

BAMPTON PARISH COUNCIL

Ordinary meeting of the council held on 8th July 2015 at 8.15pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, H Rainey, P Smith, S Taylor, G Wiseman, L Walker
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllrs M Barrett & T Fenton, County Cllr J Mills

15/126 Apologies for absence
Cllrs and D Hussell, R McBrien & N Thorpe

15/127 Variation of order of business
Additional planning application added to agenda

15/128 Declarations of interest
None given.

15/129 District & County Councillors' Reports
Oxfordshire County Council (OCC):

- There was no reference number logged with OCC for the enquiry about the opening of the farmer's field onto Station Road so County Cllr Mills was unable to find out more. It is now logged as reference no. 702451.
- Cllr Wilkins passed a copy of the Email reply from OCC (James Wright) to Cllr Mills, so that he can follow up a request to investigate trees obscuring the sight line along the curve of the Aston Road.
- A précis of the monthly update report was given which included news that the chief exec was stepping down, budget reviews had taken place, discussions on early intervention centres and children's centres were to take place (Cllr Mills will report back on how this affects Bampton Children's Centre at a later date), there is a new online directory for carers, and OCC are promoting the need for support for foster carers.

West Oxfordshire District Council (WODC)

- WODC have underspent on their operational budget by almost £1M.
- An undercover reporter at South Central Ambulance Services has highlighted areas for concern.
- There was a press release announcing shared services with Cotswold and Forest of Dean District Councils.

15/130 Confirmation of minutes
The minutes of the meeting held on 10th June 2015 were signed as a true record.

15/131 Actions update
See attached list.

15/132 Notices of planning decisions

| | |
|---------------------------------------|--|
| 15/01373/HHD & 15/01375/LBC | Alterations and extensions to garage/store to provide Studio/home office. Kilmore House, Church Close. Approved |
| 15/01631/HHD | Erection of rear conservatory. D Oilly House, Cheyne Lane. Approved |
| 15/01228/HHD | Alterations and erection of single storey extensions. Dairy Farmhouse, Buckland Road. Refused |
| Appeal Ref: APP/D3125/W/15/3002288 | Grayshott House, High Street. |

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|----------------------------------|--|
| Application Ref: 14/1036/P/FP | The appeal is allowed and planning permission is granted for the erection of a new dwelling within the grounds of Grayshott House, High Street, Bampton, subject to conditions |
|----------------------------------|--|

15/133 Planning applications

| | |
|---------------|---|
| 15/02122/HHD | Single storey extension and garage conversion. 42 Chetwynd Mead NO OBJECTION |
| 15/02353/PN42 | Erection of single storey rear extension to extend 3.1 metres to the rear, have a maximum height of 3.835 metres and eaves height of 2.470 metres. 5 Southby NO OBJECTION |
| 15/02165/HHD | Two storey & single storey extension and detached car port. Fishers Bridge Cottage Buckland Road NO OBJECTION |
| 15/02150/FUL | Replacement of redundant farm buildings with six dwellings with associated parking and landscaping. Land At Weald Manor Farm Weald Street Weald NO OBJECTION |
| 15/02221/FUL | Alterations and erection of single and two storey extensions. Rosebank Care Home High Street Bampton NO OBJECTION to the extension, but we must point out the following inaccuracies on the form: <ol style="list-style-type: none"> 1) The form states there are 0 existing employees and no proposed new employees. 2) There is a large tree in the parking area that is not shown on the plan. 3) The 12 parking spaces are existing and fully used, and are not new. 4) 9 additional rooms will increase parking requirements |

15/134 Finance and Accounts for Payment

A quarterly budget report was given and was ratified by council.

The following cheques were approved and signed:

| | | |
|---------------------------------|---|----------|
| Securipol | Access control annual maintenance | £576 |
| Executive fire | Fire extinguisher maintenance Town Hall and Old School Community Centre | £305.97 |
| OALC | Training course | £78 |
| HMRC (bank payment, not cheque) | PAYE | £1084.36 |
| Chris Smith | June grass cutting | £1564 |
| Goodwood tree care | Emergency tree removal in cemetery | £300 |
| Banbury memorials | Reserved stones for cemetery | £360 |
| Rupert Goody Plants | Market square plants | £51 |
| Margaret L Johnson | Stationery | £12.29 |
| Louise Williams | Lengthsman expenses | £20.20 |

15/135 Mercury Court Playing field Report

Monthly checks were completed and there was nothing to report.

