

BAMPTON PARISH COUNCIL
MINUTES OF VIRTUAL ANNUAL COUNCIL MEETING ON 5th MAY 2021 AT 7PM

PRESENT: Cllrs J Allinson (Chair), R Smith, D Clarke, H Rainey, R McBrien, S Homer, P Foster, G Lennon, P Smith, S McLaren.
IN ATTENDANCE: Mrs C Street (Clerk).

- 88/2021 Election of chairperson: Cllr Jacky Allinson was unanimously elected as chairman.
- 89/2021 Election of vice chairperson: Cllr Richard Smith was unanimously elected as vice chairman.
- 90/2021 Declaration of Acceptance: The newly appointed chair and vice chair signed the declarations.
- 91/2021 Apologies for absence: None.
- 92/2021 Variation of order of business: None.
- 93/2021 Declarations of interest: None.
- 94/2021 District & County Councillors' Reports and questions: No councillors present due to elections.
- 95/2021 Confirmation of minutes: The minutes of the meeting held on 21st April 2021 were signed as a true record.
- 96/2021 Actions update: See attached list.
- 97/2021 Public participation:
- Parking issues along New Road and Southby were discussed. It was noted that is not within parish council remit to control this.
 - Traffic calming update was given. It was noted that the responsible authority for highways is the County Council.
- 98/2021 Appointment of committees: The committees members were agreed for the ensuing year and the spreadsheet updated.
- 99/2021 Calendar of meetings: It was agreed to continue to meet at 7pm on the second Wednesday of each month with the following exceptions in line with government guidelines/Covid restrictions:
- June meeting to be held on Wed 23rd June (after the government roadmap announcements on 21st June).
 - July meeting to be held on 21st July.
 - No August meeting.
 - Back to regular 2nd Wednesday of the month meetings from September onwards.
 - Suggested we meet in the pavilion. Check availability with Rec Manager.
- 100/2021 Planning applications: Planning Decisions were emailed to all councillors but not reported at this meeting.

21/01020/LBC 21/01019/HHD Deadline 20/5	Proposed Alterations and Raised Roof over existing Workshop/Garage Sandford House Church View. No objections.
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101/2021 **Finance and Accounts for Payment:**

- The following payments were approved in accordance with the budget:

ACS Bower	Bridge ramp – Ampney Orchard footpath	£582.07
Wychwood Gardener	Old School Community Centre gardening	£114
Rec Ground	First half of annual grant	£12,500
HMRC	Quarter 4 PAYE	£425.22
AK Timms	Padlock for allotments	£ 27.62
Chris Smith	April mowing	£1706
Mr Oakey	Allotment plot clearance	£25
Bampton Garden Plants/Rupert Goody	War memorial plants	£51.98

- The following Pre-paid debit card transactions were approved:

B&Q	Paint for Rec (to be reimbursed)	£64
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102/2021 **Annual insurance renewal:** Clerk to send info to Cllr Allinson, P Smith and Clarke to analyse. Approval was given to pay this before the next meeting due to the renewal date of 1st June.

103/2021 **Internal auditor:** It was agreed to continue with Shilton Accountancy for the forthcoming year.

104/2021 **Banking signatories:** It was agreed that all councillors would be bank signatories.

105/2021 **Allotment report:** A report was sent out prior to the meeting and no resolution were made.

106/2021 **Town Hall report:** Nothing to report.

107/2021 **Old School Community Centre (TOSCC) report:** A report was sent prior to the meeting and the following resolutions were made: One quote for decorating external woodwork was obtained, despite meeting with 5 decorators. This quote was agreed at £3725.

108/2021 **Cemetery report:** A report was sent out prior to the meeting and the following resolutions were made: It was agreed to get a quote to increase cemetery maintenance to include extra 3-4 hours gardening a week.

109/2021 **Highways, footpaths and tree report:** Nothing to report.

110/2021 **Mercury Play Park:** A report was sent out prior to the meeting and no resolutions were made.

111/2021 **Lengthsman report:** A report was sent out prior to the meeting and no resolutions were made.

112/2021 **Committee meeting updates:**

HR committee: An update was given. The lengthsman's role 'to keep Bampton tidy' was discussed. The vacancy is to be advertised.

IT Committee: An update was given.

113/2021 **Parish council social media communications:**

- No further communications from this meeting.
- It was agreed to contribute to the Lowdown magazine (deadline for copy Fri 14th May).

114/2021 **Correspondence:** None other than routine emails.

115/2021 Report on village matters (received after agenda was set): Replacement plant tubs are needed for Market Square.

With no further business to discuss the meeting finished at 9.08pm.

Signed..... Dated.....

ACTIONS

ITEM	ACTION TAKEN/UPDATE	NAME	BY DATE
Memorial cross	Remove and store	JA	On going
Chetwynd Mead tree	Ask tree contractor what they would recommend as a replacement that is small and easy to manage.	SM	On going
Taylor Wimpey street naming	Check we are being consulted.	JA	On going
Insurance	Clerk to send to Cllrs for analysis	JA DC PS	31 May
Lowdown magazine	Article for next edition	?	14 May
Lengthsman vacancy	Advertise this	HR c'tee clerk	June
Pavilion	Book for parish council meetings	Clerk	June