

**BAMPTON PARISH COUNCIL**  
**MINUTES OF COUNCIL MEETING ON 10<sup>th</sup> APRIL 2019 AT 7PM IN THE TOWN HALL**

PRESENT: Cllrs J Allinson (Chair), D Bamber, P Foster, H Rainey, D Clarke, P Smith, S Homer, R Smith  
 IN ATTENDANCE: Mrs C Street (Clerk), District & County Cllr T Fenton, District Cllr J Mills

67/2019 Apologies for absence: Cllrs S Taylor, R McBrien, S McLaren

68/2019 Variation of order of business: None.

69/2019 Declarations of interest: None.

70/2019 District & County Councillors' Reports:

COUNTY COUNCIL: Paving has been completed round the noticeboard; info received on electric car charging point; Cala Homes footpath update; discussion on Mt Owen housing development plans; Lavender Place flats query; A40; climate change; public consultation requested for expressway; cycle path B4044 Eynsham via Farmoor into Botley.

DISTRICT COUNCIL: Taylor Wimpey issues; ask for feedback from Taylor Wimpey consultation; Cala Homes section 106 money for school & roads/pavements snagging repairs needed; damaged/uncollected household bins to be reported; Carterton leisure centre extension; new tree policy.

QUESTIONS: No mention of money for education in the Mt Owen road section 106 agreement. District councillors to investigate.

71/2019 Confirmation of minutes: The minutes of the meeting held on 13<sup>th</sup> March 2019 were signed as a true record.

72/2019 Actions update: See attached list.

73/2019 Public participation: None.

74/2019 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

75/2019 Planning applications:

19/00629/HHD	Replace existing conservatory with single storey extension. <b>3 Chetwynd Mead. NO OBJECTIONS</b>
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76/2019 Finance and Accounts for Payment: The following payments were approved:

Volunteer Link up	Donation agreed at Feb Parish Council meeting	£100 CHEQUE
Pauline Smith	Mileage	£9.45
Bampton Beam	Insurance (by way of a grant)	£608.16
WODC	Cemetery rates	£145.32
WODC	Town Hall rates (to be paid in 10 instalments by standing order)	£3616.90
WODC	Old School Community Centre rates (to be paid in 10 instalments by standing order)	£3928.00
WODC	Dog bin emptying Mercury Court & Church View	£195.35
WODC	Waste collection cemetery 1/5-30/9	£257.92
Ubico	Dog bin emptying Bowling Green Close	£93.98
Margaret L Johnson	Printer ink	£73.44
Diocese of Oxford	Allotment land rental half year	£32.50
George Murray	Plumbing at Old School Community Centre	£299
HMRC	PAYE/NI	£814.68
Dee Clarke	Reimbursement for Microsoft online services	£54.72
Securipol	Battery replacement Old School Community Centre alarm system	£133.20
Securipol	Alarm key fobs	£54

Securipol	Annual retainer for key holding Old School Community Centre	£330
OALC	Training course x 2	£204
Gutter Clear	Old School Community Centre	£240
Pittaway Fencing	Fencing at Mercury Play Park	£3804
Chris Smith	Cemetery upkeep	£60
ESPO	Cleaning products	£68.59
Alan Bower	Path	£699.85
AK Timms	Play bark	£239.40
AK Timms	Keys cut	£15

77/2019 Corporate multi-pay card from Unity Trust bank.

It was RESOLVED to apply for one card to be held by the responsible financial officer (the clerk) with a monthly limit of £500 and a second card to be held by the Vice Chairman with a monthly limit of £2000 to cover those one off payments of higher value. Clerk to be the administrator on the account.

78/2019 Financial Regulations: Agreed to amend financial regulations to reflect the above changes in item 77/2019 to include use of corporate multi-pay card. Clerk to make amendments to be reviewed by Finance and General Purpose Committee, then adopted by full council.

79/2019 Mercury Court Playing Field Report: Report sent prior to meeting there were no resolutions.

