

BAMPTON PARISH COUNCIL
MINUTES OF COUNCIL MEETING ON 10th OCTOBER 2018 AT 7PM IN THE TOWN
HALL

PRESENT: Cllrs S McLaren (in the Chair), H Rainey, S Homer, S Taylor, R McBrien, D Clarke, P Foster, R Smith.
 IN ATTENDANCE: Mrs C Street (Clerk), District & County Cllr T Fenton.

219/2018 Apologies for absence: Cllrs J Allinson, D Bamber, P Smith, District Cllr J Mills.

220/2018 Chairman: In the absence of the chairman and vice, it was agreed by unanimous vote that Cllr McLaren would chair the meeting.

221/2018 Variation of order of business: None.

222/2018 Declarations of interest: None.

223/2018 Co-option: Richard Smith was co-opted as a parish councillor.

224/2018 District & County Councillors' Reports:

District Council:

Local Plan was adopted by District Council. Water Day last week. Mobile phone coverage. Blue recycling bin lids are fragile and will be reported.

County Council:

Funding for road repairs and school deficit following Carillion closure. Expressway corridor is still undecided. Update on Bampton housing development planning applications. Councillor Priority funding update.

225/2018 Confirmation of minutes: The minutes of the meeting held on 12th Sept 2018 were signed as a true record.

226/2018 Actions update: See attached list.

227/2018 Public participation: None.

228/2018 Notices of planning decisions: Emailed to councillors but not discussed at this meeting.

229/2018 Planning applications:

18/02655/HHD Erection of single storey front extension. **Gate Cottage Weald Street Weald.**

No comments.

18/02514/HHD Alterations and erection of single and two storey rear extensions. **29 Chetwynd Mead**

No objections.

230/2018 Finance and Accounts for Payment: The following payments were approved:

HMRC	PAYE/NI payment	£814.68
123 Connect	Domain name renewal	£15.59
Alden	Community Centre boiler service repairs	£41.74
Wileman & Sons	Window cleaning	£60
Moore Stephens	Audit 17-18	£492
Cathy Street	Stamps	£27.84
Diocese of Oxford	Allotment rent	£32.50
WODC	Cemetery waste collection	£218.40
Ubico	Dog bin collection Bowling Green Close	£93.98
Margaret Johnson	Printer ink & paper	£33.64
OALC	Allotments training course	£102

Chris Smith	September mowing	£1611
Invoice on hold:		
<i>Pyrotec</i>	<i>Fire door repair</i>	<i>£172</i>

- 231/2018 Audit: The external audit 2017-8 certification has been received. Comments mention the asset register needs updating. It was agreed that Finance and General Purpose Committee would look into this.
- 232/2018 Mercury Court Playing Field Report: Report sent out prior to the meeting. Quotes received for low fencing in wood for £2.5k or metal £7.5k. Another quote to be sought before a decision is made.
- 233/2018 The Old School Community Centre (TOSCC) Report: No major issues to report.
- 234/2018 Cemetery report: A report was sent to all prior to the meeting and the following quotes were agreed:
- £825 plus VAT for an updated Tier 1 Risk Assessment for the older sections of the cemetery.
 - £160.00 for overgrown hedge on the inside of the cemetery footpath.
 - £380.00 for removal of overgrown ivy from the wall alongside the telephone exchange.
- 235/2018 Allotment report: A report was sent to all prior to the meeting and the following resolutions were made: With regards a specified uncultivated allotment plot, it was agreed to take back half of the plot and re-let this (in its current state), and leave the remaining half to be continued by the current tenant.
- 236/2018 Town Hall report: Nothing to report.
- 237/2018 Highways & Trees update: Traffic order has been passed. Flooding survey on New Road is promised for this week. Various tree works along footpaths have been completed. Tree works on Aston Road outside 32 Ampney Orchard at £200 + VAT was agreed.
- 238/2018 Correspondence:
- 1st Bampton Scouts group is forming in Bampton.
 - Notification of planning appeal for land at Church Close.
 - Request to trim hedges at 50 Chetwynd Mead. AGREED
 - Letter of disengagement for accounting services from Hazel Bowman.
- 239/2018 Report on village matters (received after agenda was set):
- Charity Shop Disbursement Committee are minded to allocate money to skate park renovations and will liaise with Recreation Ground Trustees to discuss the practicalities.
 - Report of bonfires. Cllr Homer to look into by-laws.
 - A charity knitting group for are looking for a new venue.
- 240/2018 Updating of the risk register: Cllr Foster to liaise with individual councillors re. areas of responsibility in order to bring the asset register up to date.
- 241/2018 Christmas Fair: Cllr Foster to co-ordinate on the night and to liaise with Gareth Pursey re. organising. Items currently outstanding are: stall holders, helpers for putting up the Christmas Tree & lights, ask Rev Janice if she would like to switch on the lights.
- 242/2018 Library funding: The future of the library funding was discussed. It was agreed the parish council would like to do what they can to help maintain a professionally led library. Cllr McBrien to find out exact figures.

243/2018 Legal Advice: It was agreed to seek access to a legal advisor (@ £120 per hour), should the need arise.

244/2018 War memorial: Request for replacement of posts round the War Memorial and galvanised steel powder coated fencing. In principal all are in favour. A second quote is required (as specified in our standing orders) before a decision can be made. Cllr Taylor to get quote.

245/2018 West Ox Arts Grant: A grant of £650 was agreed to be paid in December.

With no further business to discuss the meeting finished at 8.45pm.

Signed..... Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Internal auditor	Get quotes from recommended auditors for F&GP to consider.	Clerk	On going
Post Office WC	Apply for listed building consent	JA	On going
Speed checks	Contact PCSO for latest speed data	JA	On going
Mercury Play Park	Look into fencing costs	ST	On going
ERP	Look into printing and distribution of leaflets	DB	On going
Cemetery land	Request deeds – now waiting for a response	HR	On going
Councillor Priority funding	Writing the application	RM SM	Nov
Mercury Play park fence	Quote needed	ST	Nov
Allotment plot	Divide plot & re-let	PS	Nov
Tree works	Aston Rd & Chetwynd Mead	SM	Nov
Risk Register	Update	All PF	Nov
Xmas Fair	Liaise with Gareth Pursey & produce list	PF	Nov
Library	Obtain funding requirements	RM	Nov
War memorial	2 nd quote for fence	ST	Nov