

BAMPTON PARISH COUNCIL MEETING

C/O Town Hall, Market Square, Bampton, OX18 2JH
Tel: 01993 851870. E Mail: clerk@bamptonoxon-parishcouncil.gov.uk

To members of the Council:

You are hereby summoned to attend a meeting of Bampton Parish Council on Wednesday 13th September 2023 at 7pm to be held at the Old School Community Centre, for the purpose of transacting the following business:

C Street Mrs. Cathy Street, Clerk to the Parish Council

Public and Press are welcome to attend.

AGENDA

1. To note apologies for absence.
2. Variation of order of business.
3. Declaration of interest in items on the agenda (if any).
4. Report from County/ District Councillors (if in attendance).

MINUTES

5. To confirm meeting minutes of 12th July 2023 and sign as a true record.
6. To consider any actions from last minutes.

PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

PLANNING

8. To note planning application comments/consider new planning applications (list below).

FINANCE

9. To agree payments in accordance with the budget (list below) and to report any prepaid debit card purchases.

REGULAR ITEMS/REPORTS

10. To receive allotment report and consider resolution requests, if any.
11. To receive town hall report and consider resolution requests, if any.
12. To receive Old School Community Centre report and consider resolution requests, if any.
13. To receive cemetery report and consider resolution requests, if any.
14. To receive highways, footpaths and tree report and consider resolution requests, if any.
15. To receive Mercury Play Park report and consider resolution requests, if any.
16. To receive lengthsman report and consider resolution requests, if any.
17. To receive committee meeting updates, and consider resolution requests, if any.
18. To agree on parish council social media communications arising from this meeting, if any.
19. To consider any correspondence received and consider resolution requests, if any (list below).
20. To report on essential village matters (received after agenda was set).

NEW ITEMS

21. To confirm the actions taken following the change in clerk.
22. To consider submitting expression of interest for grant for EV Micro Hubs scheme (deadline 15 Sept)
23. To consider grant request from Citizens Advice West Oxfordshire.
24. To consider grant request of £1000 from Bampton Bush Centre.
25. To agree transfer of archived minutes to the County Archives.
26. To receive report on a Formal Complaint received.
27. To discuss scope of HR committee.

That under **Section 100 (A) (4)** of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 27 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"

28. To receive confidential HR update.

PLANNING APPLICATIONS:

23/02127/LBC	Replacement of timber West Ox Arts noticeboards
23/01725/HHD	Conversion and extension of Taylors Cottage
23/01846/HHD	Extensions to Wheelgate House
23/01862/HHD	Garden room to Quebec Cottage

PAYMENTS:

HMRC	To confirm late payment of PAYE for Quarters 1 and 2 of 2022-23 financial year	£2509.12 paid on 29 th March 2023
Margaret L Johnson	Printer ink	£81.50
WODC	Emptying bins x 7 1/4/23 - 30/9/23	£1827.99
Allotment Society	Annual membership	£66
Personnel Advice & Solutions	HR advice	£60
James Wildman	Photography	£300

The following invoices were authorised and paid in July and/or August as there was no parish council meeting held in August 2023:

Personnel Advice & Solutions	HR advice	£540 & £300
Wiring Solutions Group	Emergency lights at WOA Gallery	£204
Future Trees	Cemetery & Chetwynd Mead trees	£675
Chris Smith	Mowing	£1736

Pre-paid debit card transactions:

None		
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CORRESPONDENCE:

Appointment of new postmaster at Bampton Post Office
Email received asking to inspect council minutes

**If Members declare a Disclosable Pecuniary Interest they must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item). Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items, before leaving the meeting, shall do prior to the item in question.*