15/136 Old School Community Centre (TOSCC) report

- The Facilities Manager has started work and a training programme has been devised.
- The TOSCC Responsible Parish Councillor handover was performed.
- SPAJERS have requested use of the lavatories and furniture of TOSCC for the Donkey Derby on 31st August. It was RESOLVED that they could have use of these free of charge as long as the hall was attended at all times. If they require use of the main hall, lounge or kitchen then this would be charged at the normal rate.
- The floor in the main hall has 'dropped' across the centre. It was RESOLVED to approve expenditure of up to £1,895 plus VAT for the investigation and repairs.
- It was RESOLVED to spend £50 + VAT per month for the WODC 'gardening' contract to cover monthly weeding (April – Oct) of the TOSCC and Town Hall gardens starting 21st July 2015.

15/137 Allotment Report
None given

15/13 Cemetery report

- Moles were reported. Cllr Rainey & Clerk to get advice from WODC pest control.
- A fallen tree was reported. Cllr Wilkins was given council permission to organise its removal.
- It was suggested that we consider employing a gardener to tidy up the graves that are no longer attended, or are overgrown. It was RESOLVED to write about it in the Beam to gain feedback before making a decision.

STANDING ORDERS WERE SUSPENDED AT 10PM TO CONCLUDE THE REST OF BUSINESS.

15/139 Report on village matters (received after agenda was set)

Vandals attempted to pull the defibrillator off the wall. The parish council would like to thank Gareth Pursey and Mark Southam for their help in refixing it at short notice. The machine has been checked and is working fine. It was agreed to include this in the next article for the Beam.

15/140 Correspondence

The following correspondence was received:

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|------------------------------------|--|
| Mr Wythes | Response to allotment letter re. Eucalyptus tree |
| HSBC | Notification of Bampton branch closure |
| Commonwealth war graves commission | Cancellation of war graves agreement. For information only. |
| Charity Commission | Letter in response to our letter re. Bampton Youth Centre Charity. |

15/141 House martins nesting in Town Hall

It was RESOLVED to move the letter box away from underneath the house martin's nest due to the mess they cause. Cllr Wilkins to instruct the lengthsman to clean up.

15/142 Cutting allotment hedges

The quote had not yet been received to this item was not discussed.

- 15/143 Chris Smith's grass cutting contract
Cllr Clarke to walk around with Chris Smith with an OS Map and identify all areas that need cutting and this will be reviewed at the August meeting.
- 15/144 Report from Friends of St Mary's
A report was sent out for information only to all councillors prior to the meeting. In the absence of Cllr McBrien this item was not discussed further.
- 15/145 Subsidised buses and dial-a-ride
OCC proposes to remove subsidy to Dial-a ride services and reduce funding to subsidized bus services. Routes 18 and 19 serving Bampton are expected to be at low risk of reduced funding.
- 15/146 Public participation
No members of the public attended the meeting

With no further business to discuss the meeting finished at 10.10pm.

Signed.....

Dated.....

ACTION LIST

| ITEM | ACTION TAKEN | NAME | BY DATE |
|--|--|-------------|----------------|
| Town Hall roof | Get quotes to insulate the roof | DH, LW | Before winter |
| Draw up plan of newer part of cemetery | Section 'A' has now been started. | JA | End of July |
| Installation of Post Office WC | This project is to be passed onto the new councillors responsible for the town hall. Handover of duties is needed. | DH, LW | |
| Broadband for Town Hall | We have asked WOA if we can use their broadband for a contribution and are still awaiting their response following their committee meeting. Clerk to follow up. | CLERK | |
| Purchase of additional land for the cemetery | The land we are interested in purchasing has been marked on the OS map of the cemetery. Cllr Allinson to print a copy for Cllr Rainey to send to Carter Jonas. | HR, JA | Aug meeting |
| HSBC bank mandate | Cllr Wiseman to take his ID to the bank. | GW | Aug meeting |
| Weightlifters signed rental agreement for TOSCC | This has been chased by the Clerk but no response has been received. | Clerk | July meeting |
| Replacement pavements and repaired lights at TOSCC | A letter has been drafted to Oxfordshire County Council. Information regarding recharging bills is being gathered before it is sent. | Clerk | July meeting |
| Charter Fair | Cllr Walker has agreed to be the contact for the charter fair organisers. | | |
| Carillion | Carillion have sent an email to apologise for the delay in the issue of the maintenance contract and said they will review it. The Clerk will pursue again by email/telephone. | Clerk | Aug meeting |
| Moles in cemetery | Cllr Rainey & Clerk to get advice from WODC pest control. | HR, Clerk | |
| Fallen tree in cemetery | Organise removal of the tree. | RW | |
| Beam article | Write article in Beam about suggestion of a cemetery gardener and vandalised defibrillator. | NT | Sept |
| Town Hall letterbox | Arrange to move it from underneath birds' nest and ask Lengthsman to clear. | Clerk RW | Aug |
| Grass Cutting Contract | Walk around with Chris Smith | DC | Aug |