

## BAMPTON PARISH COUNCIL

### Ordinary meeting of the council held on 20<sup>th</sup> November 2013 at 7.30 pm in the Town Hall

PRESENT: Cllr J Allinson, in the Chair, Cllr R Wilkins, Cllr P Smith, , Cllr R McBrien, Cllr G Pursey, Cllr D Clarke, Cllr J Downing, Cllr H Rainey, Cllr B Slater.  
APOLOGIES: Cllr S Betty, Cllr M Dowding  
IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council  
PUBLIC: 2

#### 13/518 To approve the agenda

The agenda was approved.

#### 13/519 Declarations of interest

None were declared.

#### 13/520 Confirmation of minutes

- The minutes of the meeting held on 9<sup>th</sup> October 2013 were signed as a true record.
- The minutes of the Planning meetings held on 16<sup>th</sup> October and 18<sup>th</sup> November 2013 were signed as a true record.

#### 13/521 Matters arising

- **Highways walk around** – It was agreed that another date will be arranged as the walk around that took place only discussed pot holes.
- **Upkeep of footpaths** - Oxfordshire County Council have agreed to gravel a section of the footpath from Cheyne Lane to Weald in the next 3 weeks. It was agreed there was no Parish Council funding for resurfacing the footpaths on the outskirts of the village crossing fields as some are on private land and priority has to go to the footpaths within the centre of the village.
- **Town Hall Siren** – It was agreed that Cllr Pursey would ask Mr S Radband to return the siren to the Town Hall.
- **Automated External Defibrillator (AED)** – Cllr Betty is arranging a demonstration. Ongoing.
- **Upkeep of notice boards** – Ongoing.
- **War Memorial** – Mr S Radband has agreed to continue to maintain the war memorial.
- **Youth Club Mgt Committee** – no representative from the Parish Council is needed at present as they are not meeting.
- **West Oxfordshire Arts (WOA)** – Cllr Pursey to arrange electrician to look at heaters.

#### 13/522 District Councillors' Report

None given.

#### 13/523 Library Funding

- Carnival Productions have been invoiced for £2000 for filming dates in Feb/March 2013, as this was not invoiced at the time. It was agreed that £1000 would be given to the library for this financial year, and £1000 held for next year.

#### 13/524 Finance and Accounts for Payment

- The following cheques were signed:

|                         |  |            |
|-------------------------|--|------------|
| Post Office             | Cleaning products on account for Old School Community Centre | £11        |
| Bampton Beam            | Half page in Nov issue                                       | £75        |
| Diocese of Oxford       | Allotment land half yearly rent                              | £32.50     |
| R&J Environmental       | Boiler service   | £451.20    |
| Royal British Legion    | Remembrance Wreath   | £30        |
| Mrs D Alcock            | Flowers in market square                                     | £78.21     |
| OALC                    | Finance course – Clerk                                       | £72        |
| Fire Threat Mgt         | Risk Assessment Old School Community Centre                  | £325       |
| AK Timms                | Letter box   | £45.58     |
| Margaret L Johnson (x2) | Stationery for Town Hall filing (£26.38 + £138.67)           | £165.05    |
| Chris Smith (x2)        | Maintenance (£750 + £1536)                                   | £2286      |
| Wileman & Sons (x2)     | Window cleaning (£30 + £30)                                  | £60        |
| <i>Peter Oakey</i>      | <i>Strim &amp; rotivated allotment plot</i>                  | <i>£40</i> |

- The following payments were recorded as paid before Parish Council meeting:

|                      |   |          |
|----------------------|---|----------|
| Dee Clarke           | Expenses – IT hardware & software for clerk (paid before council meeting due to large amount of personal expense as suppliers required online payments and Parish Council cannot do this) | £1047.83 |
| Bampton Village Hall | Hire of hall - needed in advance to secure booking  | £20      |

#### 13/525 HSBC Mandate

All new councillors need to be added to the Mandate form. It was signed by Cllr B Slater. Cllr S Betty was absent so still needs to sign.

#### 13/526 Town Hall signage

West Oxfordshire Arts asked the Parish Council to make a retrospective planning application for the signage on their behalf. WOA to reimburse the fees to Parish Council. It was unanimously agreed.

#### 13/527 Sand Bunker

WODC asked the Parish Council to consider making a contribution towards the cost of the bunker. It was agreed that the clerk would write back asking for it to be funded by WODC.

#### 13/528 Remembrance Service 2014

The council were asked to consider requesting a road closure during the 2014 Remembrance Service. The Parish Council do not organise this event and the British Legion would have to apply to the County Council for road closure.

#### 13/529 Planning applications

|              |   |
|--------------|---|
| 13/1465/P/OP | Land at New Road was discussed in separate meeting on Wed 13 <sup>th</sup> Nov in Village Hall, and not in this Parish Council Meeting. |
| 13/1476/P/LB | The Romany Inn, Bridge St. Erection of replacement signs and lighting<br>NO OBJECTIONS  |
| 13/1480/P/FP | Prospect Cottage, New Road. Erection of single storey side and rear extension (part retrospective).<br>NO OBJECTIONS                    |

13/530 Notices of Decisions:

|              |   |                               |
|--------------|---|-------------------------------|
| 13/1183/P/FP | 7 Ampney Orchard, erection of single and first floor extensions and loft conversion | Granted subject to conditions |
|--------------|---|-------------------------------|

13/531 Christmas Market and Christmas Tree

- The tree has been ordered. Cllr Pursey to test the lights.
- Cllr Pursey to ask Mr Scott (Budgen's) if he would consider donating sweets for Santa to give out.
- Cllr Wilkins to give welcome speech. Cllr Pursey to provide list of people to thank.
- The Market Square car park will be blocked off. Cllr Pursey to notify local residents via flyers through doors.
- Clerk to arrange alcohol licence.

13/532 Mercury Court Playing field Report.

- Fouling reported earlier in month was quickly dealt with by lengthsman.
- New boundary fence is in place.
- Basket swing still awaiting new chains. Cllr Wilkins to follow up with lengthsman.

13/533 Cemetery Path and reserved plots

- Two quotes received for laying the path are to be reviewed by Cllrs Allinson and Rainey.
- Cllr Allinson to get quote for "Reserved" stones from stonemason, the cost of which could be incorporated in the exclusive right of burial fees.
- Cllr Rainey to compare our price list with other cemeteries.

13/534 The Old School Community Centre

- The damaged manhole cover that was reported this week has been repaired.
- The automatic door closer on the entrance door was forced and became unattached. Clerk to get quote for repair. It was agreed that a top limit of £500 would be set for repairs, after which alternatives for a new door closer would be explored.

13/535 Correspondence

- a. Aon letter re. Parish Council responsibilities for snow clearance, salting & gritting was read out for information. The salt in the salt bins given by Oxfordshire County Council is available for the community to help themselves. As per the terms of the insurance, the Parish Council are not intending to grit the paths.
- b. Correspondence from Fredrickson International re. debt collection. The clerk has received several letters and phone calls from a debt collection agency regarding previous outstanding payments from 11-12 tax year to HMRC. These debts have been paid but HMRC hadn't informed the debt collection agency due to back log. The final letter says that the case is now closed.

13/536 Any other matters for consideration

- The Parish Council would like to thank George Murray for his help with the salt bins.
- It was unanimously agreed to write to the person who has been representing himself as a member of the Parish Council officially asking him to stop.

With no further business to discuss the meeting finished at 9.30pm.

Signed.....

Dated.....