80/2019 The Old School Community Centre (TOSCC) Report: A report was read out and the following resolutions were made: It was agreed to replace boiler flue £2250-2500 and to lower the boiler £1500, as per Alden quote received.

81/2019 Cemetery report: Report sent prior to meeting the following resolutions were made: Agreed to ask Chris Smith to order and lay extra gravel on the parking area, and to remove weeds on grave stones.

82/2019 Allotment report: A report was sent out prior to the meeting and the following resolutions were made: With regard vacant plots that need clearing, it was agreed that councillors shouldn't have to clear these themselves, and that we will first write to allotment holder and remind them to clear the plot, then take any future action to charge plot holders for clearance and chase up any debts, should this be required.

83/2019 Town Hall report: Agreed to fix a post box to the wall of the Town Hall £234 + VAT.

57/2019 Highways, Flooding & Trees update: A report was sent out prior to the meeting and the following resolutions were made: After analysing the funds set aside in the budget, it was agreed to employ the county council to go ahead with the following traffic works:

- Aston Road build out:- £7042.41
- Town Hall Crossing:- £14582.36
- OCC Design and Supervision (15%):- £3243.72
- Traffic Regulation Order:- £2600
- The lining work will be carried out at no extra charge.

84/2019 Correspondence:

- **Unity Trust bank** notification of bank charges was noted.
- **Comments from resident re. Taylor Wimpey proposals for Mt Owen Road development** were noted. Clerk to respond to resident.
- **Upkeep of Land on corner of Shrewsbury Place:** A request was received asking for the parish council to take on the upkeep of the small parcel of land. It was thought that the county council own

this area and therefore the maintenance would fall to them, as it falls within the curtilage of the land formed by the county council but it does not form part of the old school community centre lease taken on by the parish council.

- 85/2019 Report on village matters (received after agenda was set): Request to review Section 106 for Cala Homes development with the district council. Cllr Homer to review it and report back.
- 86/2019 IT committee meeting updates: Minutes were sent out prior to the meeting with updates on new email system on Microsoft 365.
- 87/2019 Emergency Response Plan: A residents' copy of the Emergency Response Plan Final copy to be attached to the centre of the Bampton Beam was agreed at a cost of £1346. This is for Bampton residents only, although the Beam is distributed to surrounding villages too.
- 88/2019 Bampton Beam subsidy.  
It was RESOLVED to pay the insurance for this year only. We are unable to pay postage direct to Royal Mail as previously agreed, as this is invoiced direct to Bampton Beam and cannot be changed to Parish Council. Therefore we agree to reimburse the cost of posting the Bampton Beam to households in the OX18 2 postcode area upon receiving a copy of the postage receipt. Additionally as we are paying for the Bampton Beam insurance this year we will continue to require that we receive a copy of accounts and get assurances that all advertisers have paid in full.
- 89/2019 Defibrillator courses.  
Following a lot of interest from residents of Bampton, as well as residents of other local villages, it was agreed to look into running further training courses. These courses will only be offered to Bampton residents, therefore Clerk to contact clerks in local villages and pass on the organisers contact details for them to arrange their own. Cllr Smith to liaise with Recreation Ground manager.
- 90/2019 August Parish Council meeting: Further to a request to consider not holding a parish council meeting in August due to summer holidays, it was agreed to carry on with the August meeting as normal.

With no further business to discuss the meeting finished at 9.25pm.

Signed..... Dated.....

**ACTION LIST**

ITEM	ACTION TAKEN	NAME	BY DATE
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Allotment rent increase	Draft letters	PS	On going
Xmas light committee	Meet	Xmas Cttee	On going
Public art committee	Meet	JA, PS, CS	On going
Financial regulations	Make amendments & put on F&GP agenda	Clerk	May
Section 106 Cala Homes	Review	SH	May
Corporate multi-pay card	Make application to Unity Trust bank	Clerk	May
ERP	Agree to copy in Beam and request front page note that it is removable and is for Bampton resident only.	RS	May
Defibrillator courses	Give contact details to other clerks; liaise wth Rec Mgr	Clerk/PS	May