

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 12th October 2016
at 7.30pm in the Town Hall

PRESENT: Cllrs Allinson, in the Chair, R Wilkins, S McLaren, R McBrien, D Bamber, P Foster, D Clarke, S Taylor, H Rainey, N Thorpe, P Smith.

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllrs T Fenton, M Barrett.

198/2016 Apologies for absence
None.

199/2016 Variation of order of business
None.

200/2016 Declarations of interest
None

201/2016 District & County Councillors' Reports
West Oxfordshire District Council (WODC)

An update was given on the following topics:

- South Central Ambulance service response times
- Deer Park surgery facing closure may influence numbers at Bampton surgery.
- Parking tickets in Bampton were raised at WODC meeting
- Revised local plan to be discussed at cabinet meeting next week

Questions for District Councillors:

- Effect on Bampton sewage system from new development planning application in Aston.
- All councillors were made aware of a planning application for development in Carterton.

202/2016 Public participation
None.

203/2016 Confirmation of minutes
The minutes of the meeting held on 12th September 2016 were signed as a true record.

204/2016 Actions update
See attached list.

205/2016 Notices of planning decisions
None received. Clerk to investigate changes to how planning decision notifications are received from West Oxon District Council.

206/2016 Planning applications

16/03194/HHD	Demolish existing garage and rear conservatory. Erection of two storey side and single storey front and rear extensions. Chestnuts 3 Bushey Row Bampton NO OBJECTION
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16/01473/FUL APPEAL	Construction of detached house & vehicular access. Deanery Farm House, Broad Street. Cllr McBrien to resend our original comments of objection.
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207/2016 Finance and Accounts for Payment

- Following changes at HSBC, who will no longer make payments on our behalf via signed letter, and are not able to provide the form we need to do this, it was agreed for the clerk to set up wages payments for the next 3 months online.
- The following cheques were approved and it was agreed for clerk to get signatures the next day:

Cathy Street	Reclaim stamps	£46.70
WODC	Cemetery waste collection	£209.82
Diocese of Oxford	Allotment rent half year	£32.50
Buzzy Bees Gardening	TOSCC & Town Hall	£336
Securipol	Battery replacement in security system at Community Centre	£38.40
Chris Smith	September upkeep	£1564
Louise Williams	Lengthsman's expenses	£5.64
Diana Alcock	Market Square plants	£68.03
St Mary's Church	Grant request	£800.
Pauline Smith	Upholstery staple remover for noticeboards	£36.61
S Radband	Flood defences (from Disbursement a/c)	£728
Louise Williams	Lengthsman's expenses	£87.56
<i>Unity Bank/Bampton Parish Council</i>	<i>Opening payment to open bank account should the parish council resolve to switch banks to Unity</i>	<i>£500</i>
HMRC (e – pay't)	PAYE quarter 2	£1006.56

208/2016 Update standing orders and financial regulations

It was RESOLVED to delegate this task to the Finance and General Purpose Committee and any amendments will be ratified and adopted by full council at the next meeting.

209/2016 Switch to Unity Bank

It was RESOLVED to open a Unity Bank account with their minimum deposit of £500, and to keep all HSBC bank accounts running. The form signing was delegated to Finance and General Purpose Committee. It was RESOLVED that the signatories will be all 5 members of the F&GP Committee.

210/2016 Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted.

211/2016 TOSCC Report

A report was sent out prior to the meeting. It was RESOLVED to spend a limit of £200 on clearing the leaves.

212/2016 Cemetery report

- The water test certificate was received. It was a 'Fail'. Clerk placed an urgent order for 2 x 'Not Drinking Water' signs for the taps as soon as the notification was received.
- It was agreed to go ahead with the purchase of agricultural land to extend the cemetery at a price of approximately £6900 to include the cost of the land, legal fees and any compensation due to the farmer.
- We have not heard back from the Environment Agency with pre-application advice therefore, it was agreed for Cllr Allinson to submit planning application for 'change of use' from agricultural land to cemetery use. Authorisation was given for a cheque to be raised for the appropriate amount up to £200 at the time of submission.
- It was agreed to ask Chris Smith to cut back the trees overhanging the public footpath alongside the cemetery.

213/2016 Allotment report

A report was sent out prior to the meeting and a 10% increase in price as of September 2017 was ratified.

214/2016 Town Hall report

A quote of £194.64 to clear the gutters was agreed.

215/2016 Report on village matters (received after agenda was set)

- Markings on the grass verge outside the cemetery to be investigated.
- The builders on Landells have been seen rodding the drains in the street. This is to be investigated.
- Following a request to cut back the trees in Queen Street to allow better access for emergency vehicles, residents have cut back their trees however the arborist has not responded regarding cutting back the trees on the public road.
- Notification was received of an overhanging tree on the number 1 footpath alongside Ampney Orchard. This is to be looked at.
- Cllr McLaren to enquire further about the patching of the road at the entrance to the village as this is still outstanding.
- It was agreed to purchase 3 replacement wooden barrels for market square plants for £134.85.

216/2016 Correspondence

None to report.

217/2016 Christmas Fair update

It was agreed not to have a brass band this year. Cllr Bamber agreed to set up the PA system for Rev Lloyd.

218 Expenditure on trees

It was RESOLVED to spend £1908 + VAT from the Tree Survey quote on essential tree maintenance.

With no further business to discuss the meeting finished at 9.05pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Draw up plan of newer part of cemetery	Cllr Allinson to draw up the section of the plan now that clerk has provided an up to date copy of the existing plan.	JA	On going
Filing cabinets	Get quotes	Clerk	On going
Traffic order	Chase up County Highways to arrange walk around.	JA SM	On going
Cigarette bin	Allinson to request that the coffee shop provide a cigarette bin. Waiting for owner to be onsite.	JA	On going
Cemetery land purchase	Submit planning application	JA	
Cemetery land purchase	Purchase land	HR	
Cemetery footpath	Arrange for trees to be cut back	HR	
Cemetery signs	Follow up order for no drinking water signs	Clerk	ASAP
Town Hall gutters	Accept quote	DB	Nov
F&GP meeting	Clerk to arrange	Clerk	Nov
Markings on the grass nr cemetery	Investigate	SM	Nov
Trees in Queen Street	Chase arborist	SM	Nov
Overhanging tree on the number 1 footpath alongside Ampney Orchard.	Investigate	SM/RW	Nov
Wooden barrels for market square	Purchase new barrels	RW	Nov
Patching of the road at the entrance to the village.	Chase this up	SM	Nov