

BAMPTON PARISH COUNCIL

Annual meeting of the council held on 10th May 2017 at 7.00pm in the Town Hall

PRESENT: Cllrs Allinson, in the Chair, R Wilkins, D Bamber, P Foster, D Clarke, P Smith, R McBrien (left 8.20pm), H Rainey & S Taylor (arrived 7.30pm).

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District and County Cllr T Fenton.

70/2017 Apologies for absence

Cllrs S McLaren, District Cllr M Barrett.

71/2017 To elect a chairperson

Cllr Jacky Allinson was elected as chairperson for the ensuing year.

72/2017 To elect a vice chairperson

Cllr Nick Thorpe was elected as vice chairperson for the ensuing year.

73/2017 Declaration of acceptance

The chair and vice chairperson signed the declaration of acceptance of office for the ensuing year.

74/2017 Variation of order of business

No changes were made.

75/2017 Declarations of interest

None were declared.

76/2017 District & County Councillors' Reports

- James Mills stood down as County Councillor and Ted Fenton was elected.
- The Local Plan examination has started.
- Cotsway Housing have proposed plans for Lavender Flats.
- Cllr T Fenton is now on the District Council Planning Committee.

77/2017 Confirmation of minutes

The minutes of the meeting held on 12th April 2017 were signed as a true record.

78/2017 Confirmation of minutes

The minutes of the annual parish meeting minutes held on 27th April 2017 and 4th May 2016 were signed as a true record.

79/2017 Actions update

See attached list.

80/2017 Public participation

No members of the public were present.

**** Cllr S Taylor arrived at the meeting at 7.30pm****

81/2017 Committees/Working Parties

- Committee and working party members/representatives were agreed for the ensuing year.
- Clerk to send letter to D Hawkins asking if he is happy to continue to be the parish council nominated Flood working group representative.

82/2017 Calendar of meetings

It was RESOLVED to continue to meet on the second Wednesday each month, at the new start time of 7pm.

83/2017 Notices of planning decisions

These were circulated to all councillors prior to the meeting, but were not discussed.

84/2017 Planning applications

17/00890/HHD	Re-pitching roof and fitting roof lights. Rear extension. Rose Cottage Primrose Lane Weald NO OBJECTION.
17/01073/HHD	Single storey side and rear extensions. Raising of existing wall plate. Installation of front and rear dormers. New front porch. Courtlands Aston Road NO OBJECTION.
17/00993/HHD	Removal of side extension and erection of two storey rear and single storey kitchen extension (Renewal of previously approved 14/0574/P/FP). Sandfords Church View NO OBJECTION.
17/01006/HHD	Conversion and extension of garage to home office and gym The Old Dairy Broad Street NO OBJECTION.
17/01083/S73	Non compliance with conditions 2 and 7 of planning permission 16/03790/HHD and 16/03791/LBC to allow changes to material and design. Manor House Station Road NO OBJECTION.
17/01265/HHD	33A New Road. NO OBJECTION.
17/01133/FUL	Change of use from agricultural to cemetery. Field North Of Bampton Cemetery Landells This application was made on behalf of Bampton Parish Council therefore we cannot comment.

**** Cllr R McBrien left the meeting at 8.20pm****

85/2017 Finance and Accounts for Payment

Annual Governance Statement

The statement was approved by full council and signed by the clerk.

86/2017 End of year accounts

- Letters from internal auditor regarding 16-17 year end finances were noted and contents were agreed.
- The Accounting Statements for the annual audit 2016-17 was verified by full council. Clerk to send completed audit form to BDO for external audit.

87/2017 Direct Debits

It was RESOLVED to request that Unity bank notify all current direct debits and standing orders of our new banking details. The Finance and General Purpose committee were authorised to agree the finer details and sign the consent form.

88/2017 Cheque signatories

All 5 members of Finance and General Purpose Committee were agreed as signatories for our new Unity bank account. Cllrs J Allinson, R Wilkins, N Thorpe, D Clarke, H Rainey, plus the clerk to administer the account and set up payments.

89/2017 Internal auditor

The appointment of Hazel Bowman as internal auditor was agreed for the forthcoming year.

90/2017 The following payments were approved:

J&A Designs	Reimbursement for cemetery planning application fee	£192.50
Bampton Community Shop	Refund received from SSE following closure of old shop.	£102.91
Goodwood tree care	Tree care	£870
Wileman & Sons	Window cleaning	£90
Louise Williams	Lengthsman's expenses	£30
Bampton Garden Plants	Plants for market square	£43.01
Bampton Beam	Parish Council subsidy March issue	£700
Aon	Parish Council insurance renewal	£4686.24
From disbursements a/c to parish council current account	Balance of good causes money from community shop (already granted to Pembroke Park project)	£2526
WHS	Groundwater pollution assessment	£864
Margaret L Johnson	Stationery, ink & mat	£168.47
Chris Smith	April maintenance	£1564

91/2017 Annual insurance renewal

It was RESOLVED we would continue our annual insurance cover with Aon Ltd. for the next year but that we would get comparable quotes before the next renewal date of June 2018, as this has not yet been investigated.

92/2017 Mercury Court Playing field Report

A report was sent out prior to the meeting and its contents were noted. Decisions were made on the following items:

- Quote needed for eco-tumble flooring under the play equipment.

- 93/2017 The Old School Community Centre (TOSCC) report
Nothing to report
- 94/2017 Cemetery report
Nothing to report
- 95/2017 Allotment Report
Nothing to report
- 96/2017 Highways Report
No further update at this time.
- 97/2017 Report on village matters (received after agenda was set)
- Update on funding for the Bampton Beam.
 - Update on Cala Homes filling in potholes on New Rd/Mt Owen Rd
 - Cllr McLaren to pursue quotes for entrance signs to village.
- 98/2017 Correspondence
The following correspondence was received:
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| Robert Courts MP | Information on superfast broadband |
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With no further business to discuss the meeting finished at 9.07pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Cemetery plans	Draw up plan of new part of cemetery	JA	On going
Grass cutting agreement	Get more advice from OALC	DC	On going
Cemetery water connection	Consult Thames water	HR	On going
Market square traffic	Get costs for road crossing	SM	On going
Play park	Get quotes for eco-tumble	ST	June
Village entrance signs	Pursue quotes	SM	June