

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on
8th April 2015 at 7.30pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, D Clarke, H Rainey, P Smith, S Taylor, G Wiseman, R Wilkins, R McBrien
APOLOGIES: Cllrs N Thorpe, D Hussell
ABSENT: Cllr L Walker
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Councillor M Barrett
PUBLIC: 0

		ACTIONS
<u>15/50</u>	<u>To approve the agenda</u> The agenda was approved.	
<u>15/51</u>	<u>Declarations of interest</u> None were declared.	
<u>15/52</u>	<u>Confirmation of minutes</u> The minutes of the meeting held on 11 th March 2015 were signed as a true record.	
<u>15/53</u>	<u>Matters arising</u>	
	Energy Audit – Investigation of grants / TOE Energy Audit for the Town Hall, Old School Community Centre and Pavilion to be re-assigned to new councillor.	NEW CLLR On-going
	Plan of Cemetery - Cllr Allinson to draw up a grid map of the burial plots in the more recent section of the cemetery.	JA On-going
	Installation of Post Office WC - Two quotes have been received for the installation of a WC, which are subject to further investigation on the drainage. Cllr Allinson will investigate the quotes further before a decision is made.	JA On-going
	Access to field on Station Road – Cllr Hussell to seek clarification from County Council Highways representative, Dave Clack, on whether there is anything that can be done to prevent this from continuing.	DH On-going
	Purchase of broadband for Town Hall - Clerk to order broadband from BT.	CLERK
	Highways priority list update –The two VAS (Vehicle Activated Signs) have been put up.	
	Old School Community Centre - Clerk to send Oxfordshire County Council an invoice for the repair of three of the hanging lights after an invoice from the electrician has been received.	CLERK On-going
	Purchase of additional land for the cemetery Prices for the purchase of the small plot of land by the BT exchange (for ashes) and a section of the field behind the new section of the cemetery (for burials) are being investigated.	HR On-going

15/54 District & County Councillors' Reports

All councillors were requested to let District Councillor Martin Barrett know in advance of our meetings if there are any specific areas they would like him to report back on, other than healthcare which is his main area.

Healthcare update for West Oxfordshire

- There have been delayed transfers of care resulting in 120 beds being unavailable.
- Rehabilitation and palliative care in community hospitals are coping but pressure will increase in the future.
- There are discussions of primary care federations sharing resources in the future.
- There is a lack of communication between hospital services, making following up the outcome of patients who are transferred between services difficult. It is hoped that money from the 'Better Care' fund will be used to improve communication.
- Ambulance response times remain an area needing significant improvement.

15/55 Finance and Accounts for Payment

The following cheques were signed:

Cathy Street	Expenses claim – mileage, land registry fee, broadband for Feb, Mar, Apr 2015	£70.80
HMRC	PAYE quarter 4	£750.51
Wileman & Sons	Window cleaning – Town Hall & Old School Community Centre	£60
Diocese of Oxford	Half yearly rent for allotments	£32.50
West Oxon District Council	Cemetery waste collection	£199.94
Recreation Ground Trust (transfer funds)	Archery fees paid in error into Parish Council account instead of Rec Trust account.	£1650
ORCC	Oxford Rural Community Council Membership	£65
WODC	Town Hall rates	£2688
WODC	Cemetery rates	£108
OALC	Ox Assoc of local councils membership	£469.85
Information Commissioner	Data protection registration renewal	£35
George Rawle	Bampton Amateur Sports Clubs grant from Community Shop	£1000 from Disbursement a/c
Post Office	Supplies for caretaker	£33
J Wright Plumbing	Allotments tap repair	£204
Chris Smith	Cemetery upkeep March	£60

15/56 Notices of planning decisions:

15/00288/HHD	First floor side extension - part single storey rear extension, 93 New Road. APPROVED
15/00658/HHD	Single storey extension, 1 Shrewsbury Place. Decision going to full council

15/57 Planning applications

15/00731/HHD	First floor side extension, 23 Talbot Fields Bampton NO OBJECTIONS
15/00707/HHD	Erection of conservatory, 20 Mercury Court Bampton NO OBJECTIONS
15/00863/FUL	Conversion of existing barn to form dwelling together with associated works incl. provision of parking and garden area. Land at Albion Place, Bampton OBJECTION for the following reasons: 1) Over development of the site 2) Insufficient parking for current users which will be aggravated further by additional parking and traffic.
15/00823/FUL	Single storey rear extension, The Horseshoes, Bridge Street. NO OBJECTIONS

15/58 Mercury Court Playing field Report

No issues to report from the monthly checks. Cllr Allinson received a complaint about footballs being kicked into neighbouring gardens. The PCSO is aware and this is being monitored.

15/59 Old School Community Centre report

A report containing confidential information was given and the following resolutions were made:

RESOLVED :

- To accept the quote from Carillion for water hygiene test and ongoing monitoring, along with the original quote for general maintenance. We will not be accepting the quote for security and will remain with our current provider. **PS**
- To implement the actions from HR report. **PS/CLERK**
- To agree to the installation of a dishwasher by the Bush Club subject to certain conditions. **PS**
- To keep the hire fee at the same rate for all groups hiring the lounge. Clerk to notify whist group. **CLERK**

Cllr Smith reported back on her investigations into the Bampton Youth Centre Management Charity and Council agreed to take this matter forward by way of a letter to the Charity Commission. **PS**

- 15/60 Allotment Report
- Permission was granted for a shed.
 - The suggestion of giving Mr Wythes a replacement tree was discussed however no decision was made at this meeting and it was decided to wait until a more appropriate time.
 - The ball valve has been repaired and we now await the bill to check whether there has been a reduction in usage.
 - The double ended taps have been installed.
 - Plots 2b and 12 are in the process of being cleared – letters to offer plots will be sent as appropriate.
 - The committee has met and instigated a newsletter and regular meetings for all allotment holders.
- 15/61 Amendments to Standing Orders.
The final draft of the standing orders was signed off.
- 15/62 Society for the Protection of Bampton grant
It was RESOLVED to grant £1000 towards cost of hydrology evidence re. the appeal for Aston Road development.
- 15/63 Request to sell grass verge in Calais Dene
It was resolved not to accept, as this land is designated green space. Clerk to write to resident. **CLERK**
- 15/64 HSBC Signatories mandate form
This was postponed until next month due to the absence of two councillors who need to sign it. **CLERK**
- 15/65 Responsive Parish Council website
Google have announced they will penalise websites that are not responsive (mobile friendly). It was RESOLVED to accept the quote from our current website provider to rebuild our site. **DC**
- 15/66 District Council Grants
Following notification from district council regarding availability of grants for community facilities Cllr S Taylor is looking into the possibility of applying for a grant towards play park improvements. **ST**
- 15/67 Correspondence
The following correspondence was received:
- a. *Letter and information regarding workplace pensions staging date of 1 April 2016.* This is to be added to the agenda in May for discussion.
- 15/68 Any other matters for consideration
- Cllr Allinson was asked to comment on the results of the recent Community Led Plan survey and will email her comments to all councillors for information. **JA**

- As a result of the above survey it was noted that there are large potholes/puddles in the gravel outside the cemetery that need filling in. Cllr Rainey to get quotes. **HR**
- There has been a complaint about the light outside the public WC in Market Square. The resident was advised to contact the District Council who are responsible for the WCs.
- A request from a member of the public who offered to prune the bushes outside the town hall was gratefully accepted by the chairman.

With no further business to discuss the meeting finished at 9.33pm.

Signed.....

Dated.....