

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 16TH JULY 2018 AT 7PM IN THE TOWN HALL

PRESENT: Cllrs J Allinson (in the Chair), P Smith, S McLaren, H Rainey, D Clarke, S Homer, S Taylor (arrived 8.30pm), P Foster.
 IN ATTENDANCE: Mrs C Street (Clerk)

151/2018 Apologies for absence: Cllrs D Bamber, R McBrien, District Cllr J Mills & District & County Cllr T Fenton.

152/2018 Variation of order of business: None

153/2018 Declarations of interest: None

154/2018 District & County Councillors' Reports: There were no councillors present to give a report.

155/2018 Confirmation of minutes: The minutes of the meeting held on 13th June 2018 were signed as a true record.

156/2018 Actions update: See attached list

157/2018 Public participation: None

158/2018 Notices of planning decisions: None received

159/2018 Planning applications

18/01722/HHD Alterations to include erection of first floor extension over existing garage and rendering of property. Creation of additional vehicular access. Khandou, Buckland Road

No objection in principle, however, we have the following comments:

- 1) The plans appear to be incomplete as there are no floor plans of the 2nd floor.
- 2) We are concerned about the amount of parking needed for a 5 bedroom house.
- 3) We are not certain the in-out parking area is physically possible within the constraints of the site.

We request that you remove any permitted development rights and put a restriction that a further planning application would be required should the owners wish to convert the garage to additional accommodation at a later date.

160/2018 Finance and Accounts for Payment: The following payments were approved:

Margaret L Johnsons	Printer inks	£117.84
Alden	Maintenance at Old school community centre	£647.98
Securipol	Alarm monitoring 12 months	£576
ACS Bower	Aston road gates	£600
Chris Smith	June mowing and maintenance	£1611
Practical Financial Mgt	End of year internal audit	£575
Executive Fire	Fire extinguisher servicing Old school community centre (£135.48, Town Hall & Gallery (£101.88)	£237.36
HMRC	PAYE	£814.25
Louise Williams	Lengthsman expenses	£20 + £41.74
Cathy Street	Broadband	£40
Alden	Maintenance at Old School Community Centre	£506.40
John Welch & Stammers	Cemetery land payment	£21,610

161/2018 Mercury Court Playing Field Report: A report was distributed prior to the meeting and it was agreed for Cllr Taylor to look into fencing costs.

- 162/2018 Old School Community Centre Report: Report received prior to the meeting with no resolutions needed.
- 163/2018 Cemetery report: A report was distributed prior to the meeting and it was RESOLVED to pay the final figures to buy the new land of £21,610 (land value, both solicitors' fees, their agents' fees & VAT).
- 164/2018 Allotment report: Nothing to report
- 165/2018 Town Hall report: The following resolutions were made:
- Check and clear gutters for £190.
 - West Ox Arts Gallery rent to remain at the same level until next review, as we already pay a grant each year we are unable to contribute further.
 - Post Office changes to the lease. In a new name of Post Office Bampton Branch Ltd, further extend the lease by 10 years with 6 months' break clause.
- 166/2018 Highways update: Update sent to all prior to the meeting the following resolutions were made:
Tree maintenance in Chetwynd Mead of £150.
- 167/2018 Correspondence: None other than routine emails.
- 168/2018 Report on village matters (received after agenda was set)
- Tree maintenance update
 - Speeding in centre of the village to be mentioned at next Neighbourhood Action Group and to be reported to the police.
 - Weight limits over Tadpole Bridge.
- 169/2018 Update risk register (Incl. GDPR requirements): Proposed risk register updates were sent to all councillors prior to the meeting. Councillor Foster to contact individual councillors regarding each area of responsibility. All to be ratified in the September parish council meeting.
- 170/2018 Xmas lights and fair: The Village Hall is booked for Friday 30th November.
- 171/2018 Electric car charging point in market square: There was a suggestion to install electric car charging points in the Market Square. The Parish Council is not in control of the highway, so this idea was forwarded to the county councillor to find out more.
- 172/2018 Lengthsman role: No information was available for this meeting.
- 173/2018 Emergency response plan: No information was available for this meeting.

With no further business to discuss the meeting finished at 8.25pm.

Signed..... Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Internal auditor	Get quotes from recommended auditors for F&GP to consider.	Clerk	On going
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Allotments	Advertise vacancies on noticeboards	Clerk	On going
Mercury Play Park	Look into fencing costs	ST	Aug
Post Office lease	Make changes/enquire with solicitor	JA	Aug