

BAMPTON PARISH COUNCIL

Ordinary meeting of the council held on 10th December 2014 at 7.30pm in the Town Hall

PRESENT: Cllrs J Allinson, in the Chair, R Wilkins, D Clarke, S Taylor, D Hussell, P Smith
APOLOGIES: Cllrs S Betty, J Downing, R McBrien, H Rainey
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, Liam Walker to be co-opted
PUBLIC: 0

- 14/158 To approve the agenda
The agenda was approved.
- 14/159 Co-option **ACTION LW**
Liam Walker was co-opted as a new parish councillor. Cllr Walker to return Declaration of Interests paperwork to clerk before deadline
- 14/160 Declarations of interest
None were declared.
- 14/161 Confirmation of minutes
The minutes of the meeting held on 12th November 2014 were signed as a true record.
- 14/162 Matters arising
- Energy Audit** – Cllr Betty to get quote from TOE Energy Audit for the Town Hall, Old School Community Centre and Pavilion, also to investigate the availability of grants for this work if we decide not to do an audit first. **ACTION SB
On-going**
- Purchase of additional land for the cemetery** is priced at £12,000 per acre. Cllr Allinson has provided a copy of the Ordinance Survey map to ascertain how much land we require. Cllrs Clarke and Rainey to investigate further. **ACTION DC,
HR
On-going**
- Plan of Cemetery** - Cllr Allinson to draw up a grid map of the burial plots in the more recent section of the cemetery. **ACTION JA
On-going**
- Installation of Post Office WC** - Two quotes have been received for the installation of a WC, which are subject to further investigation on the drainage. Cllr Allinson will investigate the quotes further before a decision is made. **ACTION JA
On-going**
- Flower tubs** – Further to the reported damage to one of the flower tubs in the Market Square, Cllr Wilkins to purchase two replacement tubs as soon as one can be sourced, due to a national shortage of half barrels. **ACTION RW
On-going**
- Access to field on Station Road** –County Councillor Simon Hoare advised that any highways enforcement must follow due process by the legal department after a 28 day notice period. The reflective bollards at the chicane have been removed. Cllr Simon Hoare agreed to look into this as it is a safety issue. Cllr Hussell to ask for an update. **ACTION DH**

Cleaning of signs at entrances to the village - Station Road entrance to the village have been cleaned but the signs at the other entrances have not been done. Cllr Hussell to go back to County Highways Department stating that we do not have a Lengthsman at present and we are not insured to work on public highways.

Emergency Response Plan – This discussion has been postponed until the January 2015 meeting.

Town & Parish Councils Meeting with West Oxfordshire District Council – a copy of the slide show was emailed to all councillors for information.

14/163 District & County Councillors' Reports

There were no district or county councillors present.

14/164 Finance and Accounts for Payment

The following cheques were signed:

C Street	Reclaim of broadband contribution Dec 2015 & Jan 2014, stamps, mileage to training course, 12pay software licence	£214.30
Post Office	Supplies for Old School Community Centre	£11
Chris Smith	Mowing for Nov 14	£1581
Rupert Goody Plants	Plants for market square	£39.97
Shaw & Sons	Allotment notice forms	£10.98
Pauline Smith	Mileage – training course	£13.95
Guy Lennon	Cleaning Town Hall	£50
J Wright Plumbing	Old School Community Centre plumbing repairs.	£162

14/165 Planning applications

14/01606/FUL	Refurbishment of boarding kennels and erection of replacement kennel. The Bampton Boarding Kennels Buckland Road Bampton No objections.
14/01654/ADV	New fascia and projecting sign to replace existing (Retrospective). Scotts Budgens/Co-op No objections.

14/166 Mercury Court Playing field Report

Despite follow up, Cllr Downing has received no response from the person who reported part of the 'no fouling' signpost had been thrown into their garden.

The works notified in the ROSPA report have been completed.

14/167 Old School Community Centre report

A report was sent out to all councillors prior to the meeting and the following points were discussed:

- Following an incident, Cllr Allinson has chased the paving repair with Oxfordshire County Council as we have not heard from them about this.
- An attempt has been made to be represented on the Youth Centre Management Committee but this has been rejected. A formal letter regarding the initial purpose of this committee has been sent and the secretary has said that he will raise this at the next meeting. However, as there is no meeting date it is suggested that the committee members are approached individually.
RESOLVED – clerk to send letters to individuals.
- Two quotes from carpenters to release the changing room windows to allow ventilation, repair steps to weightlifters room and sundry other items have been received.
RESOLVED – to accept the second quote, and write to first quote to say no thank you.
- A quote for weed clearance on ongoing maintenance of the paved areas has been received.
RESOLVED – to accept the quote.
- We have received quote from Carillion for the major inspection and maintenance of TOSCC equipment.
RESOLVED – not all items quoted suits the council's needs therefore we will ask Carillion to re-quote after we have discussed it further.
- The faults with the disabled alarm pull chords have been investigated and the Clerk has contacted Monard to replace / repair as necessary.
- A quote to clean the carpet in the Lounge and per chair has been received.
RESOLVED to accept quote to clean carpet and to accept quote to clean one chair as a trial. If successful then we will clean them over two years unless the Bush Club would like to pay towards the rest of the cleaning.
- A request has been made by the Bush Club for an electric fly killer for the kitchen.
RESOLVED – to decline this request.

**ACTION
CLERK**

**ACTION
CLERK**

14/168 Precept

The budget for 2015/16 was presented to the council following approval by the Finance and General Purpose Committee and a precept figure was proposed. Following discussions about the reduction in mowing budget due to Oxfordshire County Council cuts, a precept, reduced by the amount of the cuts, of £92,238 was proposed.

RESOLVED – to accept this precept. Clerk to send request form to WODC

**ACTION
CLERK**

14/169 Allotment Report

A report and meeting minutes were sent out to all councillors prior to the meeting and the following points were discussed:

- Several plot holders have requested retrospective permission to grow trees on their plots.
RESOLVED – to grant permission on the understanding that the trees are not allowed to exceed 2 metres in height and no compensation will be paid should the tenant give up his/her tenancy.

- In line with the previous discussions on the eucalyptus tree the Allotments Committee has considered all the facts and a letter has been drafted.
RESOLVED – to send the letter to the plot holder.
- Plots 2b and 12 need to be cleared so although payment for this will be requested from the outgoing tenants, should this not be forthcoming it is requested that approval is given to use the 'profit' from previous years to undertake this work.
RESOLVED – this was agreed.

**ACTION
CLERK**

14/170 Risk Assessments

A draft risk assessment for the cemetery was sent out to all councillors prior to the meeting.

RESOLVED – to accept this document.

14/171 Proceeds from Christmas Fair

Discussion to be postponed until January's meeting.

RESOLVED – clerk to send thank you to Gareth Pursey for organising the event.

14/172 Correspondence

The following correspondence was received:

1. 2 x application letters for the post of Lengthsman

RESOLVED - Following feedback from the interview panel it was agreed to offer the job to one of the candidates.

2. Request expressing interest in becoming a parish councillor from Nick Thorpe
This item was for information only as there is no current vacancy.

3. Letter from Thames Water re. high consumption at the allotments
RESOLVED – to speak to allotment committee about investigation by a plumber

4. Price list from Chris Smith for grass cutting 2015-17
For information only as any decisions are to be deferred until the new year.

14/173 Any other matters for consideration

A damaged bollard was reported on Cheyne Lane

RESOLVED – Cllr Hussell to report this to Fix My Street.

ACTION DH

With no further business to discuss the meeting finished at 9.57pm.

Signed.....

Dated.....