenton.

38/2020 Apologies for absence: None.

39/2020 Variation of order of business: None.

40/2020 Declarations of interest: J Allinson declared an interest in planning application 20/01230/HHD and left the meeting temporarily while this was discussed.

41/2020 District & County Councillors' Reports:

COUNTY COUNCIL: Birth registrations to recommence; parking charges reintroduced in park and ride sites; investment in safe active travel; one way systems introduced; 'modal filter' to be placed in road in Bampton to aid crossing, but it is not known where; Councillor priority fund is prioritising use for Covid-19 related requests.

DISTRICT COUNCIL: Lowlands planning update; supporting retail businesses to re-open.

42/2020 Confirmation of minutes: The minutes of the meeting held on 13th May 2020 were signed as a true record.

43/2020 Actions update: See attached list.

44/2020 Public participation: None.

45/2020 Planning applications: planning decisions were emailed to councillors but not discussed at this meeting

20/01230/HHD Deadline 23/6	Alterations and two storey and single storey rear extensions and replacement front Porch. <b>16 Bushey Row. No objections</b>
20/01226/HHD Deadline 25/6	Alterations & erection of single storey side extension. <b>Box House Market Square. No objections</b>

46/2020 Finance and Accounts for Payment:

The following payments were approved in accordance with the budget:

Oxfordshire Association for the Blind	Donation agreed at May meeting	£50
Cathy Street	Home working allowance (back dated)	£926
Wychwood Gardener	Town Hall gardening	£72
OALC	Training	£216
Diana Alcock	Plants for market square	£142.05
Simon James Building Surveying	Town Hall WC survey and drawings	£1090.80
Gartec	Town hall lift contract	£441.60
BA Hull	Water pipe installation at cemetery	£1678.20
Margaret L Johnson	Masks & hand sanitiser	£227.50
EJH Legal	Legal advice	£360
Ann Setch	Cleaning products for community centre	£66.73
Gary Horne Renovations	TOSCC painting	£700
Chris Smith	Mowing for May	£1611
Pyrotec	Old School Community Centre emergency lighting	£1176
AK Timms	Hi-vis, signs and grass seed	£33.87
Alden	TOSCC boiler leak	£267.36
Cotswold Contractors	Town hall sand blasting walls	£4170 (PAID)

Pre-paid debit card transactions were retrospectively authorised:

5As	Strimmer	£134.26
Pass	Hand sanitizer and wall dispensers for buildings	£687.58
Zoom	Annual subscription	£143.88

- 47/2020 Allotment report: A report was sent out prior to the meeting and the following resolutions were made:
- the parish council does not advocate the use of the unfinished path from Cala homes to get the allotments over farmer's land.
  - A one off skip for use by allotment holders at £250 + VAT was agreed.
  - Recessing the gate at Bampton end of the allotment to aid access for £400 + vat was agreed.
- 48/2020 Town Hall report: A report was sent before the meeting and no resolutions were made.
- 49/2020 Old School Community Centre report: A report was sent before the meeting and no resolutions were made.
- \*\*\*Cllr Allinson left the meeting due to technical difficulties with Zoom at 8pm\*\*\***
- 50/2020 Cemetery report: A report was sent out prior to the meeting and no resolutions were made.
- 51/2020 Highways report: A report was sent out prior to the meeting and the following resolutions were made:
- It was agreed to go ahead with tree maintenance identified on the Annual Tree Survey.
- 52/2020 Correspondence:
- None other than emails already dealt with and included on the agenda in reports where necessary.
- 53/2020 Report on village matters (received after agenda was set):
- The suggestion to set the "Corona Cobra" painted rocks in concrete was agreed in principal. 'Bampton Rocks' to suggest a location and investigation needed into how this could be done.
  - Speeding along New Road is an issue. It was agreed ask PCSO Colin Davies for speed checks (Cllr McLaren to arrange).
  - All councillors requested to read the BHIB insurance and associated guidance on COVID risk assessments that were sent out and to prepare a risk assessment and identify recommendations on future changes on their areas of responsibilities.
  - 3 day neighbourhood planning course: Cllr McBrien to report back next meeting.
- 54/2020 HR committee report: Budget for Town Hall renovations did not include filing cupboard interior items and new carpet needed due to unforeseen damage from the sand blasting. Approval for a further £1000 was granted to cover this.
- 55/2020 Lengthsman's report: Clearing parish council owned footpaths is within the lengthsman's remit but we do not have the statutory powers to cut back hedges that are not on our land, nor to request individuals to cut their own trees overhanging footpaths not belonging to the parish council. It was agreed if it is overhanging an OCC footpath from a private residence then we will report this on Fix My Street. Cllr P Smith to seek further clarification on this matter.
- The lengthsman has asked for permission to cut back overgrown footpath on section of Aston road. Cllr McLaren to put on Fix My Street initially. If County Highways will not do this then we will need to look into temporarily closing off the footpath for the lengthsman to do this, due to safe social distancing.
- 56/2020 Neighbourhood Planning Training: expenditure of £60 for a representative from the Society for the Protection of Bampton to attend the OALC training course (along with 2 parish councillors) was agreed.

Taylor Wimpey's suggested community contribution. Suggestions include investment in school former swimming pool area that is being redeveloped into an outdoor classroom; outdoor lights for tennis courts; Bampton Beam investment; village entrances.

With no further business to discuss the meeting finished at 8.36pm.

Signed..... Dated.....

#### ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Post Office WC	Apply for listed building consent. Moving forward.	JA/RS	On going
S 106 funding	Find out where this has been spent. Make Freedom of Information request to WODC	SH	On going
Beam	Make contact again. Write small article for Lockdown Beam.	PF, JA	On going
Oakwood Gate bins	Send map of bin locations Cllr Homer to send the clerk a plan for forwarding request to WODC	SH clerk	On going
Taylor Wimpey bin provision	Cllr P Smith to liaise with J Mills and Taylor Wimpey.	J Mills PS	On going
Tourism management	Agreed to investigate producing a list of protocols outlining expected tourist behaviour to give out to tourists.	RM	On going
Sharepoint	Clerk to arrange joint zoom meeting with HR and IT committees	IT c'ttee. Clerk	On going
ERP	Generator hook up options	RS	On going
Blue Cedar homes	Request update on funding	JA	On going
TOSCC lease	Chase response from county council. Suggested to write to property department/legal department/County councillor contact and say we will not renew lease under the current terms and conditions and please would they contact us.	JA	On going
Bampton Rocks	Ask 'Bampton Rocks' to suggest a location for stones to be set in concrete and investigation needed into how this could be done.	Clerk	July
Speeding along New Road	ask PCSO Colin Davies for speed checks	SM	ASAP
BHIB insurance risk assessments.	identify recommendations on areas of responsibilities	All	ASAP
Overhanging trees on OCC footpaths	Ask for advice on how to deal with this	PS	July
Over grown bushes on Aston rd footpath	Report on fix my street	SM	July