

BAMPTON PARISH COUNCIL

Ordinary meeting of the council held on 8th October 2014 at 7.30pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, P Smith, H Rainey, S Taylor, R McBrien, D Hussell
APOLOGIES: Cllrs J Downing, S Betty, County Cllr S Hoare
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council
PUBLIC: 0

14/130 To approve the agenda
The agenda was approved.

14/131 Declarations of interest
None were declared.

14/132 Confirmation of minutes
The minutes of the meeting held on 10th September 2014 were signed as a true record.

14/133 Matters arising

Energy Audit – Cllr Betty to get quote from TOE Energy Audit for the Town Hall, Old School Community Centre and Pavilion, also to investigate the availability of grants.

ACTION SB
On-going

Purchase of additional land for the cemetery is priced at £12,000 per acre. Cllr Allinson has provided a copy of the Ordinance Survey map to ascertain how much land we require. Cllrs Clarke and Rainey to investigate further.

ACTION DC, HR

Plan of Cemetery - Cllr Allinson to draw up a grid map of the burial plots in the more recent section of the cemetery.

ACTION JA
On-going

Installation of Post Office WC - Two quotes have been received for the installation of a WC, which are subject to further investigation on the drainage. Cllr Allinson will investigate the quotes further before a decision is made.

ACTION JA
On-going

Flower tubs – Further to the reported damage to one of the flower tubs in the Market Square, it was **RESOLVED** for Cllr Wilkins to purchase two replacement tubs.

ACTION RW

Draft Local Plan – the Councillors thanked Cllr McBrien for formulating the comments for the West Oxfordshire Local Plan.

14/134 District & County Councillors' Reports
No District Councillors were present at the meeting this month.

14/135 Finance and Accounts for Payment
The following cheques were signed:

Post Office	Cleaning products	£10
SLCC	Registration for Certificate in Local Council Administration	£250

HMRC	PAYE quarter 2	£800.15
Southam Electrical	Outside socket repair	£160.80
WOA	Refund of overpayment of Planning Permission.	£55
Diocese of Oxford	Allotment half yearly rent	£32.50
Wileman & Sons	Window cleaning at Town Hall and Old School Community Centre	£60
Cathy Street	Broadband, postage, mileage, milk and biscuits for ERP meeting	£107.61
WODC	Waste collection at the Cemetery 1.10.14-31.03.15	£195
123 Connect	Domain name renewal	£13.20
Pyrotec	Old School Community Centre fire regulation works	£1038.00
Margaret Johnson	Printer ink	£25.75
Chris Smith	Mowing	£1536
Securipol	Alarm call out	£74.70

14/136 Planning decisions

14/0993/P/OP	Erection of 116 dwellings & associated works. Land at Aston Road.	REFUSED
14/1087/P/FP	General refurbishment to include conversion of attic to provide additional living space with 2 dormer windows in South elevation. Sandford House, Church View.	GRANTED, subject to conditions.
14/1088/P/LB	Internal & external alterations to refurbish property including changes to internal layout and fenestration and conversion of attic to provide additional living space with 2 dormer windows in South elevation. Sandford House, Church View.	Listed Building Consent GRANTED, subject to conditions.
14/1010/P/FP	Alterations and erection of single and 2 storey extensions. Rosebank Carehome, High Street.	REFUSED

14/137 Planning applications

14/1307/P/FP	Conversion of loft to self-contained flat. Duttons Courtyard, Cheyne Lane. OBJECTION on the following grounds: 1) There is insufficient parking for the current use therefore adding another flat will increase this problem. 2) There is no public transport in the evenings or Sundays. 3) Over-development of the site. 4) We consider this to be an important building in Bampton.
14/1266/P/FP	Erection to existing annex to form additional accommodation. Wheelgate House, Market Square. NO OBJECTION , however we would request this remain an annex tied to Wheelgate House and not become a separate unit.

