

BAMPTON PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING
ON 10TH JULY 2024 AT 7pm

PRESENT: Cllrs J Allinson (in the chair), R Smith, D Clarke, A Cutler, G Attar (left 9.10pm), & A Ogg.
 IN ATTENDANCE: C Street (Clerk), County Cllr T Fenton.

152/2024	<u>Apologies for absence:</u> The following apologies were accepted : S McLaren, P Foster, S Radband	
153/2024	<u>Variation of order of business:</u> None.	
154/2024	<u>Declarations of interest:</u> Cllr Allinson - planning application 24/01483/HHD	
155/2024	<u>County and District Councillors' reports & questions:</u> <u>County Council:</u> <ul style="list-style-type: none"> Overall public satisfaction with the current council is 39%; increase in breaches of personal data; 768 children in care in the county as of March; 2 county councillors have been elected to Parliament. <u>District Council:</u> (brief update given by County Councillor) <ul style="list-style-type: none"> It was noted that the Lowlands Planning meeting included an update on the situation at The Paddocks. 	
156/2024	<u>Thames Valley Police:</u> No police officers attended.	
157/2024	<u>Traffic calming measures:</u> Deferred to future meeting along with possible TVP attendance.	
158/2024	<u>Confirmation of minutes:</u> The minutes of the meeting held on 12 th June 2024 were signed as a true record.	
159/2024	<u>Actions Update:</u> See attached list for outstanding actions from previous meeting/s.	
160/2024	<u>Public participation:</u> No members of the public.	
161/2024	<u>Planning applications:</u>	
	24/00712/S73 <i>Re-consultation due to description change only</i>	Erection of single self-build 3 bed dwelling. Non-compliance with condition 7 (hard and soft landscaping scheme) of 15/02720/FUL to allow the submitted landscape plan to be used (amended description) at Evelyn Cottage Landells. NO OBJECTION
	24/01426/LBC	Internal and external alterations to include the erection of a rear single-storey extension to dwelling along with extensions to detached garage to provide additional garage space and first floor office in roof Planning (Listed Building and Conservation Areas) Act at Wheelgate House Market Square. NO OBJECTION subject to a condition that the glass link details should be submitted for approval by the Conservation Officer in order to conserve the integrity of the Listed Building.
	24/01425/HHD	Erection of a single storey rear extension to dwelling along with extensions to garage to provide additional garage space and first floor office in roof space at Wheelgate House Market Square. NO OBJECTION
	24/01324/HHD	Demolition of existing garden room and replace with timber-frame garden studio at Bridge House, Bridge Street, Bampton NO OBJECTION
	24/01483/HHD	Demolition of existing conservatory and erection of single storey and two storey rear extension. 29 Mercury Close Bampton. NO OBJECTION

24/01471/FUL	<p>Erection of three single storey age restricted dwellings (55 years) with access, landscaping and associated infrastructure. Land West Of Colt House Aston Road.</p> <p>OBJECTION Bampton Parish Council objects to the application and the further erosion of countryside within the village forming part of the special character of Bampton and its adjoining conservation area.</p> <p>Comprehensive development of this agricultural land has already been refused under appeal following planning application reference 13/1309/P/OP.</p> <p>In adjudicating Planning Application reference 23/03070/FUL on the adjoining land in the same ownership under appeal reference APP/D3125/W/24/3339317 the Inspector noted in allowing the appeal: -That the development 'would not project further back from Aston Road than the dwelling and gardens at the neighbouring Colt house'. (Ref point 7). To allow this application would change the settlement pattern along Aston Road and project development into open countryside and farmland. The Inspector further relied on in granting the appeal, that 'the presence of other fields to the south and west of the site' would remain. (Ref point 8). The applicant has not submitted a comprehensive surface water drainage strategy which will deal with the encroachment of Flood Zone 3 onto the site and the excessive ground water conditions. This should also be an overall strategy for the combined two sites in the adjoining applications. The applicant must demonstrate to the satisfaction of WODC Engineer and Thames Water that there is sufficient capacity for foul water drainage for the combined sites.</p>
24/01231/LBC	<p>Replacement windows to The Hermitage Broad Street</p> <p>NO OBJECTION</p>

162/2024

Finance and Accounts for Payments:

The following payments were approved in accordance with the budget:

Bampton Garden Plants	Plants for market square	£48
Starboard Systems	Scribe annual fee	£933.12
HMRC	PAYE	£1586.65
Rec Ground	1 st half of grant for 24-25	£15,000
Play Safety	RoSPA training course	£360
Chris Smith	Mowing in June	£1824
Phil The Sign	Corrections to memorial plaque in cemetery	£40
Joe Wright Plumbing	Allotment taps installation	£600
HB Maintenance	Weeding at TOSCC	£145.00

The following pre-paid debit card transactions were approved: None

The following direct debits and standing orders were noted:

CASTLE WATER £18.66, £179.21; WAGES & NEST 4,044.08; VODAFONE LTD 42.08; RATES West Oxon DC £308.00, £96.00, £62.00

163/2024

Allotments: There are four quarter plots available; Scribe allotments software is now live.

