

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 8th March 2017
at 7.30pm in the Town Hall

PRESENT: Cllrs R Wilkins, in the Chair, Allinson (arrived late), S McLaren, P Foster, D Clarke,
P Smith, R McBrien, H Rainey, S Taylor.
IN ATTENDANCE: Mrs C Street (Clerk to the Parish Council), District Cllrs T Fenton, M Barrett.

44/2017 Apologies for absence
Cllrs D Bamber, R McBrien, N Thorpe & County Cllr J Mills. Cllr Allinson will be late.

45/2017 Variation of order of business
None

46/2017 Declarations of interest
None

47/2017 District & County Councillors' Reports
An update was given on the following topics:
West Oxfordshire District Council (WODC)

- New garden waste service
- New Ubico waste contract in October
- Unitary council proposal
- Planning site meeting at Mt Owen Road.

Oxfordshire County Council (OCC)
The County Councillor was not present to give a report this month.

48/2017 Public participation
None.

49/2017 Confirmation of minutes
The minutes of the meeting held on 8th February 2017 were signed as a true record.

50/2017 Actions update
See attached list.

51/2017 Notices of planning decisions
These were circulated to all councillors prior to the meeting, but were not discussed.

52/2017 Planning applications

17/00312/HHD	Double storey rear extension. 2 Mill Green, Weald. We OBJECT to this application due to overdevelopment of the site. We are also concerned about the effect it will have on local residents. We note that there was no design and access statement attached to the application documents and understand that work may have already started at this site.
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53/2017 Finance and Accounts for Payment:

The following payments were approved and cheques signed:

123Connect	Website	£231.60
OALC	Subscription for 2017-18	£474.25
Bampton Beam	Liability Insurance for 12 months for the Bampton Beam	£597.30
Morelock Signs Ltd	'Not suitable for coaches' signs	£203.66
Jacky Allinson	Reimbursement for printer (£94.96) & meeting refreshments (£8.11)	£103.07
Carillion	Call out for boiler x 2 at Old School Community Centre (£3151.70 & £1293.60)	£4445.30
WODC	Water assessment at cemetery	£147.30
Mark Farmer	Plumbing at Old School Community Centre	£102
Louise Williams	Lengthsman's expenses	£10.81
Bourton Vale Window cleaning services	Gutter cleaning at Old School Community Centre	£250
Cathy Street	Stamps reimbursement, broadband & mileage	£74.05

A letter to Unity bank asking for a correction to the signatory list (bank error) was signed.

54/2017 Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted. Cllr Taylor to ask Louise Williams' advice on bark needed under equipment, as she has had RoSPA training.

55/2017 Old School Community Centre Report

A report was sent out prior to the meeting and its contents were noted.

56/2017 Cemetery report

It was agreed we do not require a green bin @ £30 per annum, and that a compost heap will be used instead.

**** CLLR ALLINSON ARRIVED AT THE MEETING 9.40PM****

57/2017 Allotment report

An update was given and its contents were noted.

58/2017 Town Hall report

No report given

59/2017 Highways update

An update was given and its contents were noted.

- The consultation document on 'Proposed alterations to parking & traffic improvements in Bampton' was agreed. Cllr McLaren to advertise this to residents.
- Cars are now being ticketed for not parking in the marked bays in the market square, which are no longer adequately marked.

60/2017 Report on village matters (received after agenda was set)

- Oxfordshire County Council have instructed West Oxfordshire District Council to clear the ditches between Ampney Orchard and Chetwynd Mead.
- The village noticeboards are only for local events/non-commercial adverts.
- Report litter in ditches along Mt Owen/New Roads to West Oxfordshire District Council.

61/2017 Correspondence

Spajers	Request to hold annual Shirt Race and close roads on Sat 27 th May was agreed.
WODC	Notification of increase in fees for services for information.

62/2017 Funding request from the Bampton Beam

- It was RESOLVED to subsidise the shortfall to a maximum of £700 per edition of the paper copy for a period of one year, payable in arrears and subject to conditions.
- Cllr Foster to investigate asking for financial support from other local parish councils.

63/2017 Feedback from the HR meeting and consider adoption of a media policy.

- The adoption of a media policy was approved.
- It was agreed to reject adoption of the 'Green Book' but to abide by the principals where appropriate.

64/2017 Defibrillator training course and purchase of new pads.

- It was RESOLVED to purchase new pads annually at approximately £25 a pair.
- It was agreed to accept the offer of a free training session offered by Mr Tracey and to hold this at the pavilion and invite the regular sports users and the co-op staff.

65/2017 Data Protection Regulation

An update was given.

66/2017 Grass cutting agreement from County Council.

It was agreed to get advice from OALC regarding signing the agreement and to check our insurance documents cover what is necessary.

67/2017 Risk Register

It was agreed to ask OALC for a Risk Register template document and for the Finance and General Purpose Committee to consider the updates to the risk register at their next meeting.

68/2017 Update on "One Oxfordshire".

Cllr Smith to compile the parish council comments and to copy our MP into the correspondence.

****STANDING ORDERS WERE SUSPENDED TO BE ABLE TO FINISH BUSINESS****

69/2017 Quote for new flagpole sleeve and flag, and request to relocate the flagpole.

It was RESOLVED to accept the quote from Flags and Flagpoles, and for Steve Radband to install the flagpole near the war memorial in a location agreed by the parish council.

70/2017 Request to fund course and certification for chemical weed killing by Lengthsman.

No quote was available at this meeting so a decision was postponed until next month.

With no further business to discuss the meeting finished at 10.10pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Cemetery plans	Draw up plan of new part of cemetery	JA	On going
Cigarette bin	Allinson to request that the coffee shop provide a cigarette bin. Waiting for owner to be onsite.	JA	On going
Former site of bench in market sq	Tidy up area round tree trunk	DB	On going
Heaters in Council chamber	Order replacements	DB	On going
Millennium bench	Agreed to Install bench @ £425 + VAT	ST	On going
Unity bank	Clerk to send signatories correction letter	Clerk	Mar
Bark under spinning cup	Ask Louise Williams for RoSPA advice	ST	Apr
Beam funding	Ask other parish councils for funding	PF	Apr
Defibrillator	Buy new pads	Clerk	apr
Defibrillator	Arrange training session	Louise Williams	apr
Grass cutting agreement	Get advice from OALC/ view insurance docs	DC	apr
Risk Register	Get advice from OALC & schedule update for next F&GP meeting	Clerk	apr
One Oxfordshire	Compile comments and cc our MP	PS	Apr
Flagpole & Flag	Accept quote	Clerk	Apr