14/1358/P/FP	Erection of single storey side extension to create sunroom, incorporating existing utility & store. 1 Primrose Cottages, Weald. OBJECTION on the following grounds: 1) Over-development of the site. 2) Inappropriate size in comparison with the adjacent cottages.
14/1366/P/FP	Alterations and erection of two storey front and rear extensions. 52 Chetwynd Mead NO OBJECTION

14/138 Mercury Court Playing field Report

Anti-cat fouling power has been applied to the affected area of play bark and it seems to be effective (or the cat has disappeared!).

**ACTION
RW/JD**

Cllr Wilkins to liaise with Cllr Downing regarding the following work outstanding from ROSPA report:

- Tighten bolts at bottom of ropes on main piece of equipment.
- By rotator dish, fill in two holes with turf where concrete on ground is exposed.
- Redistribute and rake through woodchip.
- Remove weed growth by up-ramp on smaller piece of play equipment.

14/139 Allotment AGM update and nomination of a second parish Councillor to be on the allotment committee.

DC

Approximately half of the allotment holders have paid and signed their new updated contracts. The remaining tenants have 40 days from 29th September to pay. Cllr Clarke has volunteered to be on the allotment committee.

14/140 Christmas Market Update

Ex Cllr Gareth Pursey is kindly organising the Christmas Market this year and provided an update on this. Clerk to ask Mr Pursey whether he wants us to produce advertising fliers and who will switch on the lights. If he didn't already have someone in mind it was suggested that Cllr Taylor approach the school and ask if a pupil would like to do this, perhaps by way of a competition. Cllr McBrien offered to provide an artificial external switch for the lights

**ACTION
CLERK/ST/R
McB**

14/141 Emergency Planning exercise feedback

The Surgery Practice Manager has provided us with a copy of their emergency Plan for us to use as a model. Cllr Hussell to email this to all councillors for comments and further discussion.

ACTION DH

14/142 Correspondence

The following correspondence was received:

1. Email from Laura MacDonald Smith re. bus route down Bushey Row.
Cllr Hussell has arrange a meeting with the Manager of Witney Stagecoach to discuss this.

DH

2. Update on progress of West Oxon Local Plan was circulated for information only.
3. Letter was received from Mr Borrett, allotment holder of plots 14 & 15, in response to letter sent by PC regarding upkeep of allotment and was given to Cllr Smith to be dealt with by the allotment committee.

PS

14/143 Exclusion of the Public

Recommendation: That, in view of the likely disclosure of exempt information, as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, the public be excluded from the meeting for the remaining item of business.
This was agreed.

14/144 Staffing reports

Staffing reports were given and the recommendations were agreed.

14/145 Any other matters for consideration

- Clerk to purchase updated copies of the relevant Parish Council manuals
- There is a degree of concern over the appearance of a new access to the field on the bend on Station Road by the 30mph signs outside the traffic calming chicanes. Cllrs Smith and Rainey have contacted the Highways and Planning Departments and PCSO Colin Davis and it has been registered as an official complaint.
- St Mary’s Church website requests that coaches park outside the church. Cllr Wilkins to ask them to change this.
- County Cllr Simon Hoare has offered £2000 towards Visual Activated Displays for Bampton. The Parish Council Highways Committee are to look at the highways priority list before accepting this offer for this particular item. Clerk to forward email from Cllr Hoare to Cllr Hussell.
- The PATS testing is being done this week, the fixed electrical testing doesn’t need doing this year and the gas testing has been completed.
- The Parish Council are disappointed that County Cllr Martin Barrett didn’t represent the views of the Parish Council or Bampton residents at the Weald development meeting.
- The signs at Station Road entrance to the village have been cleaned but the signs at the other entrances have not been done. Cllr Hussell to ask PCSO Davis to put in a request for cleaning.

CS

PS/CS

RW

Highways
Committee/
CS/DH

RMcB

DH

With no further business to discuss the meeting finished at 9.40pm.

Signed.....

Dated.....