164/2024

Town Hall: A slate has fallen off the roof. This is to be investigated.

165/2024

The Old School Community Centre: Repairs to the flat roof are starting Friday, weather permitting.

166/2024

Cemetery: It was agreed that standard measurements for memorials will be confirmed at the same time the cemetery mapping is started.

167/2024	<p><u>Highways, Trees, Footpaths and Floods:</u></p> <ul style="list-style-type: none"> • The marking of the parking bays along Bridge Street need completing. • The provision of the four Vehicle Activated Signs (VAS) is still outstanding. Contracts are to be placed with the supplier. It is now almost 2 years since the 20mph limit was installed. • The vegetation along footpath 119/22 needs cutting back along the section between Bampton Surgery and the open field beyond.
168/2024	<u>Mercury Play Park:</u> No report.
169/2024	<p><u>Lengthsman update:</u></p> <ul style="list-style-type: none"> • Cllr Clarke to instruct contractor to cut back foliage on certain identified footpaths. • RoSPA course to be repeated every 3 years; visual inspection of parks to be recorded weekly; Records to be kept for 21 years. • Weed spraying to be carried out on the war memorial and around the town hall.
170/2024	<u>Committee meeting updates:</u> Finance & General Purpose Committee: Quarter 1 budget is on track; financial regulations are to be reviewed and updated ready for adoption at September meeting.
171/2024	<p><u>Correspondence:</u></p> <ul style="list-style-type: none"> • Taylor Wimpey request to take on responsibility for new noticeboard at Bampton Meadows: This was agreed in principal as long as the material is low maintenance plastic (clerk to ask for pictures as we can't make a final decision until we see their proposals). • Request from resident for the parish council to install noticeboards in the new housing estates. Agreed to contact management company at Cala Homes to ask if they would install one.
172/2024	<u>Essential village matters (received after agenda was set):</u> Bampton sign on Aston Road has fallen over again. This has been reported to Fix My Street.
173/2024	<p><u>Recreation Ground Development Project update:</u></p> <ul style="list-style-type: none"> • Environment Agency have now addressed the project in detail and relaxed their requirement for the full flood model of the flood zone; we need to submit further construction detail relating to the car park and skateboard design and update the Flood Risk Analysis; We have made contact with WODC regarding the S106 monies. We believe that as long as we have the planning consent and the costed and agreed design the S106 monies can be allocated. • Agreed to transfer unallocated £7k of section 137 money into the parish council recreation ground budget to cover planning consent works. • Access across the track between the new land is in hand.
174/2024	<u>Internal auditor for 24-25:</u> It is recommended we change internal auditor every 3 years therefore the previously agreed auditor (agreed in May meeting) will now be replaced by a new Oxfordshire Association of Local Councils recommended auditor for the forthcoming year.
175/2024	<u>Emergency Response Plan leaflets:</u> Agreed to review and clarify the wording again before going to print. Organise table top exercise.
176/2024	<u>Councillor responsibilities update to fill vacancies:</u> Emergency Response Plan – A Cutler, with consultancy from R Smith; Grass Cutting – D Clarke; HR Committee – G Attar.
177/2024	<u>HP Ink subscription:</u> Cllr Clarke to investigate A3 printer. Agreed to ink subscription £5.49pcm.
178/2024	<u>Section 106 funding update:</u> Unallocated funding from Cala Homes – our preference is to spend this on recreation ground improvements if we can get planning permission, with our plan B for the funds being play park improvements. Agreed to get quotes for new play equipment.

The meeting closed at 9.20pm. The next meeting is Wednesday 11th September 2024.

Signed..... Dated.....

ACTIONS FROM PREVIOUS MEETING/S:

Arts Committee S106 request form. ON GOING	JA/AC
Taylor Wimpey re village entrance planters. ON GOING.	SM
Online cemetery map to be checked.	JA Clerk
Need to get new re-quote from Thames Water for tap from water main at cemetery. Ask John Kelly for a quote. ON GOING	JA
4 x ID badges to be ordered once website photos have been taken.	AC
FB post for ERP volunteers. ON GOING	AC
We are not accepting any new bench requests on plots in cemetery - create sign for new noticeboard	Clerk
Electric charging points – enquire about further options, if any available. ON GOING	GA
FB post re town twinning	JA
Strimming/clearing needs doing so shingle can be spread on footpath. Sept at the latest.	Lengthsman
Risk Register. All agreed to review each section before the next meeting. OB GOING	All

NEW ACTIONS FROM THIS MEETING:

Taylor Wimpey – ask for photos of new noticeboard at Bampton Meadows	Clerk
Contact management company at Cala Homes to ask if they would install noticeboard	JA
Find OALC recommended internal auditor	JA/Clerk
£1000 donation agreed Friends of St Mary’s for grave repairs in the churchyard	Clerk
ERP meeting to clarify wording on leaflet; organise table top exercise	AC
A3 Printer investigation ; organise ink subscription	DC/Clerk